



Texas Department of Motor Vehicles
 Business Unit # 60800
 Purchase Order # 0000007465
 Purchase Order Change Notice (# 10)

Payment NET30 **Freight** FOB **Ship Via:** US MAIL **PCC:** I **Date:** 10/10/19 **PO Method:** CP **Dispatch:** Dispatch **Rev Dt:** 08/25/21
Terms: **Terms:** Destination **Via Print**

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: APEX SYSTEMS INC
 3750 COLLECTION CENTER DR
 CHICAGO IL 606930037
 United States

Ship To: 1P12 - Finance Admin Services
 4000 Jackson Avenue
 Austin TX 78731
 United States

Vendor ID: 1541773546 9

Purchaser: Amanda Leigh Maxwell
Phone: 512/465-1226
Fax:

Bill To: 4000 Jackson Avenue
 Austin TX 78731
 United States

Email: Amanda.Maxwell@txdmv.gov

Bill To Fax:
Bill To Email: DMV_FIN-INVOICES@TxDMV.gov

PO Information:

POCN# 10 - by Mandy Maxwell, 08/25/2021
 Added lines 11-14 extending contracts for Contractors, Charu Tomar, Swapna Kinjarapu, Aswini Vangaveti and Malathi Palukuri, Term: 09/01/2021 - 08/31/2022 for 2,080 hours each.
 Changed buyer from Andrew Ortegon to Amanda Maxwell.

POCN 9, By: Andrew Ortegon, Date: 02/03/2021
 Description: POCN 9 to decrease quantities in line 7 from 1776 to 1390, line 8 from 1800 to 1608, and line 9 from 2000 to 1836 to release unused funds. ao

POCN 8, By: Andrew Ortegon, Date: 02/03/2021
 Description: POCN 8 to decrease the quantities on lines 6, 7, and 8. ao

POCN 7, By: Andrew Ortegon, Date: 12/28/2020
 Description: POCN 7 to add a contract ID to line 10. ao

POCN 6, By: Andrew Ortegon, Date: 12/3/2020
 Description: POCN 6 to correct the start of the service date for Swapna (line 6) from 10/11/2020 to 10/21/2020. ao

POCN 5, By: Andrew Ortegon, Date: 09/25/2020
 Description: Service period for Swetha Muppidoju ended on 08/14/2020 (line 5).
 I decreased the hours to 1286 for line 5.
 I added line 10 for Swetha's replacement.
 Charu Tomar's service period is 9/28/2020 - 10/10/2020.
 Charu will also replace Swetha on line 9.
 Charu will have a service period for the for line 9 as 10/11/2020 - 08/31/2021.
 Line 9 was also decreased by 52 hours. ao

POCN 4: No changes made. A contractor will be replaced at a later date. POCN 5 will be processed for that.

POCN #3
 Andrew Ortegon
 08/31/2020
 Updated the PO end date in CAPPS to reflect the requisition and needs assessment. ao

POCN #2 Andrew Ortegon, 08/28/2020
 Added requisition 9543 to renew the contractor hours per the need assessment.
 Service Period is 9/1/2020 - 08/31/2021.

Authorized Signature

M. Maxwell, Purchaser, CTCI

08/26/2021



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Purchase Order Change Notice (# 10)

Also changed the buyer from Tiffanay Waller to Andrew Ortegon. ao

POCN # 1 Tiffanay Waller, 1-10-20

Notified by Sean Knox that Kavitha Ramu is being replaced by Swetha Muppidoju. Reduced line one from 2080 hours to 109 total hours worked. Kavitha term of service was October 21, 2019 to November 8, 2019. Added Line 5 for Swetha Muppidoju term starts on January 13, 2020 with 1971 hours to October 10, 2020.

Change Orders:

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

Payment:

Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV_FIN-INVOICES@txdmv.gov (note: There is an underscore "_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, which-ever is later.

Quantity(ies):

Quantities are estimated: TxDMV does not guarantee to purchase any minimum or maximum quantity. TxDMV reserves the right to increase or decrease the quantity(ies) of the purchase order at the same original terms and conditions. The vendor will be notified in writing by purchase order change notice of any requirements for any increased or decreased quantity(ies).

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

Note: warrants will not be issued to a vendor without a current Texas Identification Number.

This Purchase Order is governed by the Department of Information Resources (DIR) Master, Information Technology Staff Augmentation Contract (ITSAC) Number DIR-TSO-3564. All terms and conditions of the identified ITSAC shall apply to this Purchase Order. Additional Texas Department of Motor Vehicles (TxDMV) terms and conditions are found below and, where a conflict exists, supersede the terms and conditions of the above DIR Contract.

