



Texas Department of Motor Vehicles  
 Business Unit # 60800  
 Purchase Order # 0000008153  
 Purchase Order Change Notice (# 2)

**Payment** NET30 **Freight** FOB **Ship Via:** US MAIL **PCC:** F **Date:** 03/30/20 **PO Method:** DG **Dispatch:** Dispatch **Rev Dt:** 05/20/20  
**Terms:** **Terms:** Destination **Dispatch:** Via Print

**PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.**

**Vendor:** ENVIRO-MASTER SERVICES  
 DBA ENVIRO-MASTER SERVICES  
 10201 MCKALLA PL STE C  
 AUSTIN TX 78758-4403  
 United States

**Ship To:** See Detail Below

**Vendor ID:** 1814709611 1

**Purchaser:** Jason Adams  
**Phone:** 512/465-4181  
**Fax:** 512/465-5641

**Bill To:** 4000 Jackson Avenue  
 Austin TX 78731  
 United States

**Bill To Fax:**

**Email:** Jason.Adams@txdmv.gov

**Bill To Email:** DMV\_FIN-INVOICES@TxDMV.gov

**PO Information:**

**Payment:**  
 Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV\_FIN-INVOICES@txdmv.gov (note: There is an underscore "\_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, which-ever is later.

Note: warrants will not be issued to a vendor without a current Texas Identification Number.

**Quantity(ies):**  
 Quantities are estimated: TxDMV does not guarantee to purchase any minimum or maximum quantity. TxDMV reserves the right to increase or decrease the quantity(ies) of the purchase order at the same original terms and conditions. The vendor will be notified in writing by purchase order change notice of any requirements for any increased or decreased quantity(ies).  
 Health and Safety. On Friday, March 13, Governor Abbott declared a State of Disaster for all Texas counties amid the growing need to prepare for, respond to, and mitigate the spread of COVID-19. As part of the Governors directive, state employees across Texas are doing their part to #FlattenTheCurve of Coronavirus spread by teleworking, prioritizing hygiene, and practicing physical or social distancing.  
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EMERGENCY PURCHASES TEX. GOVT CODE § 2155.137; 34 TEX. ADMIN. CODE § 20.210.  
 For purposes of an emergency purchase under SPDs delegated authority, an emergency purchase occurs when the agency must make the procurement quickly to prevent a hazard to life, health, safety, welfare, or property or to avoid undue additional cost to the state.

TEXAS DISASTER ACT OF 1975 TEX. GOVT CODE § 418.004(1).

**Vendor Contact:**  
 Enviro-Master of Central Texas  
 Fred Gamble, Owner  
 (512) 527-3142 (O) | (512) 853-0966 (c)

**TxDMV Building Point of Contact:**  
 Chris Sturm

**Authorized Signature**

**05/21/2020**



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512-465-3835

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 TxDMV Vehicle Point of Contact  
 Donny Ruemke  
 512-465-4089

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 POCN # 1 - THW- 4-1-20

Was notified by facilities per email Chris Sturm on 4-1-20 that this PO will not cover all of the 16 RSC locations. This PO will only cover the Austin and Waco locations. This PO is being reduced on line one from \$20,000 to \$6,480. New PO's will be issued for the other franchise locations to obtain cleaning services at the RSC locations in the state.

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 POCN #2 - 05-20-2020

Changing buyer from Tiffanay Waller to Jason Adams  
 Adding funds for additional electrostatic disinfecting of TxDMV HQ, Austin RSC, Waco RSC, and Fleet Vehicles.

-  
 Change Orders:

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	Disinfectant Fog for All DMV- HQ bldgs. & Austin RSC Offices	910/39	1.0000	EA	\$6,480.00000	\$6,480.00	03/31/2020

**Ship To:** 1P12

**Delivery Instructions:**

4000 Jackson  
 Avenue  
 Austin TX 78731  
 United States

**Schedule Total**

**ReqID:**  
 0000008969

Includes services at Palmer and Jackson Ave. location in Austin and the Austin Ave. location in Waco

**Item Total for Line # 1**

**Authorized Signature**

*J Adams, CTCM*

**05/21/2020**



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Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
2-1	Electrostatic Disinfecting of Austin and Waco RSC. - Austin RSC 1001 East Parmer Lane Austin, TX 78753 - Waco RSC 2203 Austin Avenue Waco, TX 76701	962/58	1965.0000	UNT	\$1.00000	\$1,965.00	05/20/2020
Ship To: 1P00		Delivery Instructions:					
4000 Jackson Avenue Austin TX 78731 United States							
						Schedule Total	\$1,965.00
						ReqID:	0000009145
						Item Total for Line # 2	\$1,965.00
3-1	Electrostatic Disinfecting of HQ - TxDMV HQ 4000 Jackson Avenue Austin, TX 78731	962/58	17475.0000	UNT	\$1.00000	\$17,475.00	05/20/2020
Ship To: 1P00		Delivery Instructions:					
4000 Jackson Avenue Austin TX 78731 United States							
						Schedule Total	\$17,475.00
						ReqID:	0000009145
						Item Total for Line # 3	\$17,475.00

Authorized Signature

05/21/2020

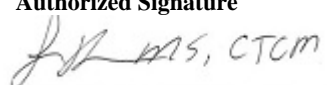


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Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
4-1	Electrostatic Disinfecting of TxDMV Fleet Vehicles located at the TxDMV HQ.	962/58	405.0000	UNT	\$1.00000	\$405.00	05/20/2020
<b>Ship To: 1P00</b>		<b>Delivery Instructions:</b>					
4000 Jackson Avenue Austin TX 78731 United States							
						<b>Schedule Total</b>	<input type="text" value="\$405.00"/>
						<b>ReqID:</b> 0000009145	
						<b>Item Total for Line # 4</b>	<input type="text" value="\$405.00"/>
						<b>Total PO Amount</b>	<input type="text" value="\$26,325.00"/>

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

**Authorized Signature**  
  
**05/21/2020**