



Texas Department of Motor Vehicles
 Texas SmartBuy PO # 20016561
 Business Unit # 60800
 Purchase Order # 0000007482

Payment Terms: **NET30** Freight Terms: **PREPAY AND ADD** Ship Via: **VNDR** PCC: **0** Date: **10/1** PO Method: **5/19** **DG** Dispatch: **Dispatch Via Print** Rev Dt:

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: WORKQUEST
 1011 E 53rd St
 AUSTIN TX 78751
 United States

Ship To: 1P00 - TxDMV Warehouse
 4000 Jackson Avenue
 Austin TX 78731
 United States

Vendor ID: 1741976051 1

Bill To: 4000 Jackson Avenue
 Austin TX 78731
 United States

Purchaser: Rodrigo Garcia
Phone: 512/465-4181
Fax: 512/465-5641
Email: Rodrigo.Garcia@txdmv.gov

Fax:
Email: DMV_FIN-INVOICES@TxDMV.gov

PO Information:

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 Workquest:
 Human Resources Code, Title 8, Chapter 122, Section 122.001 and Texas Government Code, Title 10, Chapter 2155, Sections 2155.138 and 2155.441

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 Change Orders:
 Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

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 Payment:
 Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV_FIN-INVOICES@txdmv.gov (note: There is an underscore "_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, which-ever is later.

Note: warrants will not be issued to a vendor without a current Texas Identification Number.

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 TxSmartbuy Purchase order: 20016561

This purchase was processed in accordance with contracts: 785-A1, 620-A1, 615-A1, 204-A1, 207-A2,640-A1

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 Supplier contact information: Audrey Cedillo, email: Smartbuy@tibh.Org, phone: (512) 451-8145

Authorized Signature

Rodrigo Garcia

10/15/2019



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Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
1- 1	Cleaner, Dry Erase Marker board, 8 Oz. Spray CC# 78557300825	785/57	12.0000	EA	\$1.93000	\$23.16	10/29/2019
						Schedule Total	<input type="text" value="\$23.16"/>
						ReqID:	0000008100
TxDMV Contact: Renee Israel @ bldg. 6, (512) 465-1420, Renee.Israel@TxDMV.gov						Item Total for Line # 1	<input type="text" value="\$23.16"/>
2- 1	Marker, Dry Erase, Chisel Tip, 12 Each - BLUE 62086509262-2	620/86	1.0000	DOZ	\$6.22000	\$6.22	10/29/2019
						Schedule Total	<input type="text" value="\$6.22"/>
						ReqID:	0000008100
TxDMV Contact: Renee Israel @ bldg. 6, (512) 465-1420, Renee.Israel@TxDMV.gov						Item Total for Line # 2	<input type="text" value="\$6.22"/>
3- 1	Marker, Dry Erase, Chisel Tip, 12 Each - GREEN CC# 62086509262-4	620/86	1.0000	DOZ	\$6.22000	\$6.22	10/29/2019
						Schedule Total	<input type="text" value="\$6.22"/>
						ReqID:	0000008100
TxDMV Contact: Renee Israel @ bldg. 6, (512) 465-1420, Renee.Israel@TxDMV.gov						Item Total for Line # 3	<input type="text" value="\$6.22"/>

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Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
4- 1	Sheet Protector, 11"x 9", Standard Weight, Top Open, Clear Non-Glare CC# 61580112201	615/80	4.0000	BOX	\$4.81000	\$19.24	10/29/2019
						Schedule Total	<input type="text" value="\$19.24"/>
						ReqID: 0000008100	
Renee Israel - bldg. 6.						Item Total for Line # 4	<input type="text" value="\$19.24"/>
5- 1	Pencil, Mechanical, Rubber Grip, Ergonomic Oversized Barrel CC# 62060380052 0.7mm	620/60	8.0000	EA	\$10.94000	\$87.52	10/14/2019
						Schedule Total	<input type="text" value="\$87.52"/>
						ReqID: 0000008100	
TxDMV Contact: Renee Israel @ bldg. 6, (512) 465-1420, Renee.Israel@TxDMV.gov						Item Total for Line # 5	<input type="text" value="\$87.52"/>
6- 1	Pencil, Mechanical, 0.7mm, Rubber Grip, Plastic Absolute III CC# 62060370038	620/60	6.0000	BOX	\$11.26000	\$67.56	10/14/2019
						Schedule Total	<input type="text" value="\$67.56"/>
						ReqID: 0000008100	
TxDMV Contact: Renee Israel @ bldg. 6, (512) 465-1420, Renee.Israel@TxDMV.gov						Item Total for Line # 6	<input type="text" value="\$67.56"/>

