Texas Department of Motor Vehicles  
Business Unit # 60800  
Purchase Order # 0000007524

| Payment Terms: NET30 Freight Terms: PREPAY AND ADD Init | Ship Via: VNRD | PCC: I | Date: 10/2 PO Method: 2/19 | CP Dispatch: Dispatch Rev Dt: Via Print |
|---|---|---|---|---|---|

**PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.**

**Vendor:** ELP ENTERPRISES, INC.  
9346 ROSSSTOWN WAY  
HOUSTON TX 77080-7416  
United States

**Ship To:**  
1P00 - TxDMV Warehouse  
4000 Jackson Avenue  
Austin TX 78731  
United States

**Bill To:**  
4000 Jackson Avenue  
Austin TX 78731  
United States

**Vendor ID:** 1780619440 9

**Purchaser:** Monica C Hernandez  
**Phone:** 512/465-1261  
**Fax:** 512/465-5641  
**Email:** Monica.Hernandez@txdmv.gov

**Fax:**  
**Email:** DMV_FIN-INVOICES@txdmv.gov

**PO Information:**
- Per quote #12098 dated 10/19/2019
- TxDMV Contact  
  Virginia Pickering  
  Virginia.Pickering@txdmv.gov  
  (512) 465-4031
- Vendor Contact  
  Martha Ceballos  
  martha@elpenterprisesinc.com  
  (832) 995-9947

This procurement is governed by the terms and conditions in DIR Contract Number DIR-TSO-4159.

**Change Orders:**
Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

**Payment:**
Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID, remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV_FIN-INVOICES@txdmv.gov (note: There is an underscore " _ " between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, which-ever is later.

**Note:** Warrants will not be issued to a vendor without a current Texas Identification Number.

**Authorized Signature**  
[Signature]  
10/25/2019
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<th>Class/Item</th>
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<th>UOM</th>
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<th>Extended Amt</th>
<th>Due Date</th>
<th>Schedule Total</th>
<th>ReqID: 0000008266</th>
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<td>EA</td>
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All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: http://www.txdmv.gov/contractors-vendors

Authorized Signature

[Signature]

10/25/2019