



Texas Department of Motor Vehicles  
 Texas SmartBuy PO # 20015382  
 Business Unit # 60800  
 Purchase Order # 0000007444

Payment Terms: **NET30** Freight Terms: **PREPAY AND ADD** Ship Via: **VNDR** PCC: **A** Date: **10/0** PO Method: **8/19** AT Dispatch: **Dispatch** Rev Dt: **Via Print**

**PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.**

**Vendor:** PITNEY BOWES  
 PITNEY BOWES GLOBAL FINANCIAL SERVICES  
 PO BOX 371887  
 PITTSBURGH PA 15250-7887  
 United States

**Ship To:** 1P24 - Waco Region  
 2203 Austin Avenue  
 Waco TX 76701  
 United States

**Bill To:** 4000 Jackson Avenue  
 Austin TX 78731  
 United States

**Vendor ID:** 1060495050 0

**Purchaser:** Monica C Hernandez  
**Phone:** 512/465-1261  
**Fax:** 512/465-5641  
**Email:** Monica.Hernandez@txdmv.gov

**Fax:**  
**Email:** DMV\_FIN-INVOICES@TxDMV.gov

**PO Information:**

TexasSmartBuy Purchase Order Number 20015382 (attached)

Contract Type: Term  
 Contract Number: 985-L1

TxDMV Contact  
 Stephanie Powell  
 Stephanie.Powell@txdmv.gov  
 (254) 296-2716

Vendor Contact  
 Hope Lax  
 Hope.Lax@pb.com  
 (877) 213-7292 x 5249

**Change Orders:**  
 Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

**Payment:**  
 Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV\_FIN-INVOICES@txdmv.gov (note: There is an underscore "\_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, which-ever is later.

Note: warrants will not be issued to a vendor without a current Texas Identification Number.

Authorized Signature

10/08/2019



Texas Department of Motor Vehicles  
Texas SmartBuy PO # 20015382  
Business Unit # 60800  
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Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
1- 1	E-Z Seal Sealing Solution: 4 -28 oz DM1100 Envelope Moistening Bottles/Box - For DM1100; Commodity Code: 60080761304	600/80	1.0000	BOX	\$67.99000	\$67.99	10/15/2019
						Schedule Total	<input type="text" value="\$67.99"/>
				ReqID:	0000008257		
						Item Total for Line # 1	<input type="text" value="\$67.99"/>
						Total PO Amount	<input type="text" value="\$67.99"/>

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

Authorized Signature  
*Maria C. Hernandez*  
10/08/2019



# Purchase Order

## PO No. 20015382

Order Date: 10/8/2019

Internal Tracking No.: 7444

**Contractor Info**

Pitney Bowes Inc.  
10604950500  
20658 Stone Oak Parkway ste 104  
San Antonio, TX 78258

(877) 213-7292 x 5249

**Bill To**

4000 JACKSON AVENUE  
AUSTIN TX 78731

**Ship To**

Texas Department Of Motor Vehicles - 608  
2203 AUSTIN AVENUE  
WACO TX 76701

**NOTE TO CONTRACTOR: TxDMV Contact**

Stephanie Powell  
Stephanie.Powell@TxDMV.gov  
(254) 296-2716

**Disclaimer**

The State of Texas is exempt from all Federal Excise Taxes except as noted in each contract.

**STATE AND CITY SALES TAX EXEMPTION CERTIFICATE:**

The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described in this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas, or a Texas County, City, Special District, or Other Political Subdivision.

*Bobby Pounds*

**Texas Comptroller of Public Accounts – Statewide Procurement Division**

Agency	Purchaser	Email	Phone
Texas Department Of Motor Vehicles - 608	Monica Hernandez	monica.hernandez@txdmv.gov	(512) 465-1261

Line #	NIGP Code	Commodity Code/ Supplier Part #	Item	QTY	UOM	Unit Price	Extended Price
1	60080	60080761304	<b>E-Z SEAL SEALING SOLUTION: 4 - 28 OZ. DM1100 ENVELOPE MOISTENING BOTTLES/BOX - FOR DM1100</b> Contract: 985-L1 Contract Type: Term Delivery ARO (days): 7 Delivery Date: 10/15/2019 MPN: 603-1 Manufacturer Name: PITNEY BOWES INC	1	EACH	67.99	\$67.99

**Total \$67.99**