



Texas Department of Motor Vehicles  
Business Unit # 60800  
Purchase Order # 0000007809

Payment Terms: NET3 0 Freight Terms: PREPAY AND ADD Ship Via: VNDR PCC: E Date: 01/06/20 PO Method: DG Dispatch: Dispatch Via Print Rev Dt:

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: ELP ENTERPRISES, INC.  
9346 ROSSTOWN WAY  
HOUSTON TX 77080-7416  
United States

Ship To: 1P25 - Wichita Falls  
1601-A Southwest Parkway  
Wichita Falls TX 76302  
United States

Bill To: 4000 Jackson Avenue  
Austin TX 78731  
United States

Vendor ID: 1760619440 9

Purchaser: Monica C Hernandez  
Phone: 512/465-1261  
Fax: 512/465-5641

Bill to Fax:

Email: Monica.Hernandez@txdmv.gov

Bill to Email: DMV\_FIN-INVOICES@TxDMV.gov

PO Information:

Per Quote #12212 dated 1/1/2020

TxDmv Contact:  
Lori Stovall  
Lori.Stovall@TxDMV.gov  
940-235-4816

Vendor Contact  
Martha Ceballos  
martha@elpenterprisesinc.com  
832-969-9947

Change Orders:

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDmv Purchasing Section.

Payment:

Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV\_FIN-INVOICES@txdmv.gov (note: There is an underscore "\_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDmv will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, which-ever is later.

Note: warrants will not be issued to a vendor without a current Texas Identification Number.

Authorized Signature

01/07/2020



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PO Line Info

Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
1-1	Compatible HP LaserJet Black Toner Cartridge; 37X; Supplier Part No. HEWCF237X-C	207172	2.0000	EA	\$125.24000	\$250.48	01/13/2020
						Schedule Total	\$250.48
						ReqID: 0000008560	
						Item Total for Line # 1	\$250.48

Total PO Amount \$250.48

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

Authorized Signature

01/07/2020