



Texas Department of Motor Vehicles  
 Business Unit # 60800  
 Purchase Order # 0000007403  
 Purchase Order Change Notice (# 1)

Payment Terms: **NET30** Freight Terms: **PREPAY AND ADD** Ship Via: **VNDR** PCC: E Date: **09/30/19** PO Method: **DG** Dispatch: **Dispatch Via Print** Rev Dt: **10/03/19**

**PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.**

**Vendor:** FLORES AND ASSOCIATES  
 2051 GATTIS SCHOOL RD STE 540  
 ROUND ROCK TX 78664-7445  
 United States

**Ship To:** 1P00 - TxDMV Warehouse  
 4000 Jackson Avenue  
 Austin TX 78731  
 United States

**Vendor ID:** 1020681547 3

**Bill To:** 4000 Jackson Avenue  
 Austin TX 78731  
 United States

**Purchaser:** Monica C Hernandez  
**Phone:** 512/465-1261  
**Fax:** 512/465-5641  
**Email:** Monica.Hernandez@txdmv.gov

**Fax:**  
**Email:** DMV\_FIN-INVOICES@TxDMV.gov

**PO Information:**

Per quote #2797 dated 9/26/2019

**TxDmv Contact**  
 Stacey Cullen  
 Stacey.Cullen@TxDMV.gov  
 (512) 465-4164

**Vendor Contact**  
 Bethany Herman  
 accounting@floresandassociates.com  
 (512) 275-0322

**Change Orders:**  
 Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

**Payment:**  
 Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV\_FIN-INVOICES@txdmv.gov (note: There is an underscore "\_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, which-ever is later.

Note: warrants will not be issued to a vendor without a current Texas Identification Number.

POCN #1  
 10/3/2019 MCH - Corrected Freight Terms from FOB Destination to Prepay and Add

Authorized Signature

10/03/2019



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Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
1- 1	Compatible High Yield Toner Cartridge; HP226X; Pro M402, M402DN, M402D, M402DW, LaserJet Pro MFP M426FDN, M426FDW	207/72	6.0000	EA	\$49.00000	\$294.00	10/21/2019
						Schedule Total	\$294.00
				ReqID:			
				0000008186			
						Item Total for Line # 1	\$294.00
						Total PO Amount	\$294.00

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

Authorized Signature  
*Maria C. Hernandez*  
10/03/2019