



Texas Department of Motor Vehicles
 Business Unit # 60800
 Purchase Order # 0000007537

Payment Terms: **NET30** Freight Terms: **FOB Destination** Ship Via: **US MAIL** PCC: **E** Date: **10/2** PO Method: **2/19** **DG** Dispatch: **Dispatch Via Print** Rev Dt:

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: LIBERTY DATA PRODUCTS INC
 DBA- LIBERTY OFFICE PRODUCTS
 PO BOX 630729
 HOUSTON TX 77263-0729
 United States

Ship To: 1P12 - Finance Admin Services
 4000 Jackson Avenue
 Austin TX 78731
 United States

Vendor ID: 1760190901 7

Bill To: 4000 Jackson Avenue
 Austin TX 78731
 United States

Purchaser: Debra A Rosas
Phone: 512/465-1257
Fax: 512/465-5641
Email: Debra.Rosas@txdmv.gov

Fax:
Email: DMV_FIN-INVOICES@TxDMV.gov

PO Information:

NON-COMPLIANT PROCUREMENT

Payment:

Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV_FIN-INVOICES@txdmv.gov (note: There is an underscore "_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, which-ever is later.

Note: warrants will not be issued to a vendor without a current Texas Identification Number.

Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
1- 1	CLIPS, PAPER JUMBO, SMOOTH	615/69	5.0000	PAK	\$4.87000	\$24.35	10/22/2019
						Schedule Total	\$24.35
						Item Total for Line # 1	\$24.35
						Total PO Amount	\$24.35

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not

Authorized Signature

10/22/2019



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be accepted unless authorized by Purchaser prior to Shipment.

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

Authorized Signature

Richard D. [Signature] CTPM, CTEM

10/22/2019