Texas Department of Motor Vehicles
Business Unit #: 60800
Purchase Order #: 0000007430
Purchase Order Change Notice (# 1)

Payment Terms: NET3 Freight FOB
Ship Via: VNDR PCC: 0
Date: 10/03/19 PO Method: IA
Dispatch: Dispatch Rev Dt: 11/12/19
Via Print

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: TEXAS DEPARTMENT OF CRIMINAL JUSTICE (TD
PO BOX 99
HUNTSVILLE TX 773420089
United States

Bill To:
1P00 - TxDMV Warehouse
4000 Jackson Avenue
Austin TX 78731
United States

Vendor ID: 3696966968 6

Purchaser: Monica C Hernandez
Phone: 512/465-1261
Fax: 512/465-5641

Email: Monica.Hernandez@txdmv.gov

Bill to Email: DMV_FIN-INVOICES@txdmv.gov

PO Information:
Per TCI Bid #2009-032
Vendor Contact
Don Moore
(254) 883-1536

- The Prison Made Good Acts;
Texas Department of Criminal Justice (TDCJ) and Texas Correctional Industries (TCI), a division of the TDCJ, Texas Government Code, Title 10, Subtitle D, Chapter 2155, Subchapter A, Sec. 2155.065 and Texas Government Code, Title 4, Subtitle G, Chapter 497, Subchapter A, Section 497.023 - 497.029)

- The logo to be imprinted on the goods covered by this procurement is copyrighted by TxDMV. The vendor is advised that permission for use of the logo is granted only for meeting the requirements of this procurement. Any person or company wishing to use the logo for other than this purpose must contact the TxDMV Purchasing Section at (512) 465-4193.

- Change Orders:
Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

- Payment:
Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID, remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV_FIN-INVOICES@txdmv.gov (note: There is an underscore "_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, which-ever is later.

Note: Warrants will not be issued to a vendor without a current Texas Identification Number.

POCN #1 - 11/1/2019 by MCH: Changed line 1 description from DMV-0108 500/Box to DMV-0107 250/Box

Authorized Signature

11/12/2019
## PO Line Info

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**TexDMV Contact**

Jennifer Whittaker  
Jennifer.Whittaker@TxDMV.gov  
(512) 465-1386

**TexDMV Contact**

Mary Menoskey  
Mary.Menoskey@TxDMV.gov  
(512) 465-4011

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**Authorized Signature**

11/12/2019
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Schedule Total $15.02

RegID: 0000008146

Item Total for Line # 5 $15.02

TxDMV Contact
Mary Menoskey
Mary.Menoskey@TxDMV.gov
(512) 465-4011

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Schedule Total $15.02

RegID: 0000008146

Item Total for Line # 6 $15.02

TxDMV Contact
Mary Menoskey
Mary.Menoskey@TxDMV.gov
(512) 465-4011

Authorized Signature

[Signature]

11/12/2019
**Texas Department of Motor Vehicles**  
**Business Unit # 60800**  
**Purchase Order # 0000007430**  
**Purchase Order Change Notice (# 1)**

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**Schedule Total** $15.02

**ReqID:** 0000008146

**Item Total for Line # 7** $15.02

**Total PO Amount** $99.51

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: http://www.txdmv.gov/contractors-vendors

Authorized Signature  

[Signature]  

11/12/2019