



Texas Department of Motor Vehicles  
 Texas SmartBuy PO # 20042653  
 Business Unit # 60800  
 Purchase Order # 0000007677

Payment Terms: **NET3** Freight Terms: **PREPAY** Ship Via: **VNDR** PCC: **A** Date: **11/26/19** PO Method: **AT** Dispatch: **Dispatch** Rev Dt: **Via Print**

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: **WORKQUEST**  
 1011 E 53rd St  
 AUSTIN TX 78751  
 United States

Ship To: 1P08 - Dallas Region  
 1925 E. Beltline, Ste. 100  
 Carrollton TX 75006  
 United States

Vendor ID: 1741976051 1

Bill To: 4000 Jackson Avenue  
 Austin TX 78731  
 United States

Purchaser: Monica C Hernandez  
 Phone: 512/465-1261  
 Fax: 512/465-5641

Bill to Fax:

Email: Monica.Hernandez@txdmv.gov

Bill to Email: DMV\_FIN-INVOICES@TxDMV.gov

**PO Information:**

TexasSmartBuy Purchase Order Number 20042653 (attached)

Contract Type: Term  
 Contract Number(s): 207-A2, 207-A1

TxDMV Contact  
 Krystal Reed  
 Krystal.Reed@txdmv.gov  
 (972) 478-5220

Vendor Contact  
 Audrey Cedillo  
 smartbuy@tibh.org  
 (512) 451-8145

Texas Industries for the Blind and Handicapped (TIBH):  
 Human Resources Code, Title 8, Chapter 122, Section 122.001 and Texas Government Code, Title 10, Chapter 2155, Sections 2155.138 and 2155.441

Change Orders:  
 Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

Payment:  
 Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV\_FIN-INVOICES@txdmv.gov (note: There is an underscore "\_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, which-ever is later.

Note: warrants will not be issued to a vendor without a current Texas Identification Number.

Authorized Signature

*Monica C. Hernandez*

12/02/2019



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 Texas SmartBuy PO # 20042653  
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PO Line Info

Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
1-1	Line Description: Toner, High Yield, CC364X; HPLJP4015 Freight Included; Commodity Code: 20772901815	Class/Item: 207/72	Quantity: 1.0000	UOM: EA	Unit Price: \$93.96000	Extended Amt: \$93.96	Due Date: 12/11/2019
						Schedule Total	\$93.96
						ReqID: 0000008469	
						Item Total for Line # 1	\$93.96
2-1	Line Description: CF287X Remanufactured Toner Cartridge, For HP Laserjet Enterprise M527, M506, M501, Freight Included; Commodity Code: 20772922812	Class/Item: 207/72	Quantity: 10.0000	UOM: EA	Unit Price: \$152.01000	Extended Amt: \$1,520.10	Due Date: 12/11/2019
						Schedule Total	\$1,520.10
						ReqID: 0000008469	
						Item Total for Line # 2	\$1,520.10
3-1	Line Description: Toner Cartridge, Remanufactured, HP CF281X, Freight included; Commodity Code: 20772922810	Class/Item: 207/72	Quantity: 1.0000	UOM: EA	Unit Price: \$159.35000	Extended Amt: \$159.35	Due Date: 12/11/2019
						Schedule Total	\$159.35
						ReqID: 0000008469	
						Item Total for Line # 3	\$159.35
						Total PO Amount	\$1,773.41

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

Authorized Signature

*Maria C. Hernandez*

12/02/2019



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Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

Authorized Signature

*Norica C. Hernandez*

12/02/2019