Services to be provided under this Purchase Order will fall within the guidelines of the IT Staffing Contracts. The IT Title Descriptions with related duties are documented on the DIR website:

<http://dir.texas.gov/View-Contracts-And-Services/Pages/Content.aspx?id=13>

Either party may terminate this Purchase Order by written notice to the other at any time.

This purchase order may be renewed for additional terms or additional hours with the same Terms Conditions as long as the referenced DIR Contract remains in force, a need exists, and both parties agree and Contractor receives a Purchase Order Change Notice (POCN) from TxDMV Purchasing Section.

TxDMV Equipment and Assets: In the event that TxDMV equipment or assets are assigned to a contractor, the contractor and their employer shall be responsible for any loss or damage of any equipment or asset loaned or provided for use.

DIR Background Check:

A statewide criminal and sex offender background check shall be conducted on the contractor, contractor's personnel or subcontractors scheduled to work on the state project. Supporting documentation confirming the completion of the required background check is subject to review prior to beginning of the service and at any time during the term of the purchase order upon request by the designated state representative. Failure to provide the requested documentation upon request by the State may be cause for cancellation of the purchase order. The background check shall include, but not be limited to, the following:

- * Social Security Number Verification
- * Department of Public Safety Statewide Criminal and Sex Offender Background Check
- * Background check in all Out-Of-State Counties in which the applicant has resided in the last seven (7) years.

Authorized Signature

M. Maull Purchaser, CTCI

08/26/2021



Texas Department of Motor Vehicles
 Business Unit # 60800
 Purchase Order # 0000007465
 Purchase Order Change Notice (# 10)

Persons with Class B or Class C Misdemeanor offenses shall not be allowed to work on this project and shall not be allowed access to the State documents. Persons with Class A Misdemeanor offenses or above will be disqualified.

Service shall be performed in accordance with DIR's Exhibit A, Terms and Conditions.

INVOICE EMAIL: DMV_FIN-INVOICES@TxDMV.GOV

APEX SYSTEMS CONTACT: KEVIN STREMSSTERFER
 ACCOUNT EXECUTIVE
 PHONE: 512-879-6095
 EMAIL: KSTREMSSTERFER@APEXSYSTEMS.COM

TxDMV ACCOUNTS PAYABLE CONTACT: LISA SELVERA
 PHONE: (512) 465-4027
 EMAIL: LISA.SELVERA@TxDMV.GOV

TxDMV CONTACT (PRIMARY): SEAN KNOX
 PHONE: (512) 465-5681
 EMAIL: SEAN.KNOX@TxDMV.GOV

Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	Personnel Services - Software Test Analyst 3 - Emerging	962/69	109.0000	HR	\$96.43000	\$10,510.87	10/10/2019

Schedule Total

ReqID:
0000008147

Address for Placement
 Texas Department of Motor Vehicles
 3800 Jackson Avenue, Bldg 5
 Austin, TX 78731

Estimated Number of Hours: 109 Hours (Starting October 21, 2019 through November 8, 2019)

Performs application software testing and quality assurance measures; in support of the Texas Department of Motor Vehicles (TxDMV), Information Technology (IT). Conducts application software testing and advises manager of status of release based on results of testing performed for a software release to be implemented into production.

NAME: Kavitha Ramu

Item Total for Line # 1

Authorized Signature

M. Naell Purchaser, CTCI

08/26/2021



Texas Department of Motor Vehicles
Business Unit # 60800
Purchase Order # 0000007465
Purchase Order Change Notice (# 10)

Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
2-1	Personnel Services - Software Test Analyst 3 - Emerging	962/69	2080.0000	HR	\$96.43000	\$200,574.40	10/10/2019
						Schedule Total	\$200,574.40
RegID: 0000008147							
Address for Placement Texas Department of Motor Vehicles 3800 Jackson Avenue, Bldg 5 Austin, TX 78731							
Estimated Number of Hours: 2080 Hours (Starting October 21, 2019 to October 20, 2020)							
Performs application software testing and quality assurance measures; in support of the Texas Department of Motor Vehicles (TxDMV), Information Technology (IT). Conducts application software testing and advises manager of status of release based on results of testing performed for a software release to be implemented into production.							
NAME: Swapna Kinjarapu							
						Item Total for Line # 2	\$200,574.40
3-1	Personnel Services - Software Test Analyst 3 - Emerging	962/69	2080.0000	HR	\$96.43000	\$200,574.40	10/10/2019
						Schedule Total	\$200,574.40
RegID: 0000008147							
Address for Placement Texas Department of Motor Vehicles 3800 Jackson Avenue, Bldg 5 Austin, TX 78731							
Estimated Number of Hours: 2080 Hours (Starting October 24, 2019 through estimated October 23, 2020)							
Performs application software testing and quality assurance measures; in support of the Texas Department of Motor Vehicles (TxDMV), Information Technology (IT). Conducts application software testing and advises manager of status of release based on results of testing performed for a software release to be implemented into production.							
NAME: Aswini Vangaveti							
						Item Total for Line # 3	\$200,574.40

