



Texas Department of Motor Vehicles
 Business Unit # 60800
 Purchase Order # 0000008115
 Purchase Order Change Notice (# 2)

Payment NET30 **Freight** FOB **Ship Via:** US MAIL **PCC:** 0 **Date:** 03/20/20 **PO Method:** LS **Dispatch:** Dispatch **Rev Dt:** 03/24/20
Terms: **Terms:** Destination **Via Print**

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: PURPLE TREE LLC
 1925 E BELT LINE RD STE 105
 CARROLLTON TX 75006-5816
 United States

Ship To: 1P00 - TxDMV Warehouse
 4000 Jackson Avenue
 Austin TX 78731
 United States

Vendor ID: 1815373131 2

Bill To: 4000 Jackson Avenue
 Austin TX 78731
 United States

Purchaser: Tiffanay Heather Waller
Phone: 512/465-4193
Fax: 512/465-5641

Bill To Fax:

Email: Tiffanay.Waller@txdmv.gov

Bill To Email: DMV_FIN-INVOICES@TxDMV.gov

PO Information:

Lease Payments

TX Gov Code, Sec. 2167.002, Lease payments for district office space for certain agencies and programs.

Received CPI Lease Payment Adjustment Notification 3/17/2020; effective 4/1/2020. Requisition has been edited to show the new monthly cost.

Lease 7959 Lease Renewal for 60 months
 April 1, 2020 through March 31, 2025

Requisitions for the below terms will be entered in CAPPs prior to the end of each fiscal year.

- Months 6 - 17 September 1, 2020 - August 31, 2021
- Months 18 - 29 September 1, 2021 - August 31, 2022
- Months 30 - 41 September 1, 2022 - August 31, 2023
- Months 42 - 53 September 1, 2023 - August 31, 2024
- Months 54 - 60 September 1, 2024 - March 31, 2025

TxDMV Contact:
 Ann Pierce
 Ann.Pierce@TxDMV.gov
 512-465-4100

Texas Facilities Commission
 Jenny Ruiz
 Jenny.Ruiz@tfc.state.tx.us
 512-463-5649

Change Orders:

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

Payment:

Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV_FIN-INVOICES@txdmv.gov (note: There is an underscore "_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the

Authorized Signature

03/24/2020



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company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, which-ever is later.

Note: warrants will not be issued to a vendor without a current Texas Identification Number.

Quantity(ies):

Quantities are estimated: TxDMV does not guarantee to purchase any minimum or maximum quantity. TxDMV reserves the right to increase or decrease the quantity(ies) of the purchase order at the same original terms and conditions. The vendor will be notified in writing by purchase order change notice of any requirements for any increased or decreased quantity(ies).

POCN # 1 - THW

3-24-20 - Line 1 was adjusted to reflect the revised cost of \$10,554.90 to \$10,554.49 per month.

POCN # 2 - THW

3-24-20 - Line 1 should have been adjusted to \$10,544.49.

Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	Lease 7959 Lease Renewal (Months 1-5) of a 60 month lease	971/45	5.0000	MO	\$10,544.49000	\$52,722.45	03/31/2020

Schedule Total

Contract ID:

000000104

ReqID:

0000008656

Lease 7959 Lease Renewal
 Term Of Service April 1, 2020 through August 31, 2025

Location: 1925 E. Beltline Rd., Suite 100
 Carrollton, TX 75006

Item Total for Line # 1

Total PO Amount

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

Authorized Signature

03/24/2020