Texas Department of Motor Vehicles  
Business Unit # 60800  
Purchase Order # 0000007691

Payment: NET3  
Terms: 0  
Ship Via: VNDR  
PCC: E  
Date: 12/02/19  
PO Method: DG  
Dispatch: Dispatch  
Rev Dt: Via Print

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: P D MORRISON ENTERPRISES INC  
DBA PDME INC  
BUILDING 2 STE 208  
1120 TORO GRANDE DR  
CEDAR PARK TX 786136974  
United States

Ship To:  
1P01 - Abilene Region  
4210 N. Clack  
Abilene TX 79601  
United States

Vendor ID: 1742695260 6

Purchaser: Rosemary Zamora  
Phone: 512/465-4199  
Fax: 512/495-5641

Bill To:  
4000 Jackson Avenue  
Austin TX 78731  
United States

Bill to Fax:

Email: Rosemary.Zamora@txdmv.gov  
DMV_FIN-INVOICES@txdmv.gov

PO Information:

Change Orders:  
Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

Payment:  
Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV_FIN-INVOICES@txdmv.gov (note: There is an underscore "_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, which-ever is later.

Note: warrants will not be issued to a vendor without a current Texas Identification Number.

Per PDME State of Texas Pricing  
Confirmation #AC5623; 25502

Vendor Contact: Anna Vargas  
Phone: 512/335-7173  
Email: avargas@pdme.com

TxDMV Contact (SEE PO)

Authorized Signature  
Rosemary Zamora  
12/05/2019
<table>
<thead>
<tr>
<th>Line-Sch</th>
<th>Line Description</th>
<th>Class/Item</th>
<th>Quantity</th>
<th>UOM</th>
<th>Unit Price</th>
<th>Extended Amt</th>
<th>Due Date</th>
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<tbody>
<tr>
<td>1-1</td>
<td>LYSOL Brand Disinfecting Wipes Ocean Fresh Scent White 80/Canister Carton Of 6 (290682) Supplier Part#290682</td>
<td>475/64</td>
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<td>CTN</td>
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<td>Office Depot Standard Staples, Pack Of 5 Boxes (317286)</td>
<td>615/81</td>
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<td>PKG</td>
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<td>1.0000</td>
<td>EA</td>
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TxDMV Contact:
Donna Wright
donna.wright@txdmv.gov
Phone: 325/674-1011

Authorized Signature
Rosemary Lamora
12/05/2019
Texas Department of Motor Vehicles  
Business Unit # 60800  
Purchase Order # 000007691

Total PO Amount $71.72

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: http://www.txdmv.gov/contractors-vendors

Authorized Signature

Rosemary Lamora  
12/05/2019
**PDME -- Order Details**

**PDME**  
1120 Toro Grande Blvd Bldg 2  
Suite 208  
Cedar Park, TX  
78613  
800-723-3345

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**Date:** 12/2/2019 10:31:47 AM  
**Customer PO No.:** TXDMV 60800 0000007691  
**Customer No.:** 4197

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<th>SKU Number</th>
<th>Part Description</th>
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<th>Unit Of Measure</th>
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<th>Cost Code</th>
<th>Notes</th>
<th>Comments</th>
<th>SalesTax</th>
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**Sub Total** $71.72  
**Grand Total** $71.72

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**Sold To:**  
**Ship To:**

**Customer Comments**  
REQUESTOR: Donna Wright

**ShipVia** Delivery  
**Order Placed By** Rosemary Zamora (rosemary.zamora@txdmv.gov)  
**Order Date** 12/02/2019  
**Order Status** Approved

**Sold To:**  
**Ship To:**

**Sold To:**  
**Ship To:**

**Sold To:**  
**Ship To:**

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**Thank you for using PDME**  
The Process# for this order is 25502  
The Confirmation# is AC5623

PDME