



Texas Department of Motor Vehicles  
 Business Unit # 60800  
 Purchase Order # 0000007863

Payment **NET3** Freight **FOB** Ship Via: **US MAIL** PCC: **E** Date: **01/16/20** PO Method: **SV** Dispatch: **Dispatch** Rev Dt:  
 Terms: **0** Terms: **Destination** **Via Print**

**PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.**

**Vendor:** AUSTIN H I BORROWER LLC  
 6000 MIDDLE FISKVILLE RD  
 Austin TX 78752-4315  
 United States

**Ship To:** 1P00 - TxDMV Warehouse  
 4000 Jackson Avenue  
 Austin TX 78731  
 United States

**Vendor ID:** 1474775653 5

**Bill To:** 4000 Jackson Avenue  
 Austin TX 78731  
 United States

**Purchaser:** Tiffanay Heather Waller  
**Phone:** 512/465-4193  
**Fax:** 512/465-5641

Bill to **Fax:**

**Email:** Tiffanay.Waller@txdmv.gov

Bill to **Email:** DMV\_FIN-INVOICES@TxDMV.gov

**PO Information:**

**Change Orders:**

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

**Payment:**

Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV\_FIN-INVOICES@txdmv.gov (note: There is an underscore "\_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, which-ever is later.

Note: warrants will not be issued to a vendor without a current Texas Identification Number.

**Quantity(ies):**

Quantities are estimated: TxDMV does not guarantee to purchase any minimum or maximum quantity. TxDMV reserves the right to increase or decrease the quantity(ies) of the purchase order at the same original terms and conditions. The vendor will be notified in writing by purchase order change notice of any requirements for any increased or decreased quantity(ies).

Holiday Inn Austin Midtown  
 6000 Middle Fiskville Rd.  
 Austin, TX 78752  
 Current Invoice attached  
 Estimate Number: 200204\_V2  
 Dated 11-26-19 by Ideal Productions

Holiday Inn Austin Midtown Contact:  
 Jaime Yount, Sales Manager  
 6000 Middle Fiskville Road  
 Austin, TX 78752  
 512-206-3069  
 jyount@hiausmid.com

TxDMV Contact:

**Authorized Signature**

**01/22/2020**



Texas Department of Motor Vehicles  
 Business Unit # 60800  
 Purchase Order # 0000007863

Mary Menoskey  
 512-465-4011  
 Mary.Menoskey@TxDMV.gov

PO Line Info

Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
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<b>Line-Sch:</b> 1-1	<b>Line Description:</b> Audio and Projector Equipment and Labor for meetings at Holiday Inn Midtown Austin	<b>Class/Item:</b> 915/06	<b>Quantity:</b> 4269.6000	<b>UOM:</b> UNT	<b>Unit Price:</b> \$1.00000	<b>Extended Amt:</b> \$4,269.60	<b>Due Date:</b> 01/16/2020
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Schedule Total

ReqID:  
0000008512

TXDMV\_Grantee\_and\_Board\_Meetings\_020420.pdf

Meeting space for Grant Committee Mtg and MVCPA Board Mtg-February 4-5, 2020-Holiday Inn Midtown Austin

\$3269.60 Equipment/Labor fee  
 \$1000.00 Additional equipment or set up charges that may not be known until the meeting date.  
 Includes: Screen, Microphones, House Sound, recording equipment for a two day meeting  
 Meeting starts at 1:00 pm on 02/04 and concludes with the MVCPA Board meeting on 02/05.  
 All charges are subject to 22% service fee  
 Contract attached.

Additional funds are being added to the PO to allow for additional cost for audio visual needs during the meeting events.

Item Total for Line # 1

Total PO Amount

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

Authorized Signature

01/22/2020