

Texas Department of Motor Vehicles
Business Unit # 60800
Purchase Order # 0000007430
Purchase Order Change Notice (# 1)

Page: 1 of 5

Payment Terms: **NET3** Freight Terms: **FOB Destination** Ship Via: **VNDR** PCC: **0** Date: **10/03/19** PO Method: **IA** Dispatch: **Dispatch Via Print** Rev Dt: **11/12/19**

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: TEXAS DEPARTMENT OF CRIMINAL JUSTICE (TD)
PO BOX 99
HUNTSVILLE TX 773420099
United States

Ship To: 1P00 - TxDMV Warehouse
4000 Jackson Avenue
Austin TX 78731
United States

Bill To: 4000 Jackson Avenue
Austin TX 78731
United States

Vendor ID: 3696696696 6

Purchaser: Monica C Hernandez
Phone: 512/465-1261
Fax: 512/465-5641

Bill to Fax:

Email: Monica.Hernandez@txdmv.gov

Bill to Email: DMV_FIN-INVOICES@TxDMV.gov

PO Information:

Per TCI Bid #2009-032

Vendor Contact
Don Moore
(254) 883-1536

The Prison Made Good Acts:

Texas Department of Criminal Justice (TDCJ) and Texas Correctional Industries (TCI), a division of the TDCJ, Texas Government Code, Title 10, Subtitle D, Chapter 2155, Subchapter A, Sec. 2155.065 and Texas Government Code, Title 4, Subtitle G, Chapter 497, Subchapter A, Section 497.023 - 497.029)

The logo to be imprinted on the goods covered by this procurement is copyrighted by TxDMV. The vendor is advised that permission for use of the logo is granted only for meeting the requirements of this procurement. Any person or company wishing to use the logo for other than this purpose must contact the TxDMV Purchasing Section at (512) 465-4193.

Change Orders:

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

Payment:

Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV_FIN-INVOICES@txdmv.gov (note: There is an underscore "_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, which-ever is later.

Note: warrants will not be issued to a vendor without a current Texas Identification Number.

POCN #1 - 11/1/2019 by MCH: Changed line 1 description from DMV-0108 500/Box to DMV-0107 250/Box

Authorized Signature



11/12/2019

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PO Line Info

Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date	
1-1	Line Description: TxDMV Business Card - All business cards are printed on recycled paper: Starbright Opaque White, 100lb Smooth Cover, Brightness 90-93, 3.5" x 2"; DMV-0107; 250/Box, Printed on one side (Employee: Chris Harrigan)	966/36	1.0000	BOX	\$9.39000	\$9.39	11/04/2019	
						Schedule Total	\$9.39	
						ReqID:	0000008289	
TxDMV Contact Jennifer Whittaker Jennifer.Whittaker@TxDMV.gov (512) 465-1386							Item Total for Line # 1	\$9.39
2-1	Line Description: TxDMV Business Card - All business cards are printed on recycled paper: Starbright Opaque White, 100lb Smooth Cover, Brightness 90-93, 3.5" x 2"; DMV-0108; 500/Box, Printed on one side (Board Chair Lt. Tommy Hansen)	966/07	1.0000	BOX	\$15.02000	\$15.02	11/04/2019	
						Schedule Total	\$15.02	
						ReqID:	0000008146	
TxDMV Contact Mary Menoskey Mary.Menoskey@TxDMV.gov (512) 465-4011							Item Total for Line # 2	\$15.02

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11/12/2019

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Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date	
3-1	TxDMV Business Card - All business cards are printed on recycled paper: Starbright Opaque White, 100lb Smooth Cover, Brightness 90-93, 3.5" x 2"; DMV-0108; 500/Box, Printed on one side (Employee: Bryan Wilson)	966/07	1.0000	BOX	\$15.02000	\$15.02	11/04/2019	
						Schedule Total	\$15.02	
						ReqID:		
						0000008146		
TxDMV Contact Mary Menoskey Mary.Menoskey@TxDMV.gov (512) 465-4011							Item Total for Line # 3	\$15.02
4-1	TxDMV Business Card - All business cards are printed on recycled paper: Starbright Opaque White, 100lb Smooth Cover, Brightness 90-93, 3.5" x 2"; DMV-0108; 500/Box, Printed on one side (Employee: Daniel Price)	966/07	1.0000	BOX	\$15.02000	\$15.02	11/04/2019	
						Schedule Total	\$15.02	
						ReqID:		
						0000008146		
TxDMV Contact Mary Menoskey Mary.Menoskey@TxDMV.gov (512) 465-4011							Item Total for Line # 4	\$15.02

Authorized Signature



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Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
5-1	TxDMV Business Card - All business cards are printed on recycled paper: Starbright Opaque White, 100lb Smooth Cover, Brightness 90-93, 3.5" x 2"; DMV-0108; 500/Box, Printed on one side (Employee: Tessie Ajala, M. Ed., MA)	966/07	1.0000	BOX	\$15.02000	\$15.02	11/04/2019
						Schedule Total	\$15.02
						ReqID:	0000008146
TxDMV Contact Mary Menoskey Mary.Menoskey@TxDMV.gov (512) 465-4011						Item Total for Line # 5	\$15.02
6-1	TxDMV Business Card - All business cards are printed on recycled paper: Starbright Opaque White, 100lb Smooth Cover, Brightness 90-93, 3.5" x 2"; DMV-0108; 500/Box, Printed on one side (Employee: Robert M. Sutton)	966/07	1.0000	BOX	\$15.02000	\$15.02	11/04/2019
						Schedule Total	\$15.02
						ReqID:	0000008146
TxDMV Contact Mary Menoskey Mary.Menoskey@TxDMV.gov (512) 465-4011						Item Total for Line # 6	\$15.02

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11/12/2019

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Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
7-1	TxDMV Business Card - All business cards are printed on recycled paper: Starbright Opaque White, 100lb Smooth Cover, Brightness 90-93, 3.5" x 2"; DMV-0108; 500/Box, Printed on one side (Employee: Mary Menoskey)	966/07	1.0000	BOX	\$15.02000	\$15.02	11/04/2019
						Schedule Total	\$15.02
						RegID:	
						0000008146	
TxDMV Contact Mary Menoskey Mary.Menoskey@TxDMV.gov (512) 465-4011						Item Total for Line # 7	\$15.02
						Total PO Amount	\$99.51

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

Authorized Signature 	11/12/2019
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