



Texas Department of Motor Vehicles  
 Business Unit # 60800  
 Purchase Order # 0000008041  
 Purchase Order Change Notice (# 2)

**Payment** NET30 **Freight** FOB **Ship Via:** VNDR **PCC:** E **Date:** 03/11/20 **PO Method:** DG **Dispatch:** Dispatch **Rev Dt:** 11/18/20  
**Terms:** **Terms:** Destination **Via Print**

**PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.**

**Vendor:** P D MORRISON ENTERPRISES INC  
 DBA PDME INC  
 BUILDING 2 STE 208  
 1120 TORO GRANDE DR  
 CEDAR PARK TX 786136974  
 United States

**Ship To:** 1P12 - Finance Admin Services  
 4000 Jackson Avenue  
 Austin TX 78731  
 United States

**Vendor ID:** 1742695260 6

**Purchaser:** Heidi Ann Davis  
**Phone:** 512/465-4111  
**Fax:**

**Bill To:** 4000 Jackson Avenue  
 Austin TX 78731  
 United States

**Email:** Heidi.Davis@txdmv.gov

**Bill To Fax:**

**Bill To Email:** DMV\_FIN-INVOICES@TxDMV.gov

**PO Information:**

POCN 1- Updated buyers name from Rosemary Zamora to Heidi Davis 11/18/20

**Change Orders:**

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

**Payment:**

Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV\_FIN-INVOICES@txdmv.gov (note: There is an underscore "\_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, which-ever is later.

Note: warrants will not be issued to a vendor without a current Texas Identification Number.

Per PDME State of Texas Pricing  
 Confirmation #AC

Vendor Contact: Anna Vargas  
 Phone: 512/335-7173  
 Email: avargas@pdme.com

TxDMV Contacts (SEE PO)

POCN #1 3/16/2020 - Buyer Rosemary Zamora  
 Created POCN to add information on PN#'s for this vendor (PDME), left out their specific SKU#'s.

**Authorized Signature**

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Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	TRPTLP606 (PDME #) Protect It! Surge Protector, 6 Outlets, 6 ft. Cord, 790 Joules, Light Gray  Surge Protector - 6-outlet/6ft cord (28590 - TxMAS)	285/90	2.0000	EA	\$13.44000	\$26.88	03/11/2020
						Schedule Total	\$26.88
						RegID:	0000008705
TxDMV Contact: Jackie Duckworth Phone: 512/465-1458 Email: jackie.duckworth@txdmv.gov							
Regional Services						Item Total for Line # 1	\$26.88
Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
2-1	FEL3604101 (PDME #) Shredder Waste Bags, 50 gal Capacity, 50/Cartron  Fellowes High Security Shredder Bags, Pack of 50 Supplier Number#686517 T1PA	600/82	1.0000	PAK	\$37.07000	\$37.07	03/11/2020
						Schedule Total	\$37.07
						RegID:	0000008779
TxDMV Contact: Maria Guevara Phone: 903/237-2816 Email: maria.guevara@txdmv.gov							
						Item Total for Line # 2	\$37.07

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Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
3-1	FEL52507 (PDME#) Plastic Comb Bindings, 5/16" Diameter, 40 Sheet Capacity, Black, 100 Combs/Pack  Plastic Coil spiral binding - 8 mm (5/16") Black; 12 - .2475 Pitch; SKU 334108BLAC; 100 Pieces	125/20	1.0000	PKG	\$6.92000	\$6.92	03/11/2020
						Schedule Total	\$6.92
						ReqID:	0000008789
TxDMV Contact: Graham Northcutt Phone: 512/465-4043 Email: graham.northcutt@txdmv.gov							
For Monica Hernandez in FAS, payback from HR.						Item Total for Line # 3	\$6.92

Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
4-1	DURPC1500BKD (PDME#) Procell Alkaline AA Batteries, 24/Box  AA 24/Pk Energizer Alkaline Batteries, Disposable, 1.5 voltage	450/06	2.0000	EA	\$6.91000	\$13.82	03/11/2020
						Schedule Total	\$13.82
						ReqID:	0000008793
TxDMV Contact: Sue Hernandez Email: sue.hernandez@txdmv.gov Phone: (512) 465-5000							
						Item Total for Line # 4	\$13.82

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Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
5-1	JOJ4711 (PDME#) Sheer/Wet Adhesive Bandages, Assorted Sizes, 280/Box  Sheer/West Flex Adhesive Bandages JOJ-4711 Page 892PDME	345/32	1.0000	BOX	\$17.20000	\$17.20	03/11/2020
						Schedule Total	\$17.20
						ReqID:	0000008802
TxDMV Contact: Angela Gonzalez Phone: 512/465-4229 Email: angela.gonzalez@txdmv.gov						Item Total for Line # 5	\$17.20
Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
6-1	FAO51019 (PDME#) First Aid Alcohol Pads, 50/Box  First Aid Refill Componets Antiseptic FAO-51019 Alcohol Prep pads Pg 890 PDME	345/32	1.0000	BOX	\$4.35000	\$4.35	03/11/2020
						Schedule Total	\$4.35
						ReqID:	0000008802
TxDMV Contact: Angela Gonzalez Phone: 512/465-4229 Email: angela.gonzalez@txdmv.gov						Item Total for Line # 6	\$4.35

