

Texas Department of Motor Vehicles
Texas SmartBuy PO # 20029465
Business Unit # 60800
Purchase Order # 0000007617

Page: 1 of 2

Payment Terms: NET3 Freight 0 Terms: PREPAY AND ADD Ship Via: VNDR PCC: A Date: 11/07/19 PO Method: AT Dispatch: Dispatch Via Print Rev Dt:

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: WORKQUEST
1011 E 53rd St
AUSTIN TX 78751
United States

Ship To: 1P25 - Wichita Falls
1601-A Southwest Parkway
Wichita Falls TX 76302
United States

Vendor ID: 1741976051 1

Bill To: 4000 Jackson Avenue
Austin TX 78731
United States

Purchaser: Monica C Hernandez
Phone: 512/465-1261
Fax: 512/465-5641

Bill to Fax:

Email: Monica.Hernandez@txdmv.gov

Bill to Email: DMV_FIN-INVOICES@TxDMV.gov

PO Information:

TexasSmartBuy Purchase Order Number 20029465 (attached)

Contract Type: Term
Contract Number: 207-A2

TxDMV Contact
Lori Stovall
Lori.Stovall@TxDMV.gov
(940) 235-4816

Vendor Contact
Audrey Cedillo
smartbuy@tibh.org
(512) 451-8145

Texas Industries for the Blind and Handicapped (TIBH):
Human Resources Code, Title 8, Chapter 122, Section 122.001 and Texas Government Code, Title 10, Chapter 2155, Sections 2155.138 and 2155.441

Change Orders:

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

Payment:

Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV_FIN-INVOICES@txdmv.gov (note: There is an underscore "_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, which-ever is later.

Note: warrants will not be issued to a vendor without a current Texas Identification Number.

Authorized Signature



11/12/2019

Texas Department of Motor Vehicles
Texas SmartBuy PO # 20029465
Business Unit # 60800
Purchase Order # 0000007617

PO Line Info

Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
Line-Sch: 1-1	Line Description: Toner, High Yield, CC364X; HPLJP4015 Freight Included; Commodity Code: 20772901815	Class/Item: 207/72	Quantity: 4.0000	UOM: EA	Unit Price: \$93.96000	Extended Amt: \$375.84	Due Date: 11/22/2019
						Schedule Total	\$375.84
				ReqID: 0000008385			
						Item Total for Line # 1	\$375.84
						Total PO Amount	\$375.84

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

Authorized Signature



11/12/2019