



Texas Department of Motor Vehicles
Texas SmartBuy PO # 20078152
Business Unit # 60800
Purchase Order # 0000008080
Purchase Order Change Notice (# 1)

Page: 1 of 5

Payment Terms: NET30
Freight Terms: See Detail Below
Ship Via: See Detail Below
PCC: X
Date: 03/17/20
PO Method: AT
Dispatch: Dispatch Via Print
Rev Dt: 03/30/20

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: MONO MACHINES LLC
DBA SUPPLY CHIMP
228 PARK AVE S # 36842
NEW YORK NY 10003-1502
United States

Ship To: 1P00 - TxDMV Warehouse
4000 Jackson Avenue
Austin TX 78731
United States

Vendor ID: 1263499518 2

Bill To: 4000 Jackson Avenue
Austin TX 78731
United States

Purchaser: Rosemary Zamora
Phone: 512/465-4199
Fax: 512/495-5641

Bill To Fax:

Email: Rosemary.Zamora@txdmv.gov

Bill To Email: DMV_FIN-INVOICES@TxDMV.gov

PO Information:

Change Orders:

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

Payment:

Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID, remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV_FIN-INVOICES@txdmv.gov (note: There is an underscore "_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, which-ever is later.

Note: warrants will not be issued to a vendor without a current Texas Identification Number.

Texas Smartbuy Purchase Order: 20078152

Contract: TXMAS-19-7502

Vendor Contact Information:

VID: 12634995182
Contractor: Mono Machines LLC dba Supply Chimp
Contact Name: Chris McPherson
Email: helpme@supplychimp.com
Phone: (800) 592-1306
Address: 1133 Broadway Ste 706 New York NY 10010

3/30/2020 - POCN1, created by Buyer: Rosemary Zamora, to cancel lines 4, 5, 6, 7, and 11 (PENS). I was contacted by the vendor to say that these items were discontinued and some were out of stock. The Smartbuy order was all modified to show "o=QTY and "\$0.00 charges", for these lines. They will be put back on the REQ for re-sourcing.

Authorized Signature

Rosemary Zamora

04/01/2020



Texas Department of Motor Vehicles
 Texas SmartBuy PO # 20078152
 Business Unit # 60800
 Purchase Order # 0000008080
 Purchase Order Change Notice (# 1)

Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	Smead Hanging File Folders, Letter Size, Standard Green, Box of 25	615/43	4.0000	BOX	\$14.78000	\$59.12	03/17/2020
						Schedule Total	\$59.12
						ReqID: 0000008667	
TxDMV Contact: Victoria Nichols Email: victoria.nichols@txdmv.gov (512) 465-4001						Item Total for Line # 1	\$59.12
2-1	Inkjoy Gel Retractable Pen, 0.7 Mm, Assorted, 6/Pack - TxSmartBuy - Supplier Part #: PAP1951713	620/85	1.0000	PAK	\$11.81000	\$11.81	03/17/2020
						Schedule Total	\$11.81
						ReqID: 0000008787	
TxDMV Contact: Virginia Pickering Phone: 512/465-4031 Email: virginia.pickering@txdmv.gov						Item Total for Line # 2	\$11.81
3-1	Pendaflex Pfxr15213Pin Reinforced Top Tab File Folders - TxSmartBuy - Supplier Part #: PFXR15213PIN	615/45	1.0000	BOX	\$25.50000	\$25.50	03/17/2020
						Schedule Total	\$25.50
						ReqID: 0000008787	
TxDMV Contact: Virginia Pickering Phone: 512/465-4031 Email: virginia.pickering@txdmv.gov						Item Total for Line # 3	\$25.50

Authorized Signature

Rosemary Lamora

04/01/2020



Texas Department of Motor Vehicles
 Texas SmartBuy PO # 20078152
 Business Unit # 60800
 Purchase Order # 0000008080
 Purchase Order Change Notice (# 1)

Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
4-1	Uni-Ball San60382 Pen Uni-Ball Vsn Pe - TxSmartBuy - Supplier Part #: SAN60382	620/85	2.0000	DOZ	\$15.84000	\$0.00	CANCEL
						Schedule Total	\$0.00
						ReqID: 0000008787	
TxDMV Contact: Virginia Pickering Phone: 512/465-4031 Email: virginia.pickering@txdmv.gov						Item Total for Line # 4	\$0.00
5-1	Uni-Ball San60386 Pen Uni-Ball Vsn Evg - TxSmartBuy - Supplier Part #: SAN60386	620/85	2.0000	DOZ	\$34.07000	\$0.00	CANCEL
						Schedule Total	\$0.00
						ReqID: 0000008787	
TxDMV Contact: Virginia Pickering Phone: 512/465-4031 Email: virginia.pickering@txdmv.gov						Item Total for Line # 5	\$0.00
6-1	Uni-Ball San60126 Pen Uniball Vsn Fine Bk - TxSmartBuy - Supplier Part #: SAN60126	620/85	2.0000	DOZ	\$16.77000	\$0.00	CANCEL
						Schedule Total	\$0.00
						ReqID: 0000008787	
TxDMV Contact: Virginia Pickering Phone: 512/465-4031 Email: virginia.pickering@txdmv.gov						Item Total for Line # 6	\$0.00

Authorized Signature

Rosemary Lamora

04/01/2020