



Texas Department of Motor Vehicles  
 Business Unit # 60800  
 Purchase Order # 0000007566

Payment **NET3** Freight **FOB** Ship Via: **US MAIL** PCC: **0** Date: **01/16/20** PO Method: **IA** Dispatch: **Dispatch** Rev Dt:  
 Terms: **0** Terms: **Destination** **Via Print**

**PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.**

**Vendor:** TEXAS STATE LIBRARY  
 STATE AND LOCAL RECORDS MANAGEMENT  
 PO BOX 12516  
 AUSTIN TX 787112516  
 United States

**Ship To:** 1P00 - TxDMV Warehouse  
 4000 Jackson Avenue  
 Austin TX 78731  
 United States

**Vendor ID:** 3306306306 0

**Bill To:** 4000 Jackson Avenue  
 Austin TX 78731  
 United States

**Purchaser:** Paula A Ramsey  
**Phone:** 512/465-4191  
**Fax:** 512/465-5641

Bill to **Fax:**

**Email:** Paula.Ramsey1@txdmv.gov

Bill to **Email:** DMV\_FIN-INVOICES@TxDMV.gov

**PO Information:**

Payment:  
 Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV\_FIN-INVOICES@txdmv.gov (note: There is an underscore "\_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, which-ever is later.

Note: warrants will not be issued to a vendor without a current Texas Identification Number.

Interagency Agreement Contract Act:  
 Texas Government Code, Title 7, Chapter 771

NON-COMPLIANT PROCUREMENT

**Authorized Signature**

*Paula Ramsey, CTM, CTC*

**01/16/2020**



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PO Line Info

Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
Line-Sch: 1-1	Line Description: Martin Brown - Registration Fee for e-Records 2019 Conference (Austin, TX) on 11-15-2019.	Class/Item: 924/25	Quantity: 1.0000	UOM: EA	Unit Price: \$70.00000	Extended Amt: \$70.00	Due Date: 11/15/2019
						Schedule Total	\$70.00
				ReqID: 0000008227			
						Item Total for Line # 1	\$70.00

Total PO Amount \$70.00

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

Authorized Signature

*Paula Ramsey, CTM, CTA*

01/16/2020