



Texas Department of Motor Vehicles  
 Business Unit # 60800  
 Purchase Order # 0000007956

Payment **NET3** Freight **FOB** Ship Via: **US MAIL** PCC: **E** Date: **02/11/20** PO Method: **SP** Dispatch: **Dispatch** Rev Dt:  
 Terms: **0** Terms: **Destination** **Via Print**

**PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.**

**Vendor:** EPSI  
 7710 RIALTO BLVD UNIT 100  
 USA  
 AUSTIN TX 78735-8575  
 United States

**Ship To:** 1P00 - TxDMV Warehouse  
 4000 Jackson Avenue  
 Austin TX 78731  
 United States

**Vendor ID:** 1450896436 9

**Bill To:** 4000 Jackson Avenue  
 Austin TX 78731  
 United States

**Purchaser:** Andrew Ortegon  
**Phone:** (512) 465-4177  
**Fax:** 512/465-5641

Bill to **Fax:**

**Email:** Andrew.Ortegon@txdmv.gov

Bill to **Email:** DMV\_FIN-INVOICES@TxDMV.gov

**PO Information:**

Pricing per: Email Sent By: Dan Spain Dated: 12/17/2019

Property Improvements Exemption Cite: Transportation Code, Title 7, Subtitle M, Chapter 1001, Subchapter A, Section. 1001.201

Service Period: 02/11/2020 - 08/31/2020 (Services must be complete by 08/31/2020)

TxDMV Contact: Chris Sturm, 512-465-3835, Chris.Sturm@TxDMV.gov

Vendor Contact: Dan Spain, 719-339-3430, Dspain@epsimail.com

**Change Orders:**

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

**Payment:**

Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV\_FIN-INVOICES@txdmv.gov (note: There is an underscore "\_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, which-ever is later.

Note: warrants will not be issued to a vendor without a current Texas Identification Number.

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

**Authorized Signature**

*Carol D. [Signature]* CTRM, CTCM

**02/12/2020**



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PO Line Info

Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
Line-Sch: 1-1	Line Description: Contracted Services - Warehouse Floor Repair	Class/Item: 910/25	Quantity: 1783.8000	UOM: UNT	Unit Price: \$1.00000	Extended Amt: \$1,783.80	Due Date: 02/13/2020
						<b>Schedule Total</b>	<input type="text" value="\$1,783.80"/>
				ReqID: 0000008702			
<p>Scope of Work:            The warehouse floor is to be stripped of current concrete sealant, remove tape residue, and apply concrete sealant to the floor. DMV personnel will be responsible for moving equipment and objects from floor providing EPSI with a clear operating area. The plan of action will be to do half of the floor at a time. EPSI and DMV will collaborate the scheduled start date. EPSI suggests floor work occurs on the weekend.</p> <p>The price includes all labor, equipment, and supplies.</p> <p>Contract Monitor: Chris Sturm            Chris.Sturm@TxDMV.gov            512-465-3835</p>							
						<b>Item Total for Line # 1</b>	<input type="text" value="\$1,783.80"/>

**Total PO Amount**

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

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Authorized Signature

*Carol D. [Signature]*, CTPM, CTCM

02/12/2020