Authorized Signature

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08/26/2021



Texas Department of Motor Vehicles
Business Unit # 60800
Purchase Order # 0000007465
Purchase Order Change Notice (# 10)

Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
4-1	Personnel Services - Software Test Analyst 3 - Emerging	962/69	2080.0000	HR	\$96.43000	\$200,574.40	10/10/2019
						Schedule Total	\$200,574.40
ReqID: 0000008147							
Address for Placement Texas Department of Motor Vehicles 3800 Jackson Avenue, Bldg 5 Austin, TX 78731							
Estimated Number of Hours: 2080 Hours (Starting October 21, 2019 through estimated October 20, 2020)							
Performs application software testing and quality assurance measures; in support of the Texas Department of Motor Vehicles (TxDMV), Information Technology (IT). Conducts application software testing and advises manager of status of release based on results of testing performed for a software release to be implemented into production.							
NAME: Malathi Palukuri							
						Item Total for Line # 4	\$200,574.40

Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
5-1	Personnel Services - Software Test Analyst 3 - Emerging	962/69	1286.0000	HR	\$96.43000	\$124,008.98	01/10/2020
						Schedule Total	\$124,008.98
ReqID: 0000008147							
Address for Placement Texas Department of Motor Vehicles 3800 Jackson Avenue, Bldg 5 Austin, TX 78731							
Estimated Number of Hours: 1286 Hours (Starting January 13, 2020 to August 14, 2020)							
Performs application software testing and quality assurance measures; in support of the Texas Department of Motor Vehicles (TxDMV), Information Technology (IT). Conducts application software testing and advises manager of status of release based on results of testing performed for a software release to be implemented into production.							
NAME: Swetha Muppidoju							
REPLACING CONTRACTOR: Kavitha Ramu							
						Item Total for Line # 5	\$124,008.98

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08/26/2021



Texas Department of Motor Vehicles
Business Unit # 60800
Purchase Order # 0000007465
Purchase Order Change Notice (# 10)

Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
6-1	ITSAC - Personnel Services - Software Test Analyst 3 Swapna Kinjarapu- Term 10/21/2020 - 08/31/2021	962/69	1801.0000	HR	\$96.43000	\$173,670.43	08/28/2020
						Schedule Total	\$173,670.43
Contract ID: 0000007465				ReqID: 0000009543			
						Item Total for Line # 6	\$173,670.43
7-1	ITSAC - Personnel Services - Software Test Analyst 3 - Aswini Vangaveti - Term 10/24/2020 - 08/31/2021	962/69	1390.0000	HR	\$96.43000	\$134,037.70	08/28/2020
						Schedule Total	\$134,037.70
Contract ID: 0000007465				ReqID: 0000009543			
						Item Total for Line # 7	\$134,037.70
8-1	ITSAC - Personnel Services - Software Test Analyst 3 - Malathi Palukuri - Term 10/21/2020 - 08/31/2021	962/69	1608.0000	HR	\$96.43000	\$155,059.44	08/28/2020
						Schedule Total	\$155,059.44
Contract ID: 0000007465				ReqID: 0000009543			
						Item Total for Line # 8	\$155,059.44

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08/26/2021



Texas Department of Motor Vehicles
Business Unit # 60800
Purchase Order # 0000007465
Purchase Order Change Notice (# 10)

Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
9-1	ITSAC - Personnel Services - Software Test Analyst 3 - Charu Tomar - Term 10/11/2020 - 08/31/2021	962/69	1836.0000	HR	\$96.43000	\$177,045.48	08/28/2020
						Schedule Total	\$177,045.48
Contract ID: 0000007465				ReqID: 0000009543			
						Item Total for Line # 9	\$177,045.48

Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
10-1	Personnel Services - Software Test Analyst 3 - Emerging	962/69	80.0000	HR	\$96.43000	\$7,714.40	09/25/2020
						Schedule Total	\$7,714.40
Contract ID: 0000007465				ReqID: 0000008147			
Address for Placement Texas Department of Motor Vehicles 3800 Jackson Avenue, Bldg 5 Austin, TX 78731							
Estimated Number of Hours: 80 Hours (Starting September 28, 2020 to 10/10/2020)							
Performs application software testing and quality assurance measures; in support of the Texas Department of Motor Vehicles (TxDMV), Information Technology (IT). Conducts application software testing and advises manager of status of release based on results of testing performed for a software release to be implemented into production.							
NAME: Charu Tomar							
REPLACING CONTRACTOR: Swetha Muppidoju							
						Item Total for Line # 10	\$7,714.40

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08/26/2021



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 Purchase Order Change Notice (# 10)

Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
11-1	ITSAC - Personnel Services - Software Test Analyst 3 - Charu Tomar - Term 09/01/2021 - 08/31/2022	962/69	2080.0000	HR	\$96.43000	\$200,574.40	08/27/2021
						Schedule Total	\$200,574.40
Contract ID: 0000007465				ReqID: 0000010832			
Address for Placement Texas Department of Motor Vehicles 3800 Jackson Avenue, Bldg 5 Austin, TX 78731							
Estimated Number of Hours: 2080 Hours Term: 09/01/2021 - 08/31/2022							
Performs application software testing and quality assurance measures; in support of the Texas Department of Motor Vehicles (TxDMV), Information Technology (IT). Conducts application software testing and advises manager of status of release based on results of testing performed for a software release to be implemented into production.							
						Item Total for Line # 11	\$200,574.40

Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
12-1	ITSAC - Personnel Services - Software Test Analyst 3 - Aswini Vangaveti - Term 09/01/2021 - 08/31/2022	962/69	2080.0000	HR	\$96.43000	\$200,574.40	08/27/2021
						Schedule Total	\$200,574.40
Contract ID: 0000007465				ReqID: 0000010832			
Address for Placement Texas Department of Motor Vehicles 3800 Jackson Avenue, Bldg 5 Austin, TX 78731							
Estimated Number of Hours: 2080 Hours Term: 09/01/2021 - 08/31/2022							
Performs application software testing and quality assurance measures; in support of the Texas Department of Motor Vehicles (TxDMV), Information Technology (IT). Conducts application software testing and advises manager of status of release based on results of testing performed for a software release to be implemented into production.							
						Item Total for Line # 12	\$200,574.40

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08/26/2021



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 Business Unit # 60800
 Purchase Order # 0000007465
 Purchase Order Change Notice (# 10)

Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
13-1	ITSAC - Personnel Services - Software Test Analyst 3 - Malathi Palukuri - Term 09/01/2021 - 08/31/2022	962/69	2080.0000	HR	\$96.43000	\$200,574.40	08/25/2021
						Schedule Total	\$200,574.40
Contract ID: 0000007465				ReqID: 0000010832			
Address for Placement Texas Department of Motor Vehicles 3800 Jackson Avenue, Bldg 5 Austin, TX 78731							
Estimated Number of Hours: 2080 Hours Term: 09/01/2021 - 08/31/2022							
Performs application software testing and quality assurance measures; in support of the Texas Department of Motor Vehicles (TxDMV), Information Technology (IT). Conducts application software testing and advises manager of status of release based on results of testing performed for a software release to be implemented into production.							
						Item Total for Line # 13	\$200,574.40

Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
14-1	ITSAC - Personnel Services - Software Test Analyst 3 Swapna Kinjarapu - Term 09/01/2021 - 08/31/2022	962/69	2080.0000	HR	\$96.43000	\$200,574.40	08/25/2021
						Schedule Total	\$200,574.40
Contract ID: 0000007465				ReqID: 0000010832			
Address for Placement Texas Department of Motor Vehicles 3800 Jackson Avenue, Bldg 5 Austin, TX 78731							
Estimated Number of Hours: 2080 Hours Term: 09/01/2021 - 08/31/2022							
Performs application software testing and quality assurance measures; in support of the Texas Department of Motor Vehicles (TxDMV), Information Technology (IT). Conducts application software testing and advises manager of status of release based on results of testing performed for a software release to be implemented into production.							
						Item Total for Line # 14	\$200,574.40

Total PO Amount \$2,186,068.10

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

Authorized Signature

M. Naill Purchaser, CTCI

08/26/2021



Texas Department of Motor Vehicles
Business Unit # 60800
Purchase Order # 0000007465
Purchase Order Change Notice (# 10)

Page: 10 of 10

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

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08/26/2021