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Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
7- 1	USB 2.0 Flash Drive 4 GB CC# 20432853982	204/32	10.0000	EA	\$14.25000	\$142.50	10/25/2019
						Schedule Total	<input type="text" value="\$142.50"/>
						<u>ReqID:</u> 0000008100	
TxDMV Contact: Renee Israel @ bldg. 6, (512) 465-1420, Renee.Israel@TxDMV.gov						Item Total for Line # 7	<input type="text" value="\$142.50"/>
8- 1	Compressed Inert Gas, 10 Oz. Can, Air Duster CC# 20725292005	207/25	6.0000	EA	\$6.04000	\$36.24	10/29/2019
						Schedule Total	<input type="text" value="\$36.24"/>
						<u>ReqID:</u> 0000008100	
TxDMV Contact: Renee Israel @ bldg. 6, (512) 465-1420, Renee.Israel@TxDMV.gov						Item Total for Line # 8	<input type="text" value="\$36.24"/>
9- 1	Towel, Paper, Quarter Fold, 100% Paper, 6 1/2" x 6 1/2" CC# 64085121008	640/85	10.0000	CS	\$61.85000	\$618.50	10/30/2019
						Schedule Total	<input type="text" value="\$618.50"/>
						<u>ReqID:</u> 0000008100	
TxDMV Contact: Renee Israel @ bldg. 6, (512) 465-1420, Renee.Israel@TxDMV.gov						Item Total for Line # 9	<input type="text" value="\$618.50"/>

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Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
10-1	PEN, GEL INK, MEDIUM POINT, RUBBER GRIP, GR8 CC# 62080190267 - BLACK	620/80	6.0000	DOZ	\$14.35000	\$86.10	10/29/2019
						Schedule Total	<input type="text" value="\$86.10"/>
						<u>ReqID:</u> 0000008100	
TxDMV Contact: Renee Israel @ bldg. 6, (512) 465-1420, Renee.Israel@TxDMV.gov						Item Total for Line # 10	<input type="text" value="\$86.10"/>
11-1	PEN, GEL INK, MEDIUM POINT, RUBBER GRIP, GR8 CC# 62080190564 - BLUE	620/80	6.0000	DOZ	\$14.35000	\$86.10	10/29/2019
						Schedule Total	<input type="text" value="\$86.10"/>
						<u>ReqID:</u> 0000008100	
TxDMV Contact: Renee Israel @ bldg. 6, (512) 465-1420, Renee.Israel@TxDMV.gov						Item Total for Line # 11	<input type="text" value="\$86.10"/>
12-1	Toner Cartridge Remanufactured, HP CF281X CC# 20772922810	207/72	2.0000	EA	\$159.35000	\$318.70	10/30/2019
						Schedule Total	<input type="text" value="\$318.70"/>
						<u>ReqID:</u> 0000008100	
TxDMV Contact: Renee Israel @ bldg. 6, (512) 465-1420, Renee.Israel@TxDMV.gov						Item Total for Line # 12	<input type="text" value="\$318.70"/>

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Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
13- 1	Correction tape, white, single line, sideways delivery # 61529311005	615/29	6.0000	EA	\$2.44000	\$14.64	10/29/2019
						Schedule Total	<input type="text" value="\$14.64"/>
						ReqID: 0000008245	
TxDMV contact: Debbie Rohrer, 512-465-4111, Debbie.Rohrer@TxDMV.gov						Item Total for Line # 13	<input type="text" value="\$14.64"/>
14- 1	Pen Ballpoint Medium Point 4.5, Black 12/pack (WorkQuest 62080151541)	620/80	2.0000	EA	\$10.60000	\$21.20	10/29/2019
						Schedule Total	<input type="text" value="\$21.20"/>
						ReqID: 0000008293	
TxDMV contact: Jackie Duckworth, (512) 465-1458, Jackie.Duckworth@TxDMV.gov						Item Total for Line # 14	<input type="text" value="\$21.20"/>
15- 1	Highlighter, Yellow, Pen Style 12/pack (WorkQuest 6209036)	620/90	4.0000	EA	\$6.14000	\$24.56	10/29/2019
						Schedule Total	<input type="text" value="\$24.56"/>
						ReqID: 0000008293	
TxDMV contact: Jackie Duckworth, (512) 465-1458, Jackie.Duckworth@TxDMV.gov						Item Total for Line # 15	<input type="text" value="\$24.56"/>