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Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
7-1	SWI50050 (PDME#) Cartridge Staples, 0.25" Leg, 0.5" Crown, Steel, 5,000/Box  Cartridge Staples 5000 C Cartridge Swingline models 50201;50204;69001; 69008#50050 1/4 Cartridge	445/30	2.0000	BOX	\$11.08000	\$22.16	03/11/2020
						Schedule Total	\$22.16
						RegID:	0000008802
TxDMV Contact: Angela Gonzalez Phone: 512/465-4229 Email: angela.gonzalez@txdmv.gov						Item Total for Line # 7	\$22.16
8-1	DURPC2400BKD (PDME#) Procell Alkaline AAA Batteries, 24/Box  Energizer Alkaline AAA Batteries, 24 pack - QPCEN92	450/06	3.0000	EA	\$6.91000	\$20.73	03/12/2020
						Schedule Total	\$20.73
						RegID:	0000008815
"TxDMV Contact: Stacey Cullen Email: stacey.cullen@txdmv.gov Phone: (512) 465-4164 "						Item Total for Line # 8	\$20.73

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Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
9-1	DURPC1500BKD (PDME#) Procell Alkaline AA Batteries, 24/Box  Energizer Alkaline AA Batteries, 24 pack - 45006100650	450/06	8.0000	EA	\$6.91000	\$55.28	03/12/2020
						Schedule Total	\$55.28
						ReqID:	0000008815
"TxDMV Contact: Stacey Cullen Email: stacey.cullen@txdmv.gov Phone: (512) 465-4164						Item Total for Line # 9	\$55.28
10-1	AVE 11429 (PDME#) Print and Apply Index Maker Clear Label Dividers, 12 White Tabs, Letter, 5 Sets  Avery Print and Apply Index Maker Clear Label Dividers, 12 White Tabs, Letter, 5 Sets; PDME #AVE11429	615/39	4.0000	PAK	\$27.11000	\$108.44	03/19/2020
						Schedule Total	\$108.44
						ReqID:	0000008825
"TxDMV Contact: Monica Hernandez Phone: 512/465-1261 Email: monica.hernandez@txdmv.gov  Requester: CFO Suite						Item Total for Line # 10	\$108.44

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11-1	SWI50050 (PDME#) Cartridge Staples, 0.25" Leg, 0.5" Crown, Steel, 5,000/Box  Swingline Cartridge Staples, 0.25" Leg, 0.5" Crown, Steel, 5,000/Box; PDME #SWI50050	615/81	8.0000	BOX	\$11.08000	\$88.64	03/19/2020
						<b>Schedule Total</b>	<input type="text" value="\$88.64"/>
						<b>ReqID:</b> 0000008825	
"TxDMV Contact: Monica Hernandez Phone: 512/465-1261 Email: monica.hernandez@txdmv.gov							
Requester: CFO suite							
						<b>Item Total for Line # 11</b>	<input type="text" value="\$88.64"/>

Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
12-1	30252 (PDME#) LabelWriter Address Labels, 1.12" x 3.5", White, 350 Labels/Roll, 2 Rolls/Pack  DYMO LabelWriter Address Labels, 1.12" x 3.5", White, 350 Labels/Roll, 2 Rolls/Pack; PDME #30252	615/51	8.0000	BOX	\$16.64000	\$133.12	03/19/2020
						<b>Schedule Total</b>	<input type="text" value="\$133.12"/>
						<b>ReqID:</b> 0000008825	
"TxDMV Contact: Monica Hernandez Phone: 512/465-1261 Email: monica.hernandez@txdmv.gov							
Requester: CFO Suite							
						<b>Item Total for Line # 12</b>	<input type="text" value="\$133.12"/>

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Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
13-1	DRI3513B-1 (PDME#) Smart Money Counterfeit Bill Detector Pen for Use w/U.S. Currency, 3/Pack  Drimark Smart Money Counterfeit Bill Detector Pen, 3/pack, SKU: DRI 3513B-1	615/60	5.0000	PAK	\$11.26000	\$56.30	03/17/2020
						<b>Schedule Total</b>	<input type="text" value="\$56.30"/>
<b>ReqID:</b> 0000008841							
"TxDMV Contact: Christy McDaniel 2425 Gravel Drive Fort Worth, TX 76118 Phone: 817/285-1512 Email: christy.McDaniel@txdmv.gov "							
						<b>Item Total for Line # 13</b>	<input type="text" value="\$56.30"/>

Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
14-1	UNV79000 (PDME#) Standard Chisel Point Staples, 0.25" Leg, 0.5" Crown, Steel, 5,000/Box  Universal Standard Chisel Point Staples, 5,000/box, SKU: UNV 79000	615/81	12.0000	BOX	\$0.64000	\$7.68	03/17/2020
						<b>Schedule Total</b>	<input type="text" value="\$7.68"/>
<b>ReqID:</b> 0000008841							
"TxDMV Contact: Christy McDaniel 2425 Gravel Drive Fort Worth, TX 76118 Phone: 817/285-1512 Email: christy.McDaniel@txdmv.gov "							
						<b>Item Total for Line # 14</b>	<input type="text" value="\$7.68"/>

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Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
15-1	UNV56138 (PDME#) Plastic Cover, Tang Clip, Letter, 1/2" Capacity, Clear/Dark Blue, 25/Box  Universal Plastic Cover, Tang Clip, Letter, Clear/Dark Blue, 25/box, SKU: UNV 56138	615/31	2.0000	BOX	\$22.02000	\$44.04	03/17/2020
						<b>Schedule Total</b>	\$44.04
						<b>RegID:</b>	
						0000008841	
"TxDMV Contact: Christy McDaniel 2425 Gravel Drive Fort Worth, TX 76118 Phone: 817/285-1512 Email: christy.McDaniel@txdmv.gov "							
						<b>Item Total for Line # 15</b>	\$44.04

Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
16-1	UNV20515 (PDME#) Plastic Report Cover w/Clip, Letter, Holds 30 Pages, Clear/Black, 5/PK  Universal Plastic Report Cover w/clip, letter, Clear/Black, 5/pk SKU: UNV 20515	615/31	5.0000	PAK	\$4.22000	\$21.10	03/17/2020
						<b>Schedule Total</b>	\$21.10
						<b>RegID:</b>	
						0000008841	
"TxDMV Contact: Christy McDaniel 2425 Gravel Drive Fort Worth, TX 76118 Phone: 817/285-1512 Email: christy.McDaniel@txdmv.gov "							
						<b>Item Total for Line # 16</b>	\$21.10

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Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
17-1	28904 (PDME#) Secure-A-Pen Antimicrobial Ballpoint Counter Pen Kit with Round Base and 24" Ball Chain, 1mm, Black Ink/Barrel	620/80	40.0000	EA	\$4.39000	\$175.60	03/17/2020
	MMF Industries Secure-A-Pen w/round base, Black ink/barrel, SKU: MMF 28904						
						<b>Schedule Total</b>	\$175.60
						<b>ReqID:</b>	0000008841
"TxDMV Contact: Christy McDaniel 2425 Gravel Drive Fort Worth, TX 76118 Phone: 817/285-1512 Email: christy.McDaniel@txdmv.gov "							
						<b>Item Total for Line # 17</b>	\$175.60

Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
18-1	MMMTL902VP (PDME#) Thermal Laminator Value Pack, 9" Max Document Width, 5 mil Max Document Thickness	665/42	1.0000	EA	\$68.89000	\$68.89	03/17/2020
	Scotch Thermal Laminator SKU: MMM TL902VP						
						<b>Schedule Total</b>	\$68.89
						<b>ReqID:</b>	0000008841
"TxDMV Contact: Christy McDaniel 2425 Gravel Drive Fort Worth, TX 76118 Phone: 817/285-1512 Email: christy.McDaniel@txdmv.gov "							
						<b>Item Total for Line # 18</b>	\$68.89

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Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
19-1	EVEE91BP-4 (PDME#) MAX Alkaline AA Batteries, 1.5V, 4/Pack  AA Batteries, Energizer, Eveready	485/05	2.0000	PKG	\$6.05000	\$12.10	03/25/2020
						<b>Schedule Total</b>	<input type="text" value="\$12.10"/>
						<b>ReqID:</b> 000008846	
TxDMV Contact: Brad Beaty Wynne Unit Email: brad.beaty@txdmv.gov Phone: 512/465-1438"						<b>Item Total for Line # 19</b>	<input type="text" value="\$12.10"/>

Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
20-1	UNV08100 (PDME#) Recycled Plastic Side Load Desk Trays, 2 Sections, Letter Size Files, 13" x 9" x 2.75", Black  Universal Plastic Side Load desk trays, 2 letter size, black, SKU: UNV 08100	615/55	6.0000	PAK	\$4.66000	\$27.96	03/17/2020
						<b>Schedule Total</b>	<input type="text" value="\$27.96"/>
						<b>ReqID:</b> 000008841	
"TxDMV Contact: Christy McDaniel 2425 Gravel Drive Fort Worth, TX 76118 Phone: 817/285-1512 Email: christy.McDaniel@txdmv.gov "						<b>Item Total for Line # 20</b>	<input type="text" value="\$27.96"/>

**Total PO Amount**

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

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