



Texas Department of Motor Vehicles
 Texas SmartBuy PO # 20046882
 Business Unit # 60800
 Purchase Order # 0000007777

Payment **NET3** Freight **PREPAY** Ship Via: **VNDR** PCC: **A** Date: **12/23/19** PO Method: **AT** Dispatch: **Dispatch** Rev Dt:
 Terms: **0** Terms: **AND ADD** **Via Print**

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: WORKQUEST
 1011 E 53rd St
 AUSTIN TX 78751
 United States

Ship To: 1P13 - Fort Worth Region
 2425 Gravel Dr.
 Fort Worth TX 76118
 United States

Vendor ID: 1741976051 1

Bill To: 4000 Jackson Avenue
 Austin TX 78731
 United States

Purchaser: Monica C Hernandez
Phone: 512/465-1261
Fax: 512/465-5641

Bill to **Fax:**

Email: Monica.Hernandez@txdmv.gov

Bill to **Email:** DMV_FIN-INVOICES@TxDMV.gov

PO Information:

TexasSmartBuy Purchase Order Number 20046882 (attached)

Contract Type: Term

Contract Number(s): 620-A1, 832-A1, 615-A1, 207-A2, 486-A1

TxDMV Contact

Christy McDaniel

Christy.McDaniel@TxDMV.gov

817-285-1512

Vendor Contact

Audrey Cedillo

smartbuy@tibh.org

512-451-8145

Texas Industries for the Blind and Handicapped (TIBH):

Human Resources Code, Title 8, Chapter 122, Section 122.001 and Texas Government Code, Title 10, Chapter 2155, Sections 2155.138 and 2155.441

Change Orders:

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

Payment:

Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV_FIN-INVOICES@txdmv.gov (note: There is an underscore "_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, which-ever is later.

Note: warrants will not be issued to a vendor without a current Texas Identification Number.

Authorized Signature

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PO Line Info

Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
Line-Sch: 1-1	Line Description: Pen, Rollerball Gel Ink Retractable Rubber Grip, General Use; Commodity Code: 62080220106; Point/Ink: Fine Blue- 62080220221	Class/Item: 620/80	Quantity: 10.0000	UOM: DOZ	Unit Price: \$9.30000	Extended Amt: \$93.00	Due Date: 01/06/2020
						Schedule Total	<input type="text" value="\$93.00"/>
						<u>ReqID:</u> 0000008517	
						Item Total for Line # 1	<input type="text" value="\$93.00"/>
Line-Sch: 2-1	Line Description: Pen, Rollerball Gel Ink Retractable Rubber Grip, General Use; Commodity Code: 62080220106; Point/Ink: Fine Black- 62080220122	Class/Item: 620/80	Quantity: 10.0000	UOM: DOZ	Unit Price: \$9.30000	Extended Amt: \$93.00	Due Date: 01/06/2020
						Schedule Total	<input type="text" value="\$93.00"/>
						<u>ReqID:</u> 0000008517	
						Item Total for Line # 2	<input type="text" value="\$93.00"/>
Line-Sch: 3-1	Line Description: Pen, Ball Point, Retractable, Bio-Based, Bio-Degradable; Commodity Code: 62080058001; Ink Color: Blue; Point Size: Medium	Class/Item: 620/80	Quantity: 10.0000	UOM: DOZ	Unit Price: \$7.27000	Extended Amt: \$72.70	Due Date: 01/06/2020
						Schedule Total	<input type="text" value="\$72.70"/>
						<u>ReqID:</u> 0000008517	
						Item Total for Line # 3	<input type="text" value="\$72.70"/>

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Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
Line-Sch: 4-1	Line Description: Tape, Transparent, Refill, 3/4" x 1000", Core 1", Multi-Purpose, 6/Pack; Commodity Code: 83220112	Class/Item: 615/88	Quantity: 10.0000	UOM: PKG	Unit Price: \$5.91000	Extended Amt: \$59.10	Due Date: 01/06/2020
						Schedule Total	<input type="text" value="\$59.10"/>
				<u>ReqID:</u> 0000008517			
						Item Total for Line # 4	<input type="text" value="\$59.10"/>
Line-Sch: 5-1	Line Description: Note Pad, Self Stick, 1.5" x 2", Yellow; Commodity Code: 61562381501	Class/Item: 615/62	Quantity: 5.0000	UOM: PKG	Unit Price: \$4.58000	Extended Amt: \$22.90	Due Date: 01/06/2020
						Schedule Total	<input type="text" value="\$22.90"/>
				<u>ReqID:</u> 0000008517			
						Item Total for Line # 5	<input type="text" value="\$22.90"/>
Line-Sch: 6-1	Line Description: Self Stick Note Pad, 3" x 3", Neon; Commodity Code: 61562383601	Class/Item: 615/62	Quantity: 10.0000	UOM: PKG	Unit Price: \$7.67000	Extended Amt: \$76.70	Due Date: 01/06/2020
						Schedule Total	<input type="text" value="\$76.70"/>
				<u>ReqID:</u> 0000008517			
						Item Total for Line # 6	<input type="text" value="\$76.70"/>

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Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
Line-Sch: 7-1	Line Description: Self Stick Note Pad, 3" x 5", Neon; Commodity Code: 61562384301	Class/Item: 615/62	Quantity: 10.0000	UOM: PKG	Unit Price: \$10.15000	Extended Amt: \$101.50	Due Date: 01/06/2020
						Schedule Total	<input type="text" value="\$101.50"/>
						<u>ReqID:</u> 0000008517	
						Item Total for Line # 7	<input type="text" value="\$101.50"/>
Line-Sch: 8-1	Line Description: Self Stick Note Pad, 4" x 6", Neon; Commodity Code: 61562385601	Class/Item: 615/62	Quantity: 1.0000	UOM: PKG	Unit Price: \$10.25000	Extended Amt: \$10.25	Due Date: 01/06/2020
						Schedule Total	<input type="text" value="\$10.25"/>
						<u>ReqID:</u> 0000008517	
						Item Total for Line # 8	<input type="text" value="\$10.25"/>
Line-Sch: 9-1	Line Description: Correction Tape, Standard Tip, White, Single Line; Commodity Code: 61529301006	Class/Item: 615/29	Quantity: 40.0000	UOM: EA	Unit Price: \$1.77000	Extended Amt: \$70.80	Due Date: 01/06/2020
						Schedule Total	<input type="text" value="\$70.80"/>
						<u>ReqID:</u> 0000008517	
						Item Total for Line # 9	<input type="text" value="\$70.80"/>

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Monica C. Hernandez

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Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
Line-Sch: 10-1	Line Description: Compressed Inert Gas, 10 Oz. Can, Air Duster; Commodity Code: 20725292005	Class/Item: 207/25	Quantity: 12.0000	UOM: EA	Unit Price: \$6.04000	Extended Amt: \$72.48	Due Date: 01/06/2020
						Schedule Total	\$72.48
						<u>ReqID:</u> 0000008517	
						Item Total for Line # 10	\$72.48
Line-Sch: 11-1	Line Description: Hand Sanitizer, Instant, Purell, Green Seal Certified, 12 Oz. Pump Bottle, 12/CS; Commodity Code: 48613502	Class/Item: 486/13	Quantity: 1.0000	UOM: CS	Unit Price: \$66.44000	Extended Amt: \$66.44	Due Date: 01/10/2020
						Schedule Total	\$66.44
						<u>ReqID:</u> 0000008517	
						Item Total for Line # 11	\$66.44
						Total PO Amount	\$738.87

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

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