



Texas Department of Motor Vehicles  
 Business Unit # 60800  
 Purchase Order # 0000008032  
 Purchase Order Change Notice (# 1)

**Payment** NET30 **Freight** FOB **Ship Via:** US MAIL **PCC:** K **Date:** 03/06/20 **PO Method:** DG **Dispatch:** Dispatch **Rev Dt:** 03/01/21  
**Terms:** **Terms:** Destination **Via Print**

**PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.**

**Vendor:** ARTICULATE GLOBAL INC  
 DEPT 3747  
 PO BOX 123747  
 DALLAS TX 75312-3747  
 United States

**Ship To:** 1P00 - TxDMV Warehouse  
 4000 Jackson Avenue  
 Austin TX 78731  
 United States

**Vendor ID:** 1010742391 4

**Bill To:** 4000 Jackson Avenue  
 Austin TX 78731  
 United States

**Purchaser:** Andrew Ortegon  
**Phone:** (512) 465-4177  
**Fax:** 512/465-5641

**Bill To Fax:**

**Email:** Andrew.Ortegon@txdmv.gov

**Bill To Email:** DMV\_FIN-INVOICES@TxDMV.gov

**PO Information:**

**Payment:**

Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV\_FIN-INVOICES@txdmv.gov (note: There is an underscore "\_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, which-ever is later.

Note: warrants will not be issued to a vendor without a current Texas Identification Number.

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

**Quantity(ies):**

Quantities are estimated: TxDMV does not guarantee to purchase any minimum or maximum quantity. TxDMV reserves the right to increase or decrease the quantity(ies) of the purchase order at the same original terms and conditions. The vendor will be notified in writing by purchase order change notice of any requirements for any increased or decreased quantity(ies).

POCN 1, Dated: 02/23/2021, By: Andrew Ortegon

Description: POCN 1 to renew the training platform service from 3/8/2021 thru 3/7/2022. Original Service Purchase Order is 608000 0000003685. This PO (8032) is a continuation of the service listed on 3685. This service was agreed upon through a Direct Publication.

Direct Publication; Not available from any source.

Pricing per Subscription Number: SUB-20757 Sent by: Hayden Olsen Date: 02/06/2020

Service Period: 03/08/2017 - 03/07/2022

TxDMV Contact: Jeff Templeton, 512-465-1309, Jeff.Templeton@TxDMV.gov

Vendor Contact: Hayden Olsen, 516-331-2203, Hayden@articulate.com

**Change Orders:**

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department

Authorized Signature

*Andrew Ortegon* CTOD, CTCM

03/01/2021



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needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	Articulate 360 Teams - Code: 360-TEAM	920/45	9.0000	EA	\$1,234.05000	\$11,106.45	03/06/2020

Schedule Total

**Contract ID:**  
0000003685

**ReqID:**  
0000008822

Current PO Expires on 03/07/2020

Item Total for Line # 1

Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
2-1	Articulate 360 Teams - Code: 360-TEAM. Internet Based Training Platform for the Tax County Offices	920/45	9.0000	EA	\$1,234.05000	\$11,106.45	02/23/2021

Schedule Total

**Contract ID:**  
0000003685

**ReqID:**  
0000010124

Service Period: 3/8/2021 thru 3/7/2022

Item Total for Line # 2

**Total PO Amount**

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

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Authorized Signature

*Amber Otey* CTCD, CTCM

03/01/2021