



Texas Department of Motor Vehicles
 Business Unit # 60800
 Purchase Order # 0000007845
 Purchase Order Change Notice (# 1)

Payment **NET3** Freight **FOB** Ship Via: **US MAIL** PCC: **E** Date: **01/18/20** PO Method: **SP** Dispatch: **Dispatch** Rev Dt: **01/18/20**
 Terms: **0** Terms: **Destination** **Via Print**

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: P D MORRISON ENTERPRISES INC
 DBA PDME INC
 BUILDING 2 STE 208
 1120 TORO GRANDE DR
 CEDAR PARK TX 786136974
 United States

Ship To: 1P00 - TxDMV Warehouse
 4000 Jackson Avenue
 Austin TX 78731
 United States

Bill To: 4000 Jackson Avenue
 Austin TX 78731
 United States

Vendor ID: 1742695260 6

Purchaser: Paula A Ramsey
Phone: 512/465-4191
Fax: 512/465-5641

Bill to **Fax:**

Email: Paula.Ramsey1@txdmv.gov

Bill to **Email:** DMV_FIN-INVOICES@TxDMV.gov

PO Information:

Change Orders:

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

Payment:

Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV_FIN-INVOICES@txdmv.gov (note: There is an underscore "_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, which-ever is later.

Note: warrants will not be issued to a vendor without a current Texas Identification Number.

TxDMV Contact:

Monica Hernandez
 512-465-1261
 Monica.Hernandez@TxDMV.gov

And Stacey Cullen

512-465-4164
 Stacey.Cullen@txdmv.gov

POCN# 1 Paula Ramsey 1-18-2020

Canceled line # 13. Added to the incorrect purchase order.

Authorized Signature

Paula Ramsey, CTM, CTA

01/18/2020



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PO Line Info

Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
Line-Sch: 1-1	Line Description: Universal Rubber Bands, Size 117, 0.06" Gauge, Beige, 1 lb Box, 210/Pack; UNV01117	Class/Item: 615/75	Quantity: 1.0000	UOM: PAK	Unit Price: \$7.39000	Extended Amt: \$7.39	Due Date: 01/10/2020
						Schedule Total	<input type="text" value="\$7.39"/>
				<u>ReqID:</u> 0000008546			
Requester: Purchasing						Item Total for Line # 1	<input type="text" value="\$7.39"/>
Line-Sch: 2-1	Line Description: Universal Redrope Expanding File Pockets, 3.5" Expansion, Letter Size, Redrope, 25/Box; UNV15343	Class/Item: 615/41	Quantity: 5.0000	UOM: BOX	Unit Price: \$26.09000	Extended Amt: \$130.45	Due Date: 01/10/2020
						Schedule Total	<input type="text" value="\$130.45"/>
				<u>ReqID:</u> 0000008546			
1 Box - CFO Suite 4 Boxes - Purchasing						Item Total for Line # 2	<input type="text" value="\$130.45"/>
Line-Sch: 3-1	Line Description: Standard Page Flags in Dispenser, Yellow, 100 Flags/Dispenser; PDME #MMM 680-YW2	Class/Item: 615/93	Quantity: 4.0000	UOM: PKG	Unit Price: \$4.67000	Extended Amt: \$18.68	Due Date: 01/10/2020
						Schedule Total	<input type="text" value="\$18.68"/>
				<u>ReqID:</u> 0000008460			
CFO Suite						Item Total for Line # 3	<input type="text" value="\$18.68"/>
Please do not substitute for item available through WorkQuest. Staff must be able to write on the flags; they have tried the flags available at WorkQuest and found that the ink smears.							

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Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
Line-Sch: 4-1	Line Description: Standard Page Flags in Dispenser, Green, 100 Flags/Dispenser; MMM 680- GN2	Class/Item: 615/93	Quantity: 4.0000	UOM: PKG	Unit Price: \$6.11000	Extended Amt: \$24.44	Due Date: 01/10/2020
						Schedule Total	<input type="text" value="\$24.44"/>
						<u>ReqID:</u> 0000008460	
CFO Suite							
Please do not substitute for item available through WorkQuest. Staff must be able to write on the flags; they have tried the flags available at WorkQuest and found that the ink smears.							
						Item Total for Line # 4	<input type="text" value="\$24.44"/>
Line-Sch: 5-1	Line Description: Universal Wand Style Staple Remover, Black; PDME #UNV 10700	Class/Item: 605/82	Quantity: 4.0000	UOM: EA	Unit Price: \$0.63000	Extended Amt: \$2.52	Due Date: 01/10/2020
						Schedule Total	<input type="text" value="\$2.52"/>
						<u>ReqID:</u> 0000008460	
2 - Rose Beyer 2 - CFO Suite							
						Item Total for Line # 5	<input type="text" value="\$2.52"/>
Line-Sch: 6-1	Line Description: Victor 7010 Compatible Calculator Ribbon, Black/Red; PDME #VCT7010	Class/Item: 610/35	Quantity: 8.0000	UOM: EA	Unit Price: \$2.51000	Extended Amt: \$20.08	Due Date: 01/10/2020
						Schedule Total	<input type="text" value="\$20.08"/>
						<u>ReqID:</u> 0000008460	
CFO Suite							
						Item Total for Line # 6	<input type="text" value="\$20.08"/>

