



Texas Department of Motor Vehicles
 Texas SmartBuy PO # 20030693
 Business Unit # 60800
 Purchase Order # 0000007634

Payment Terms: **NET30** Freight Terms: **PREPAY AND ADD** Ship Via: **VNDR** PCC: **0** Date: **11/13/19** PO Method: **DG** Dispatch: **Dispatch Via Print** Rev Dt:

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: WORKQUEST
 1011 E 53rd St
 AUSTIN TX 78751
 United States

Ship To: 1P04 - Beaumont Region
 8550 Eastex Freeway
 Beaumont TX 77708
 United States

Vendor ID: 1741976051 1

Purchaser: Rosemary Zamora
Phone: 512/465-4199
Fax: 512/495-5641

Bill To: 4000 Jackson Avenue
 Austin TX 78731
 United States

Bill to **Fax:**

Email: Rosemary.Zamora@txdmv.gov

Bill to **Email:** DMV_FIN-INVOICES@TxDMV.gov

PO Information:

Change Orders:

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

Payment:

Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV_FIN-INVOICES@txdmv.gov (note: There is an underscore "_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, which-ever is later.

Note: warrants will not be issued to a vendor without a current Texas Identification Number.

TxSmartbuy Purchase order: 20030693

This purchase was processed in accordance with contracts: 207-A2; 615-A1; 620-A1; 640-A1; 832-A1.

Supplier contact information: Audrey Cedillo,

Email: Smartbuy@tibh.Org

Phone: (512) 451-8145

TxDMV Contact(s):

"SEE PO"

Authorized Signature

Rosemary Zamora

11/15/2019



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PO Line Info

Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
1-1	Air Duster	207/25	5.0000	EA	\$6.04000	\$30.20	11/29/2019
						Schedule Total	\$30.20
				ReqID:	0000008235		
REQUESTOR: Ashley Lopez						Item Total for Line # 1	\$30.20
2-1	Prism Mechanical Pencil	620/60	2.0000	DOZ	\$12.15000	\$24.30	11/29/2019
						Schedule Total	\$24.30
				ReqID:	0000008235		
REQUESTOR: Ashley Lopez						Item Total for Line # 2	\$24.30
3-1	Self Stick Note Pad	615/62	4.0000	PKG	\$7.67000	\$30.68	11/29/2019
						Schedule Total	\$30.68
				ReqID:	0000008235		
REQUESTOR: Ashley Lopez						Item Total for Line # 3	\$30.68
4-1	Multi-purpose Transparent Matte Tape	832/20	6.0000	PKG	\$5.91000	\$35.46	11/29/2019
						Schedule Total	\$35.46
				ReqID:	0000008235		
REQUESTOR: Ashley Lopez						Item Total for Line # 4	\$35.46

Authorized Signature

Rosemary Lamora

11/15/2019

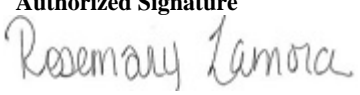


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Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
Line-Sch: 5-1	Line Description: Permanent Marker, Fine Tip	Class/Item: 620/90	Quantity: 2.0000	UOM: DOZ	Unit Price: \$7.88000	Extended Amt: \$15.76	Due Date: 11/29/2019
						Schedule Total	<input type="text" value="\$15.76"/>
						<u>ReqID:</u> 0000008235	
REQUESTOR: Ashley Lopez						Item Total for Line # 5	<input type="text" value="\$15.76"/>
Line-Sch: 6-1	Line Description: Highlighters in Blister Packs	Class/Item: 620/90	Quantity: 7.0000	UOM: PKG	Unit Price: \$4.80000	Extended Amt: \$33.60	Due Date: 11/29/2019
						Schedule Total	<input type="text" value="\$33.60"/>
						<u>ReqID:</u> 0000008235	
REQUESTOR: Ashley Lopez						Item Total for Line # 6	<input type="text" value="\$33.60"/>
Line-Sch: 7-1	Line Description: Paper Towel Wipe	Class/Item: 640/85	Quantity: 1.0000	UOM: CS	Unit Price: \$46.42000	Extended Amt: \$46.42	Due Date: 11/29/2019
						Schedule Total	<input type="text" value="\$46.42"/>
						<u>ReqID:</u> 0000008235	
REQUESTOR: Ashley Lopez						Item Total for Line # 7	<input type="text" value="\$46.42"/>
						Total PO Amount	<input type="text" value="\$216.42"/>

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

Authorized Signature

 11/15/2019