



Texas Department of Motor Vehicles
 Business Unit # 60800
 Purchase Order # 0000007938

Payment **NET3** Freight **PREPAY** Ship Via: **VNDR** PCC: **E** Date: **02/05/20** PO Method: **SP** Dispatch: **Dispatch** Rev Dt:
 Terms: **0** Terms: **AND ADD** **Via Print**

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: OFFICE DEPOT INC
 8510 4 WINDS DR
 WINDCREST TX 78239-1946
 United States

Ship To: See Detail Below

Vendor ID: 1592663954 1

Purchaser: Travis Reese
Phone: 512 4654180
Fax: 512/465-5641

Bill To: 4000 Jackson Avenue
 Austin TX 78731
 United States

Bill to **Fax:**

Email: Travis.Reese@txdmv.gov

Bill to **Email:** DMV_FIN-INVOICES@TxDMV.gov

PO Information:

Change Orders:

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

Payment:

Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV_FIN-INVOICES@txdmv.gov (note: There is an underscore "_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, which-ever is later.

Note: warrants will not be issued to a vendor without a current Texas Identification Number.

TxDMV Contacts:
 [See Line Details]

Vendor Contact:
 Lori Pickering
 Lori.Pickering@OfficeDepot.com
 (888) 777-4044

Authorized Signature

02/12/2020



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PO Line Info

Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date	
Line-Sch: 1-1	Line Description: Otter Box + Pop Defender Series for iPhone 8 Item# 5539409	Class/Item: 839/85	Quantity: 1.0000	UOM: EA	Unit Price: \$51.99000	Extended Amt: \$51.99	Due Date: 02/13/2020	
Ship To: 1P08		Delivery Instructions:						
1925 E. Beltline, Ste. 100 Carrollton TX 75006 United States								
						Schedule Total	\$51.99	
						ReqID: 0000008699		
Requestor: Krystal Reed Krystal.Reed@TxDMV.gov (972) 478-5220							Item Total for Line # 1	\$51.99
Line-Sch: 2-1	Line Description: Zagg Glass Screen Protector for iPhone 7/8 Item# 905196	Class/Item: 839/85	Quantity: 2.0000	UOM: EA	Unit Price: \$34.99000	Extended Amt: \$69.98	Due Date: 02/13/2020	
Ship To: 1P00		Delivery Instructions:						
4000 Jackson Avenue Austin TX 78731 United States								
						Schedule Total	\$69.98	
						ReqID: 0000008591		
Requestor: Stacey Cullen Stacey.Cullen@TxDMV.gov (512) 465-4164							Item Total for Line # 2	\$69.98
						Total PO Amount	\$121.97	

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

Authorized Signature

02/12/2020



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Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

Authorized Signature

A handwritten signature in black ink, appearing to be "M. A. Smith", written over a light blue rectangular background.

02/12/2020