



Texas Department of Motor Vehicles  
 Business Unit # 60800  
 Purchase Order # 0000008114

**Payment** NET30 **Freight** FOB **Ship Via:** VNDR **PCC:** 0 **Date:** 03/20/20 **PO Method:** DG **Dispatch:** Dispatch **Rev Dt:**  
**Terms:** **Terms:** Destination **Via Print**

**PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.**

**Vendor:** TEXAS DEPARTMENT OF CRIMINAL JUSTICE (TD)  
 PO BOX 99  
 HUNTSVILLE TX 773420099  
 United States

**Ship To:** See Detail Below

**Vendor ID:** 3696696696 6

**Purchaser:** Travis Reese  
**Phone:** 512 4654180  
**Fax:** 512/465-5641

**Bill To:** 4000 Jackson Avenue  
 Austin TX 78731  
 United States

**Bill To Fax:**

**Email:** Travis.Reese@txdmv.gov

**Bill To Email:** DMV\_FIN-INVOICES@TxDMV.gov

**PO Information:**

Interagency Agreement Contract Act:  
 Texas Government Code, Title 7, Chapter 771

The logo to be imprinted on the goods covered by this procurement is copyrighted by TxDMV. The vendor is advised that permission for use of the logo is granted only for meeting the requirements of this procurement. Any person or company wishing to use the logo for other than this purpose must contact the TxDMV Purchasing Section at (512) 465-4193.

**Change Orders:**

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

**Payment:**

Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV\_FIN-INVOICES@txdmv.gov (note: There is an underscore "\_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, which-ever is later.

Note: warrants will not be issued to a vendor without a current Texas Identification Number.

TxDMV Contacts:  
 [ See Line Details ]

Vendor Contact:  
 Don Moore  
 tci@tdcj.texas.gov  
 (936) 437-6048

TCI BID NUMBERS IN LINE DETAILS

**Authorized Signature**

**03/25/2020**



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Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	Sign Foam 9" TxDMV Logo, Handpainted to match colors provided	961/66	1.0000	EA	\$52.80000	\$52.80	03/27/2020
TCI BID# 20-1758							
<b>Ship To:</b> 1P00		<b>Delivery Instructions:</b>					
4000 Jackson Avenue Austin TX 78731 United States							
						<b>Schedule Total</b>	<input type="text" value="\$52.80"/>
<b>ReqID:</b> 0000008667							
TxDMV Contact: Victoria Nichols Victoria.Nichols@TxDMV.gov (512) 465-4001							
						<b>Item Total for Line # 1</b>	<input type="text" value="\$52.80"/>

Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
2-1	Business cards DMV-0109: 1000/BOX, 1- SIDED	966/07	2.0000	BOX	\$30.05000	\$60.10	03/27/2020
TCI BID# 2009-032							
<b>Ship To:</b> 1P07		<b>Delivery Instructions:</b>					
602 N. Staples Street Corpus Christi TX 78401 United States							
						<b>Schedule Total</b>	<input type="text" value="\$60.10"/>
<b>ReqID:</b> 0000008827							
TxDMV Contact: Cynthia Cortinas Cynthia.Cortinas@TxDMV.gov (361) 808-3912							
						<b>Item Total for Line # 2</b>	<input type="text" value="\$60.10"/>

**Total PO Amount**

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

Authorized Signature

03/25/2020



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Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

Authorized Signature

A handwritten signature in black ink, appearing to be "M. Smith", written over a light blue horizontal line.

03/25/2020