Texas Department of Motor Vehicles
Business Unit # 60800
Purchase Order # 0000007752

Payment Terms: NET3 Freight Terms: FOB Ship Via: VNDR PCC: 0 Date: 12/19/19 PO Method: IA Dispatch: Dispatch Rev Dt: Via Print

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: TEXAS COMPTROLLER OF PUBLIC ACCOUNTS TEXAS PROCUREMENT AND SUPPORT DIVISION
PO BOX 13186
AUSTIN TX 787113186
United States

Ship To: 1P00 - TxDMV Warehouse
4000 Jackson Avenue
Austin TX 78731
United States

Vendor ID: 3304304304 2

Purchaser: Rodrigo Garcia
Phone: 512/465-4181
Fax: 512/465-5641

Bill To: 4000 Jackson Avenue
Austin TX 78731
United States

Bill to Fax:

Email: Rodrigo.Garcia@txdmv.gov

PO Information:

- Interagency Agreement Contract Act:
  Texas Government Code, Title 7, Chapter 771

- Employee Training Act:
  The training or education must be related to the duties or prospective duties of the administrator or employee. Texas Government Code, Title 6,
Subtitle C, Chapter 656, Subchapter A, Sec. 656.041

- Change Orders:
  Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department
needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in
writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

- Payment:
  Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct
itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic
invoice. All electronic invoices shall be sent to DMV_FIN-INVOICES@txdmv.gov (note: There is an underscore "_" between DMV and FIN). All
invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of
duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the
company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices
in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a
correct invoice, which-ever is later.

Note: warrants will not be issued to a vendor without a current Texas Identification Number.

TxDMV Contact: Melanie Joswick, (512) 465-4046, Melanie.Joswick@txDMV.gov

Supplier information:
Statewide Procurement Division, Training and Certification Program, ctp@cpa.texas.gov, (512) 463-5355

Authorized Signature

Rodrigo Garcia

12/20/2019
**Texas Department of Motor Vehicles**

**Business Unit # 60800**

**Purchase Order # 0000007752**

**Authorized Signature**

12/20/2019

---

### PO Line Info

<table>
<thead>
<tr>
<th>Line-Sch</th>
<th>Line Description</th>
<th>Class/Item</th>
<th>Quantity</th>
<th>UOM</th>
<th>Unit Price</th>
<th>Extended Amt</th>
<th>Due Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>1-1</td>
<td>CPA - Certified Texas</td>
<td>963/43</td>
<td>1.0000</td>
<td>EA</td>
<td>$375.00000</td>
<td>$375.00</td>
<td>01/28/2020</td>
</tr>
</tbody>
</table>

**Schedule Total** $375.00

**ReqID:** 0000008527

---

**COURSE PROVIDER:** Comptroller of Public Accounts  
**COURSE:** Certified Texas Contract Manager  
**COURSE DATES:** 1/28/20 - 1/29/20, 9:00 am - 4:30 pm  
**LOCATION:** CPA Distribution Center Classroom  
1811 Airport Blvd., Austin, TX 78702  
**ATTENDEE:** Melanie Joswick

---

Invoice number: 10032307, dated 12/19/2019.

**Item Total for Line # 1** $375.00

---

**Total PO Amount** $375.00

---

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

---

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: [http://www.txdmv.gov.contractors-vendors](http://www.txdmv.gov.contractors-vendors)