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Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
Line-Sch: 7-1	Line Description: Read Right Two Step ScreenKleen Wet and Dry Cleaning Wipes, 5 x 5, 40/Box; PDME #REARR1305	Class/Item: 203/25	Quantity: 4.0000	UOM: BOX	Unit Price: \$12.35000	Extended Amt: \$49.40	Due Date: 01/10/2020
						Schedule Total	<input type="text" value="\$49.40"/>
						<u>ReqID:</u> 0000008460	
CFO suite						Item Total for Line # 7	<input type="text" value="\$49.40"/>
Line-Sch: 8-1	Line Description: Innovera Remanufactured CF226X (26X) High-Yield Toner, 9000 Page-Yield, Black; PDME #IVRF226X	Class/Item: 207/72	Quantity: 3.0000	UOM: EA	Unit Price: \$165.43000	Extended Amt: \$496.29	Due Date: 01/10/2020
						Schedule Total	<input type="text" value="\$496.29"/>
						<u>ReqID:</u> 0000008460	
CFO Suite						Item Total for Line # 8	<input type="text" value="\$496.29"/>
Line-Sch: 9-1	Line Description: Energizer Ultimate Lithium AA Batteries, 1.5V, 24/Box; PDME #EVE L91	Class/Item: 450/06	Quantity: 2.0000	UOM: BOX	Unit Price: \$50.61000	Extended Amt: \$101.22	Due Date: 01/10/2020
						Schedule Total	<input type="text" value="\$101.22"/>
						<u>ReqID:</u> 0000008460	
CFO Suite						Item Total for Line # 9	<input type="text" value="\$101.22"/>

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Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
Line-Sch: 10-1	Line Description: Innovera Remanufactured 3319806 (B3460) High-Yield Toner, 8500 Page-Yield, Black; IVRD3460	Class/Item: 207/72	Quantity: 2.0000	UOM: EA	Unit Price: \$108.35000	Extended Amt: \$216.70	Due Date: 01/10/2020
						Schedule Total	\$216.70
						<u>ReqID:</u> 0000008460	
CFO Suite						Item Total for Line # 10	\$216.70
Line-Sch: 11-1	Line Description: Innovera Remanufactured CC364X (64X) High-Yield Toner, 24000 Page-Yield, Black; PDME #IVRC364X	Class/Item: 207/72	Quantity: 3.0000	UOM: EA	Unit Price: \$138.58000	Extended Amt: \$415.74	Due Date: 01/10/2020
						Schedule Total	\$415.74
						<u>ReqID:</u> 0000008460	
CFO Suite						Item Total for Line # 11	\$415.74
Line-Sch: 12-1	Line Description: TZe Standard Adhesive Laminated Labeling Tape, 0.94" x 26.2 ft, White on Black; PDME #BRTTZE355	Class/Item: 207/72	Quantity: 2.0000	UOM: EA	Unit Price: \$19.63000	Extended Amt: \$39.26	Due Date: 01/10/2020
						Schedule Total	\$39.26
						<u>ReqID:</u> 0000008460	
Requester: Purchasing						Item Total for Line # 12	\$39.26

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Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
Line-Sch: 13-1	Line Description: File Folder, 1-ply tab, 1/3 Cut Assorted Top Tab, Letter, 11 pt. Manila, 100/Box; PFX370 1/3	Class/Item: 615/45	Quantity: 2.0000	UOM: BOX	Unit Price: \$6.06000	Extended Amt: \$0.00	Due Date: CANCEL
						Schedule Total	<input type="text" value="\$0.00"/>
2 Boxes - CFO Suite						Item Total for Line # 13	<input type="text" value="\$0.00"/>
Line-Sch: 14-1	Line Description: Tape, Packaging, Clear, 3' Core, 6 Rolls/Pack, UNV63000	Class/Item: 832/63	Quantity: 2.0000	UOM: EA	Unit Price: \$6.58000	Extended Amt: \$13.16	Due Date: 01/18/2020
						Schedule Total	<input type="text" value="\$13.16"/>
Stacey Cullen - Enforcement						Item Total for Line # 14	<input type="text" value="\$13.16"/>
						Total PO Amount	<input type="text" value="\$1,535.33"/>

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

Authorized Signature
Paula Ramsey, CTM, CTA
01/18/2020