



Texas Department of Motor Vehicles
 Business Unit # 60800
 Purchase Order # 0000007475

Payment Terms: **NET30** Freight Terms: **FOB Destination** Ship Via: **VNDR** PCC: **E** Date: **10/1** PO Method: **4/19** **DG** Dispatch: **Dispatch Via Print** Rev Dt:

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: P D MORRISON ENTERPRISES INC
 DBA PDME INC
 BUILDING 2 STE 208
 1120 TORO GRANDE DR
 CEDAR PARK TX 786136974
 United States

Ship To: 1P00 - TxDMV Warehouse
 4000 Jackson Avenue
 Austin TX 78731
 United States

Vendor ID: 1742695260 6

Bill To: 4000 Jackson Avenue
 Austin TX 78731
 United States

Purchaser: Paula A Ramsey
Phone: 512/465-4191
Fax: 512/465-5641
Email: Paula.Ramsey1@txdmv.gov

Fax:
Email: DMV_FIN-INVOICES@TxDMV.gov

PO Information:

Change Orders:

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

Payment:

Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV_FIN-INVOICES@txdmv.gov (note: There is an underscore "_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, which-ever is later.

Note: warrants will not be issued to a vendor without a current Texas Identification Number.

TxDMV Contact:

Monica Hernandez
 512-465-1261
 Monica.Hernandez@TxDMV.gov

Authorized Signature

Paula Ramsey, CTM, CTA

10/15/2019



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Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
1- 1	Universal Impact & Inkjet Print Bond Paper Rolls, 0.5" Core, 2.25" x 150 ft, White, 12/Pack; UNV 35715	615/03	1.0000	PAK	\$8.22000	\$8.22	10/31/2019
						Schedule Total	<input type="text" value="\$8.22"/>
					<u>ReqID:</u> 0000008176		
	CFO Suite					Item Total for Line # 1	<input type="text" value="\$8.22"/>
2- 1	Dymo LabelWriter Address Labels, 1.12" x 3.5", White, 350 Labels/Roll, 2 Rolls/Pack; PDME DYM 30252	615/51	34.0000	BOX	\$16.64000	\$565.76	10/31/2019
						Schedule Total	<input type="text" value="\$565.76"/>
					<u>ReqID:</u> 0000008176		
	30 Boxes - Tina Luna 4 Boxes - CFO Suite					Item Total for Line # 2	<input type="text" value="\$565.76"/>
3- 1	Universal Letter Slitter Hand Letter Opener w/Concealed Blade, 2 1/2", White, 3/Pack; PDME #UNV 31803	615/53	4.0000	PAK	\$2.83000	\$11.32	10/31/2019
						Schedule Total	<input type="text" value="\$11.32"/>
					<u>ReqID:</u> 0000008176		
	CFO Suite					Item Total for Line # 3	<input type="text" value="\$11.32"/>

Authorized Signature

Paula Ramsey, CEM, CEA

10/15/2019



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Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
4- 1	Universal Jumbo Mesh Pencil Cup, Black; PDME #UNV 20013	620/10	1.0000	EA	\$1.48000	\$1.48	10/31/2019
						Schedule Total	<input type="text" value="\$1.48"/>
						<u>ReqID:</u> 0000008176	
Requester: Gretchen Simeon						Item Total for Line # 4	<input type="text" value="\$1.48"/>
5- 1	Blueline NotePro Notebook, 1 Subject, Medium/College Rule, Black Cover, 11 x 8.5, 100 Pages; PDME #RED A10200BLK	615/62	12.0000	EA	\$13.04000	\$156.48	10/31/2019
						Schedule Total	<input type="text" value="\$156.48"/>
						<u>ReqID:</u> 0000008176	
CFO Suite						Item Total for Line # 5	<input type="text" value="\$156.48"/>
6- 1	Innovera Remanufactured CF226X (26X) High-Yield Toner, 9000 Page-Yield, Black; AHI #IVRF226X	207/72	2.0000	EA	\$165.43000	\$330.86	10/31/2019
						Schedule Total	<input type="text" value="\$330.86"/>
						<u>ReqID:</u> 0000008176	
CFO Suite						Item Total for Line # 6	<input type="text" value="\$330.86"/>
						Total PO Amount	<input type="text" value="\$1,074.12"/>

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

Authorized Signature
Paula Ramsey, CTM, CTC
10/15/2019



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Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

Authorized Signature

Paula Ramsey, CEM, CEA

10/15/2019