



Texas Department of Motor Vehicles
Business Unit # 60800
Purchase Order # 0000008004

Payment NET30 Freight FOB Ship Via: NA PCC: 0 Date: 02/27/20 PO Method: IA Dispatch: Dispatch Rev Dt:
Terms: Terms: Destination Via Print

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: STATE BAR OF TEXAS
PROFESSIONAL DEVELOPMENT
LB #972298
PO BOX 972298
DALLAS TX 75397-0001
United States

Ship To: 1P00 - TxDMV Warehouse
4000 Jackson Avenue
Austin TX 78731
United States

Vendor ID: 3202202202 7

Bill To: 4000 Jackson Avenue
Austin TX 78731
United States

Purchaser: Travis Reese
Phone: 512 4654180
Fax: 512/465-5641

Bill To Fax:

Email: Travis.Reese@txdmv.gov

Bill To Email: DMV\_FIN-INVOICES@TxDMV.gov

PO Information:

Interagency Agreement Contract Act:
Texas Government Code, Title 7, Chapter 771

Change Orders:
Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

Payment:
Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV\_FIN-INVOICES@txdmv.gov (note: There is an underscore "\_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, which-ever is later.

Note: warrants will not be issued to a vendor without a current Texas Identification Number.

TxDmv Contact:
Stacey Cullen
Stacey.Cullen@TxDMV.gov
(512) 465-4164

Vendor Contact:
Customer Service
(800) 204-2222
CLRegistration@texasbar.com

Authorized Signature

[Handwritten Signature]

02/28/2020



Texas Department of Motor Vehicles  
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 Purchase Order # 000008004

Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	Advanced Administrative Law Course 2020 Early Bird Registration (register by 05/28/2020)	924/25	3.0000	EA	\$545.00000	\$1,635.00	06/11/2020
						<b>Schedule Total</b>	<input type="text" value="\$1,635.00"/>
						<b>RegID:</b>	000008770
Class: Advanced Administrative Law Course 2020							
Date: June 11 - 12, 2020							
Location: DoubleTree by Hilton, 6505 IH 35 North, Austin, TX 78752							
MCLE Credit: 12.25 hrs (includes 3.5 hrs ethics)							
MCLE No: 174071070							
Attendees: Heather Pierce, Heather.Pierce@TxDMV.gov - BAR ID: 24067969 Brian Coats, Brian.Coats@TxDMV.gov - BAR ID: 24072999 Karen Meisel, Karen.Meisel@TxDMV.gov - BAR ID: 24038890							
						<b>Item Total for Line # 1</b>	<input type="text" value="\$1,635.00"/>
2-1	Advanced Administrative Law Course 2020 Early Bird Registration (register by 07/09/2020)	924/25	1.0000	EA	\$495.00000	\$495.00	07/23/2020
						<b>Schedule Total</b>	<input type="text" value="\$495.00"/>
						<b>RegID:</b>	000008770
Class: Advanced Administrative Law Course 2020							
Date: July 23 - 24, 2020							
Location: Texas Law Center, 1414 Colorado Street, Austin, TX 78701							
MCLE Credit: 12.25 hrs (includes 3.5 hrs ethics)							
MCLE No: 174071070							
Attendee: Dawn Burton, Dawn.Burton@TxDMV.gov - BAR ID: 24038795							
						<b>Item Total for Line # 2</b>	<input type="text" value="\$495.00"/>
						<b>Total PO Amount</b>	<input type="text" value="\$2,130.00"/>

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

Authorized Signature  
  
02/28/2020



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Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

Authorized Signature

A handwritten signature in black ink, appearing to be "M. A. Smith", written over a light blue horizontal line.

02/28/2020