



Texas Department of Motor Vehicles
 Texas SmartBuy PO # 20017629
 Business Unit # 60800
 Purchase Order # 0000007512

Payment Terms: **NET30** Freight Terms: **PREPAY AND ADD** Ship Via: **VNDR** PCC: **0** Date: **10/1** PO Method: **8/19** **DG** Dispatch: **Dispatch Via Print** Rev Dt:

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: WORKQUEST
 1011 E 53rd St
 AUSTIN TX 78751
 United States

Ship To: 1P21 - Pharr Region
 600 West Expressway 83
 Pharr TX 78577
 United States

Vendor ID: 1741976051 1

Bill To: 4000 Jackson Avenue
 Austin TX 78731
 United States

Purchaser: Rosemary Zamora
Phone: 512/465-4199
Fax: 512/495-5641
Email: Rosemary.Zamora@txdmv.gov

Fax:
Email: DMV_FIN-INVOICES@TxDMV.gov

PO Information:
 Workquest:
 Human Resources Code, Title 8, Chapter 122, Section 122.001 and Texas Government Code, Title 10, Chapter 2155, Sections 2155.138 and 2155.441

Change Orders:
 Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.


Payment:
 Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV_FIN-INVOICES@txdmv.gov (note: There is an underscore "_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, which-ever is later.
 Note: warrants will not be issued to a vendor without a current Texas Identification Number.

TxSmartbuy Purchase order: 20017629

This purchase was processed in accordance with contracts: 620-A1, 615-A1

Supplier contact information: Audrey Cedillo, email: Smartbuy@tibh.Org, phone: (512) 451-8145

TxDVM contact: Ariana Rosa
 600 West Expressway 83
 Pharr, TX 78577
 Phone: 956/784-6712
 Email: ariana.rosa@txdmv.gov

Authorized Signature

 10/21/2019



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 Texas SmartBuy PO # 20017629
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Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
1- 1	Chair Mat 46"x60", No Lip, Cleated for Carpet, Supplier Part Number 61523160341	615/23	3.0000	EA	\$67.80000	\$203.40	11/05/2019
						Schedule Total	<input type="text" value="\$203.40"/>
						ReqID: 0000008270	
						Item Total for Line # 1	<input type="text" value="\$203.40"/>
2- 1	Pen, Gel Ink, 0.7mm, (BLUE) Retractable, Rubber Grip, Zebra Sarasa Commodity Code: 62080230105	620/80	3.0000	PAK	\$6.08000	\$18.24	11/04/2019
						Schedule Total	<input type="text" value="\$18.24"/>
						ReqID: 0000008270	
						Item Total for Line # 2	<input type="text" value="\$18.24"/>
3- 1	Highlighter, Pen Style, Yellow, Chisel Tip	620/90	1.0000	PKG	\$6.14000	\$6.14	11/04/2019
						Schedule Total	<input type="text" value="\$6.14"/>
						ReqID: 0000008270	
						Item Total for Line # 3	<input type="text" value="\$6.14"/>

Total PO Amount

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

Authorized Signature

Rosemary Lamora

10/21/2019



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Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

Authorized Signature

Rosemary Lamora

10/21/2019



Purchase Order Change Notice

PO No. 20017629

Order Date: 10/21/2019

Internal Tracking No.: 0000007512

Contractor Info

WorkQuest (formerly TIBH)
17419760511
1011 East 53 1/2 Street
Austin, TX 78751

(512) 451-8145

Bill To

4000 JACKSON AVENUE
AUSTIN TX 78731

Ship To

Texas Department Of Motor Vehicles - 608
600 W EXPRESSWAY 83
PHARR TX 78577

NOTE TO CONTRACTOR:TxDVM contact:

Ariana Rosa
600 West Expressway 83
Pharr, TX 78577
Phone: 956/784-6712
Email: ariana.rosa@txdmv.gov

REVISION HISTORY:

PO Revision #: 1

PO Change Reasons (Aggregated): 10/21/2019 10:36 am-Change to Line 1: Quantity changed from 1 to 3.

Disclaimer

The State of Texas is exempt from all Federal Excise Taxes except as noted in each contract.

STATE AND CITY SALES TAX EXEMPTION CERTIFICATE:

The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described in this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas, or a Texas County, City, Special District, or Other Political Subdivision.

Bobby Pounds

Texas Comptroller of Public Accounts – Statewide Procurement Division

Agency/CO-OP Member	Purchaser	Email	Phone
Texas Department Of Motor Vehicles - 608	Rosemary Zamora	Rosemary.Zamora@TxDMV.gov	



Purchase Order Change Notice

PO No. 20017629

Order Date: 10/21/2019

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Line #	NIGP Code	Commodity Code/ Supplier Part #	Item	QTY	UOM	Unit Price	Extended Amount
1	61523	61523160341	Chair Mat 46" x 60", No Lip, Cleated for Carpet, 3 Year Warranty. Freight Description - Chair mats that are shipped Rolled take 24 hours to uncurl. Chair mats that are shipped flat come on a pallet and must have a dock to receive and will incur additional shipping charges. Attribute 1: Rolled Contract: 615-A1 Contract Type: Term Delivery ARO (days): 15 Delivery Date: 11/5/2019	3	EACH	67.80	\$203.40
2	62080	62080230105	Pen, Gel Ink, 0.7mm, Retractable, Rubber Grip, Zebra Sarasa, 4 Pens/ Pack, Plus Freight Order Less Than \$25 Attribute 1: Blue-62080230204 Contract: 620-A1 Contract Type: Term Delivery ARO (days): 14 Delivery Date: 11/4/2019	3	PACK	6.08	\$18.24
3	62090	6209036	Highlighter, Pen Style, Yellow, Chisel Tip, 12/Pkg, Plus Freight Order Less Than \$50 Contract: 620-A1 Contract Type: Term Delivery ARO (days): 14 Delivery Date: 11/4/2019	1	PKG	6.14	\$6.14

Total \$227.78



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PHARR TX 78577

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Texas Department Of Motor Vehicles - 608	Rosemary Zamora	Rosemary.Zamora@TxDMV.gov	

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3	62090	6209036	Highlighter, Pen Style, Yellow, Chisel Tip, 12/Pkg, Plus Freight Order Less Than \$50 Contract: 620-A1 Contract Type: Term Delivery ARO (days): 14 Delivery Date: 11/4/2019	1	PKG	6.14	\$6.14

Total \$92.18