



Texas Department of Motor Vehicles
Business Unit # 60800
Purchase Order # 0000007993

Payment NET30 Freight See Detail Ship Via: VNDR PCC: E Date: 02/24/20 PO Method: DG Dispatch: Dispatch Rev Dt:
Terms: Terms: Below Via Print

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: P D MORRISON ENTERPRISES INC
DBA PDME INC
BUILDING 2 STE 208
1120 TORO GRANDE DR
CEDAR PARK TX 786136974
United States

Ship To: See Detail Below

Vendor ID: 1742695260 6

Bill To: 4000 Jackson Avenue
Austin TX 78731
United States

Purchaser: Rosemary Zamora
Phone: 512/465-4199
Fax: 512/495-5641

Bill To Fax:

Email: Rosemary.Zamora@txdmv.gov

Bill To Email: DMV_FIN-INVOICES@TxDMV.gov

PO Information:

Change Orders:

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

Payment:

Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV_FIN-INVOICES@txdmv.gov (note: There is an underscore "_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, which-ever is later.

Note: warrants will not be issued to a vendor without a current Texas Identification Number.

Per PDME State of Texas Pricing
Confirmation #AC

Vendor Contact: Anna Vargas
Phone: 512/335-7173
Email: avargas@pdme.com

TxDMV Contacts (SEE PO)

Authorized Signature

Rosemary Zamora

02/27/2020



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Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:	
1-1	MMM 654-24SSCY (PDME) Canary Yellow Note Pads, 3 x 3, 90-Sheet, 24/Pack Super Sticky Notes	615/62	1.0000	EA	\$26.14000	\$26.14	03/09/2020	
Ship To: 1P00		Delivery Instructions:						
4000 Jackson Avenue Austin TX 78731 United States								
						Schedule Total	\$26.14	
						ReqID: 0000008705		
TxDMV Contact: Jacqueline Duckworth Phone: 512/465-1458 Email: jackie.duckworth@txdmv.gov							Item Total for Line # 1	\$26.14
2-1	SGH015300 (PDME) Digital Index White Card Stock, 92 Bright, 110lb, 8.5 x 11, White, 250/Pack Springhill-Part Number: SGH015300	615/31	4.0000	PKG	\$7.34000	\$29.36	03/09/2020	
Ship To: 1P00		Delivery Instructions:						
4000 Jackson Avenue Austin TX 78731 United States								
						Schedule Total	\$29.36	
						ReqID: 0000008711		
TxDMV Contact: Graham Northcutt Email: graham.northcutt@txdmv.gov Phone: 512/465-4043							Item Total for Line # 2	\$29.36

Authorized Signature

Rosemary Lamora

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Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:	
3-1	SAN 32002 (PDME) Twin-Tip Permanent Marker, Fine/Extra-Fine Bullet Tip, Red, Dozen	785/30	1.0000	DOZ	\$18.96000	\$18.96	03/09/2020	
Ship To: 1P00		Delivery Instructions:						
4000 Jackson Avenue Austin TX 78731 United States								
						Schedule Total	\$18.96	
						ReqID: 0000008711		
TxDMV Contact: Graham Northcutt Email: graham.northcutt@txdmv.gov Phone: 512/465-4043							Item Total for Line # 3	\$18.96
Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:	
4-1	UNV 43624 (PDME) Dry Erase Board, Melamine, 48 x 36, Satin-Finished Aluminum	785/15	1.0000	EA	\$56.76000	\$56.76	03/09/2020	
Ship To: 1P00		Delivery Instructions:						
4000 Jackson Avenue Austin TX 78731 United States								
						Schedule Total	\$56.76	
						ReqID: 0000008746		
TxDMV Contact: Jennifer Whittaker, Bldg #1 Phone: 512/465-1386 jennifer.whittaker@txdmv.gov							Item Total for Line # 4	\$56.76

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Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:	
5-1	LEE 10053 (PDME) Sortkwik Fingertip Moisteners, 3/8 oz, Pink, 3/Pack	615/60	1.0000	PKG	\$3.20000	\$3.20	03/09/2020	
Ship To: 1P05		Delivery Instructions:						
810 FM 2821 Huntsville TX 77349 United States								
						Schedule Total	\$3.20	
						ReqID: 0000008754		
TxDMV Contact: Brad Beaty Email: brad.beaty@txdmv.gov Phone: 512/465-1438							Item Total for Line # 5	\$3.20
Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:	
6-1	BIC WOTAP10 (PDME) Wite-Out EZ Correct Correction Tape, Non- Refillable, 1/6" x 472", 10/Box	615/60	1.0000	PKG	\$21.51000	\$21.51	03/09/2020	
Ship To: 1P05		Delivery Instructions:						
810 FM 2821 Huntsville TX 77349 United States								
						Schedule Total	\$21.51	
						ReqID: 0000008754		
TxDMV Contact: Brad Beaty Email: brad.beaty@txdmv.gov Phone: 512/465-1438							Item Total for Line # 6	\$21.51

