



Texas Department of Motor Vehicles  
 Business Unit # 60800  
 Purchase Order # 0000007499

Payment Terms: **NET30** Freight Terms: **FOB Destination** Ship Via: **VNDR** PCC: **E** Date: **10/17/19** PO Method: **DG** Dispatch: **Dispatch Via Print** Rev Dt:

**PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.**

**Vendor:** P D MORRISON ENTERPRISES INC  
 DBA PDME INC  
 BUILDING 2 STE 208  
 1120 TORO GRANDE DR  
 CEDAR PARK TX 786136974  
 United States

**Ship To:** 1P00 - TxDMV Warehouse  
 4000 Jackson Avenue  
 Austin TX 78731  
 United States

**Bill To:** 4000 Jackson Avenue  
 Austin TX 78731  
 United States

**Vendor ID:** 1742695260 6

**Purchaser:** Paula A Ramsey  
**Phone:** 512/465-4191  
**Fax:** 512/465-5641  
**Email:** Paula.Ramsey1@txdmv.gov

**Fax:**  
**Email:** DMV\_FIN-INVOICES@TxDMV.gov

**PO Information:**

**Change Orders:**

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

**Payment:**

Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV\_FIN-INVOICES@txdmv.gov (note: There is an underscore "\_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, which-ever is later.

Note: warrants will not be issued to a vendor without a current Texas Identification Number.

Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
1- 1	Lead Refills, 0.7mm, HB, Black, 3 Tubes of 35, 105/Pack - SKU: PAP 66401PP	620/60	3.0000	PAK	\$3.36000	\$10.08	10/17/2019
						<b>Schedule Total</b>	<input type="text" value="\$10.08"/>
						<b>ReqID:</b>	0000008220
Jennifer Whittaker - OGC						<b>Item Total for Line # 1</b>	<input type="text" value="\$10.08"/>

**Authorized Signature**

*Paula Ramsey, CTM, CTC*

**10/18/2019**



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Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
2- 1	FIREWORX Premium Paper, 20lb, 8.5 x 11, Bottle Rocket Blue, 500/Ream - SKU: CAS MP2201-BE	645/33	1.0000	RM	\$5.59000	\$5.59	10/17/2019
						<b>Schedule Total</b>	<input type="text" value="\$5.59"/>
						ReqID:	0000008220
Jennifer Whittaker - OGC						<b>Item Total for Line # 2</b>	<input type="text" value="\$5.59"/>
3- 1	FIREWORX Premium Paper, 20lb, 8.5 x 11, Crackling Canary, 500/Ream - SKU: CAS MP2201-CY	645/33	1.0000	RM	\$7.10000	\$7.10	10/17/2019
						<b>Schedule Total</b>	<input type="text" value="\$7.10"/>
						ReqID:	0000008220
Jennifer Whittaker - OGC						<b>Item Total for Line # 3</b>	<input type="text" value="\$7.10"/>
4- 1	Self-Stick Note Pads, 3 x 3, Assorted Neon Colors, 100-Sheet, 12/PK - SKU: UNV 35612	615/62	2.0000	PAK	\$4.54000	\$9.08	10/17/2019
						<b>Schedule Total</b>	<input type="text" value="\$9.08"/>
						ReqID:	0000008220
Jennifer Whittaker - OGC						<b>Item Total for Line # 4</b>	<input type="text" value="\$9.08"/>

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Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
5- 1	Self-Stick Notes, 1 1/2 x 2, Neon, 12 100-Sheet Pads/Pack - SKU: RTG 23701	615/62	2.0000	PAK	\$8.64000	\$17.28	10/17/2019
						<b>Schedule Total</b>	<input type="text" value="\$17.28"/>
					ReqID: 0000008220		
	Jennifer Whittaker - OGC					<b>Item Total for Line # 5</b>	<input type="text" value="\$17.28"/>
6- 1	Insertable Big Tab Dividers, 8-Tab, Letter - SKU: AVE 11124	615/39	15.0000	SET	\$1.39000	\$20.85	10/17/2019
						<b>Schedule Total</b>	<input type="text" value="\$20.85"/>
					ReqID: 0000008220		
	Jennifer Whittaker - OGC					<b>Item Total for Line # 6</b>	<input type="text" value="\$20.85"/>
7- 1	Dome Notary Public Record, Burgundy Cover, 60 pgs., 8 1/2 x 10 1/2, Item #: DOM880	785/20	1.0000	EA	\$15.03000	\$15.03	10/17/2019
						<b>Schedule Total</b>	<input type="text" value="\$15.03"/>
					ReqID: 0000008292		
	Victoria Nichols - CID					<b>Item Total for Line # 7</b>	<input type="text" value="\$15.03"/>

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Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
8- 1	Avery Permanent Self-Adhesive Reinforcement Labels, White, Pack of 200, Part #: AVE05729	485/05	1.0000	EA	\$0.99000	\$0.99	10/17/2019
						<b>Schedule Total</b>	<input type="text" value="\$0.99"/>
						ReqID: 0000008292	
Victoria Nichols - CID						<b>Item Total for Line # 8</b>	<input type="text" value="\$0.99"/>
9- 1	Shipping Tape Multipurpose Part# UNV63500	832/32	1.0000	PKG	\$12.97000	\$12.97	10/17/2019
						<b>Schedule Total</b>	<input type="text" value="\$12.97"/>
						ReqID: 0000007805	
Angela Gonzalez - MVD						<b>Item Total for Line # 9</b>	<input type="text" value="\$12.97"/>
10- 1	1/2 inch round ring view black binder Part# UNV20951	615/73	4.0000	EA	\$1.61000	\$6.44	10/17/2019
						<b>Schedule Total</b>	<input type="text" value="\$6.44"/>
						ReqID: 0000007805	
Angela Gonzalez - MVD						<b>Item Total for Line # 10</b>	<input type="text" value="\$6.44"/>
						<b>Total PO Amount</b>	<input type="text" value="\$105.41"/>

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

**Authorized Signature**  
*Paula Ramsey, CTM, CTC*  
10/18/2019



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Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

**Authorized Signature**

*Paula Ramsey, CTEM, CTCED*

**10/18/2019**