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10/15/2019



Texas Department of Motor Vehicles
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Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
16-1	Pen Ballpoint Medium Point Blue Ink 12/pack (WorkQuest 62080151541)	620/80	2.0000	EA	\$10.60000	\$21.20	10/29/2019
						Schedule Total	<input type="text" value="\$21.20"/>
						RegID: 0000008293	
TxDMV contact: Jackie Duckworth, (512) 465-1458, Jackie.Duckworth@TxDMV.gov						Item Total for Line # 16	<input type="text" value="\$21.20"/>

Total PO Amount

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

Authorized Signature

Rodrigo Garcia

10/15/2019



Purchase Order

PO No. 20016561

Order Date: 10/15/2019

Internal Tracking No.: 0000007482

Contractor Info

WorkQuest (formerly TIBH)
17419760511
1011 East 53 1/2 Street
Austin, TX 78751

(512) 451-8145

Bill To

4000 JACKSON AVENUE
AUSTIN TX 78731

Ship To

Texas Department Of Motor Vehicles - 608
4000 JACKSON AVENUE
AUSTIN TX 78731

NOTE TO CONTRACTOR:**Disclaimer**

The State of Texas is exempt from all Federal Excise Taxes except as noted in each contract.

STATE AND CITY SALES TAX EXEMPTION CERTIFICATE:

The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described in this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas, or a Texas County, City, Special District, or Other Political Subdivision.

Bobby Pounds

Texas Comptroller of Public Accounts – Statewide Procurement Division

Agency	Purchaser	Email	Phone
Texas Department Of Motor Vehicles - 608	Rodrigo Garcia	Rodrigo.Garcia@TxDMV.gov	(512) 465-4181

Line #	NIGP Code	Commodity Code/ Supplier Part #	Item	QTY	UOM	Unit Price	Extended Price
1	78557	78557300825	Cleaner, Dry Erase Markerboard, 8 Oz. Spray Contract: 785-A1 Contract Type: Term Delivery ARO (days): 14 Delivery Date: 10/29/2019 Notes: TxDMV Contact: Renee Israel @ bldg. 6, (512) 465-1420, Renee.Israel@TxDMV.gov	12	EACH	1.93	\$23.16
2	62086	62086509262	Marker, Dry Erase, Chisel Tip, 12 Each, Plus Freight Order Less Than \$25 Attribute 1: Blue-62086509262-2 Contract: 620-A1 Contract Type: Term Delivery ARO (days): 14 Delivery Date: 10/29/2019 Notes: TxDMV Contact: Renee Israel @ bldg. 6, (512) 465-1420, Renee.Israel@TxDMV.gov	1	DOZ	6.22	\$6.22



Purchase Order

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Line #	NIGP Code	Commodity Code/ Supplier Part #	Item	QTY	UOM	Unit Price	Extended Price
3	62086	62086509262	Marker, Dry Erase, Chisel Tip, 12 Each, Plus Freight Order Less Than \$25 Attribute 1: Green-62086509262-4 Contract: 620-A1 Contract Type: Term Delivery ARO (days): 14 Delivery Date: 10/29/2019 Notes: TxDMV Contact: Renee Israel @ bldg. 6, (512) 465-1420, Renee.Israel@TxDMV.gov	1	DOZ	6.22	\$6.22
4	61580	61580112201	Sheet Protector, Standard, Top Opening, Clear Non-Glare, 11" x 9", 50/Box, Plus Freight Order Less Than \$100 Contract: 615-A1 Contract Type: Term Delivery ARO (days): 14 Delivery Date: 10/29/2019 Notes: TxDMV Contact: Renee Israel @ bldg. 6, (512) 465-1420, Renee.Israel@TxDMV.gov	4	BOX	4.81	\$19.24
5	62060	62060380011	Pencil, Mechanical, Rubber Grip, Ergonomic Oversized Barrel, 6/Box, Plus Freight Order Less Than \$25 Attribute 1: 0.7mm-62060380052 Contract: 620-A1 Contract Type: Term Delivery ARO (days): 30 Delivery Date: 11/14/2019 Notes: TxDMV Contact: Renee Israel @ bldg. 6, (512) 465-1420, Renee.Israel@TxDMV.gov	8	Box	10.94	\$87.52
6	62060	62060370038	Pencil, Mechanical, 0.7mm, Rubber Grip, Plastic Barrel, Absolute III, 6/Box, Plus Freight Order Less Than \$25 Contract: 620-A1 Contract Type: Term Delivery ARO (days): 30 Delivery Date: 11/14/2019 Notes: TxDMV Contact: Renee Israel @ bldg. 6, (512) 465-1420, Renee.Israel@TxDMV.gov	6	BOX	11.26	\$67.56