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Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:	
7-1	DUR PC1500BKD (PDME) Procell Alkaline AA Batteries, 24/Box	450/06	3.0000	EA	\$6.91000	\$20.73	03/09/2020	
	56083140 24/Pk							
Ship To:	1P00	Delivery Instructions:						
	4000 Jackson Avenue Austin TX 78731 United States							
						Schedule Total	\$20.73	
				ReqID:	0000008756			
TxDMV Contact: Gerri Ries Email: gerri.ries@txdmv.gov Phone: 512/872-6103							Item Total for Line # 7	\$20.73

Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:	
8-1	Skilcraft Rubber Bands Size 16, 1 LB, Natural SP 7510015783517	615/75	4.0000	PKG	\$3.36000	\$13.44	03/09/2020	
Ship To:	1P08	Delivery Instructions:						
	1925 E. Beltline, Ste. 100 Carrollton TX 75006 United States							
						Schedule Total	\$13.44	
				ReqID:	0000008772			
TxDMV Contact: Krystal Reed Phone: 972/478-5220 Email: krystal.reed@txdmv.gov							Item Total for Line # 8	\$13.44

Authorized Signature
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 02/27/2020



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Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
9-1	Swingline Black Full-Strip Portable Electric Stapler SP 199979	600/16	5.0000	EA	\$62.17000	\$310.85	03/09/2020
Ship To: 1P08		Delivery Instructions:					
1925 E. Beltline, Ste. 100 Carrollton TX 75006 United States							
						Schedule Total	<input type="text" value="\$310.85"/>
						ReqID:	
						0000008772	
TxDMV Contact: Krystal Reed Phone: 972/478-5220 Email: krystal.reed@txdmv.gov						Item Total for Line # 9	<input type="text" value="\$310.85"/>

Total PO Amount

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

Authorized Signature
Rosemary Lamora
02/27/2020

Item Description	Brand	QTY	UOM	Unit Price	Ext Price	TxDMV Contact
MMM 654-24SSC Canary Yellow Note Pads, 3 x 3, 90-Sheet, 24/Pack	Post-it® Notes Sup	1	PK	\$ 26.14	\$ 26.14	TxDMV Contact: Jackie Duckworth 4000 Jackson Ave, AUSTIN, TX 78731 Phone: 512/465-1458 Email: jackie.duckworth@txdmv.gov
SGH015300 Digital Index White Card Stock, 92 Bright, 110lb, 8.5 x 11, White, 250/Pack	Springhill	4	PK	\$ 7.34	\$ 29.36	TxDMV Contact: Graham Northcutt 4000 Jackson Ave AUSTIN, TX 78731 Phone: 512/465-4043 Email: graham.northcutt@txdmv.gov
SAN32002 Twin-Tip Permanent Marker, Fine/Extra-Fine Bullet Tip, Red, Dozen	Sharpie	1	DZ	\$ 18.96	\$ 18.96	TxDMV Contact: Graham Northcutt 4000 Jackson Ave AUSTIN, TX 78731 Phone: 512/465-4043 Email: graham.northcutt@txdmv.gov
UNV43624 Dry Erase Board, Melamine, 48 x 36, Satin-Finished Aluminum Frame	Universal	1	EA	\$ 56.76	\$ 56.76	TxDMV Contact: Jennifer Whittaker 4000 Jackson Ave AUSTIN, TX 78731 Phone: 512/465-1386 Email: jennifer.whittaker@txdmv.gov
DURPC1500BKD Procell Alkaline AA Batteries, 24/Box	Universal	3	BX	\$ 6.91	\$ 20.73	TxDMV Contact: Gerri Ries 4000 Jackson Ave., (BLDG 1) Austin, TX 78731 Email: gerri.ries@txdmv.gov Phone: (512) 872-8103
LEE10053 Sortkwik Fingertip Moisteners, 3/8 oz, Pink, 3/Pack	LEE	1	PK	\$ 3.20	\$ 3.20	TxDMV Contact: Brad Beaty 810 FM 2821 Huntsville, TX 77349 Email: brad.beaty@txdmv.gov Phone: 512/465-1438
BICWOTAP10 Wite-Out EZ Correct Correction Tape, Non-Refillable, 1/6" x 472", 10/Box	BIC	1	BX	\$ 21.51	\$ 21.51	TxDMV Contact: Brad Beaty 810 FM 2821 Huntsville, TX 77349 Email: brad.beaty@txdmv.gov Phone: 512/465-1438

UNV00116 Rubber Bands, Size 16, 0.04" Gauge, Beige, 1 lb Box, 1,900/Pack	UNIVERSAL	4	PK	\$ 3.36	\$ 13.44	TxDMV Contact: Krystal Reed 1925 E. Beltline, Ste 100 Carrollton, TX 75006 Phone: 972/478-5220 Email: krystal.reed@txdmv.gov
SWI48200 Portable Electric Stapler, 20-Sheet Capacity, Black	Swingline	5	EA	\$ 62.17	\$ 310.85	TxDMV Contact: Krystal Reed 1925 E. Beltline, Ste 100 Carrollton, TX 75006 Phone: 972/478-5220 Email: krystal.reed@txdmv.gov
\$ 500.95					PO TOTAL	

******NOTE******
(VARIOUS DELIVERY
ADDRESSES)

**HUNTSVILLE, TX
**AUSTIN, TX
**CARROLLTON, TX

TxDMV PO# 60800 0000007993