



Texas Department of Motor Vehicles  
 Texas SmartBuy PO # 20017305  
 Business Unit # 60800  
 Purchase Order # 0000007504

Payment Terms: **NET30** Freight Terms: **FOB Destination** Ship Via: **US MAIL** PCC: **X** Date: **10/1** PO Method: **AT** Dispatch: **Dispatch** Rev Dt: **Via Print**

**PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.**

**Vendor:** MONO MACHINES LLC  
 DBA SUPPLY CHIMP  
 228 PARK AVE S # 36842  
 NEW YORK NY 10003-1502  
 United States

**Ship To:** 1P22 - San Antonio Region  
 15150 Nacogdoches Rd., Ste. 100  
 San Antonio TX 78247  
 United States

**Vendor ID:** 1263499518 2

**Bill To:** 4000 Jackson Avenue  
 Austin TX 78731  
 United States

**Purchaser:** Paula A Ramsey  
**Phone:** 512/465-4191  
**Fax:** 512/465-5641  
**Email:** PaulaRamsey@mail.com

**Fax:**  
**Email:** DMV\_FIN-INVOICES@TxDMV.gov

**PO Information:**

**Change Orders:**

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

**Payment:**

Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV\_FIN-INVOICES@txdmv.gov (note: There is an underscore "\_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, which-ever is later.

Note: warrants will not be issued to a vendor without a current Texas Identification Number.

TXMAS Contract# TXMAS-19-7502

TexasSmartBuy PO#: 20017305

**Authorized Signature**

*Paula Ramsey, CTM, CTC*

**10/24/2019**



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Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
1- 1	FILE,HNG FOLDER, DECOFLEX,BE; Part# PFX23011 PENDAFLEX	615/43	4.0000	EA	\$18.93000	\$75.72	10/28/2019
						<b>Schedule Total</b>	<input type="text" value="\$75.72"/>
						ReqID: 0000008232	
						<b>Item Total for Line # 1</b>	<input type="text" value="\$75.72"/>
2- 1	INSIGHT PRIORITY PUCK FIVE-SLOT DESKTOP COPYHOLDER, PLASTIC, DARK BLUE/GRAY Part# KMW62061	605/14	10.0000	EA	\$6.30000	\$63.00	10/28/2019
						<b>Schedule Total</b>	<input type="text" value="\$63.00"/>
						ReqID: 0000008232	
						<b>Item Total for Line # 2</b>	<input type="text" value="\$63.00"/>
3- 1	SMEAD REPLACEMENT INSERTS, 2"- 1/5 TAB CUT, BLANK, 100/PK, WE. Part# SMD68620	615/47	2.0000	PKG	\$1.31000	\$2.62	10/28/2019
						<b>Schedule Total</b>	<input type="text" value="\$2.62"/>
						ReqID: 0000008232	
						<b>Item Total for Line # 3</b>	<input type="text" value="\$2.62"/>
						<b>Total PO Amount</b>	<input type="text" value="\$141.34"/>

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

**Authorized Signature**  
*Paula Ramsey, CTM, CTC*  
10/24/2019



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Page: 3 of 3

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

**Authorized Signature**

*Paula Ramsey, CEM, CEA*

**10/24/2019**



# Purchase Order

## PO No. 20017305

Order Date: 10/17/2019

Internal Tracking No.: 7502,7503,7504,7505,7506,7507,7508,7509 & 7510

**Contractor Info**

Mono Machines LLC dba Supply Chimp  
12634995182  
1133 Broadway Ste 706  
New York, NY 10010

(800) 592-1306

**Bill To**

4000 JACKSON AVENUE  
AUSTIN TX 78731

**Ship To**

Texas Department Of Motor Vehicles - 608  
15150 Nacogdoches Rd., Ste. 100  
SAN ANTONIO TX 78247

**NOTE TO CONTRACTOR:** TxDMV Contact:

Philip Valdez  
Philip.Valdez@txdmv.gov  
(210) 731-2165

**Disclaimer**

The State of Texas is exempt from all Federal Excise Taxes except as noted in each contract.

**STATE AND CITY SALES TAX EXEMPTION CERTIFICATE:**

The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described in this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas, or a Texas County, City, Special District, or Other Political Subdivision.

*Bobby Pounds*

**Texas Comptroller of Public Accounts – Statewide Procurement Division**

Agency	Purchaser	Email	Phone
Texas Department Of Motor Vehicles - 608	Paula Ramsey	Paula.Ramsey1@TxDMV.gov	

Line #	NIGP Code	Commodity Code/ Supplier Part #	Item	QTY	UOM	Unit Price	Extended Price
1	61543	PFX23011	<b>Decoflex Letter Size Desktop Hanging File, Plastic, 12 1/4 X 6 X 9 1/2, Blue</b> Contract: TXMAS-19-7502 Contract Type: TXMAS Delivery ARO (days): 10 Delivery Date: 10/28/2019 MPN: PFX23011 Manufacturer Name: Pendaflex	4	EACH	18.93	\$75.72



# Purchase Order

## PO No. 20017305

Order Date: 10/17/2019

Internal Tracking No.: 7502,7503,7504,7505,7506,7507,7508,7509 & 7510

Line #	NIGP Code	Commodity Code/ Supplier Part #	Item	QTY	UOM	Unit Price	Extended Price
2	60514	KMW62061	<b>InSight Priority Puck Five-Slot Desktop Copyholder, Plastic, Dark Blue/Gray</b> Five slots help prioritize tasks and position documents at a comfortable viewing angle. Contract: TXMAS-19-7502 Contract Type: TXMAS Delivery ARO (days): 10 Delivery Date: 10/28/2019 MPN: KMW62061 Manufacturer Name: Kensington	10	EACH	6.30	\$63.00
3	61547	SMD68620	<b>Tab Insert 1/5 Cut 100, White</b> Contract: TXMAS-19-7502 Contract Type: TXMAS Delivery ARO (days): 10 Delivery Date: 10/28/2019 MPN: SMD68620 Manufacturer Name: Smead	2	PKG	1.31	\$2.62

**Total \$141.34**