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Line #	NIGP Code	Commodity Code/ Supplier Part #	Item	QTY	UOM	Unit Price	Extended Price
7	20432	20432853982	USB 2.0 Swivel Flash Drive 4 GB. Freight Included Contract: 204-A1 Contract Type: Term Delivery ARO (days): 10 Delivery Date: 10/25/2019 Notes: TxDMV Contact: Renee Israel @ bldg. 6, (512) 465-1420, Renee.Israel@TxDMV.gov	10	EACH	14.25	\$142.50
8	20725	20725292005	Compressed Air 10 Oz. Can. Freight Added When Less Than \$25 Contract: 207-A2 Contract Type: Term Delivery ARO (days): 14 Delivery Date: 10/29/2019 Notes: TxDMV Contact: Renee Israel @ bldg. 6, (512) 465-1420, Renee.Israel@TxDMV.gov	6	EACH	6.04	\$36.24
9	64085	64085121008	Towel, Paper, Quarter Fold, 100% Paper, 6 1/2" x 6 1/2", 150/Dispenser Box, 6 Box/CS Contract: 640-A1 Contract Type: Term Delivery ARO (days): 15 Delivery Date: 10/30/2019 Notes: TxDMV Contact: Renee Israel @ bldg. 6, (512) 465-1420, Renee.Israel@TxDMV.gov	10	CASE	61.85	\$618.50
10	62080	62080190267	Pen, Gel Ink, Medium Point, Rubber Grip, GR8, Plus Freight Order Less Than \$25 Attribute 1: Black-62080190267 Contract: 620-A1 Contract Type: Term Delivery ARO (days): 14 Delivery Date: 10/29/2019 Notes: TxDMV Contact: Renee Israel @ bldg. 6, (512) 465-1420, Renee.Israel@TxDMV.gov	6	DOZ	14.35	\$86.10



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Line #	NIGP Code	Commodity Code/ Supplier Part #	Item	QTY	UOM	Unit Price	Extended Price
11	62080	62080190267	Pen, Gel Ink, Medium Point, Rubber Grip, GR8, Plus Freight Order Less Than \$25 Attribute 1: Blue-62080190564 Contract: 620-A1 Contract Type: Term Delivery ARO (days): 14 Delivery Date: 10/29/2019 Notes: TxDMV Contact: Renee Israel @ bldg. 6, (512) 465-1420, Renee.Israel@TxDMV.gov	6	DOZ	14.35	\$86.10
12	20772	20772922810	Toner Cartridge, Remanufactured, HP CF281X, Freight included Contract: 207-A1 Contract Type: Term Delivery ARO (days): 15 Delivery Date: 10/30/2019 Notes: TxDMV Contact: Renee Israel @ bldg. 6, (512) 465-1420, Renee.Israel@TxDMV.gov MPN: HP CF281X Manufacturer Name: HP	2	EACH	159.35	\$318.70
13	61529	61529311005	Correction Tape, White, Single Line, Sideways Delivery, Non-Refillable, Plus Freight Order Less Than \$25 Contract: 615-A1 Contract Type: Term Delivery ARO (days): 14 Delivery Date: 10/29/2019 Notes: TxDMV contact: Debbie Rohrer, 5 1 2 - 4 6 5 - 4 1 1 1 , Debbie.Rohrer@TxDMV.gov	6	EACH	2.44	\$14.64
14	62080	62080151541	Pen Ballpoint, Medium Point, 4.5", Z Grip Max, Plus Freight Order Less Than \$25 Attribute 1: Black- 62080151020 Contract: 620-A1 Contract Type: Term Delivery ARO (days): 14 Delivery Date: 10/29/2019 Notes: TxDMV contact: Jackie Duckworth, (512) 465-1458, Jackie.Duckworth@TxDMV.gov	2	DOZ	10.60	\$21.20



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Line #	NIGP Code	Commodity Code/ Supplier Part #	Item	QTY	UOM	Unit Price	Extended Price
15	62090	6209036	Highlighter, Pen Style, Yellow, Chisel Tip, 12/Pkg, Plus Freight Order Less Than \$50 Contract: 620-A1 Contract Type: Term Delivery ARO (days): 14 Delivery Date: 10/29/2019 Notes: TxDMV contact: Jackie Duckworth, (512) 465-1458, Jackie.Duckworth@TxDMV.gov	4	PKG	6.14	\$24.56
16	62080	62080151541	Pen Ballpoint, Medium Point, 4.5", Z Grip Max, Plus Freight Order Less Than \$25 Attribute 1: Blue-62080151541 Contract: 620-A1 Contract Type: Term Delivery ARO (days): 14 Delivery Date: 10/29/2019	2	DOZ	10.60	\$21.20

Total \$1,579.66