



Texas Department of Motor Vehicles
 Business Unit # 60800
 Purchase Order # 0000007397
 Purchase Order Change Notice (# 1)

Payment NET30 **Freight** FOB **Ship Via:** US MAIL **PCC:** I **Date:** 09/26/19 **PO Method:** CP **Dispatch:** Dispatch **Rev Dt:** 10/29/20
Terms: **Terms:** Destination **Via Print**

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: THOMSON REUTERS - WEST
 PAYMENT CENTER
 PO BOX 6292
 CAROL STREAM IL 601976292
 United States

Ship To: 1P12 - Finance Admin Services
 4000 Jackson Avenue
 Austin TX 78731
 United States

Vendor ID: 1411426973 2

Purchaser: Jason K Adams
Phone: 512/465-4181
Fax: 512/465-5641

Bill To: 4000 Jackson Avenue
 Austin TX 78731
 United States

Email: jason.adams@txdmv.gov

Bill To Fax:
Bill To Email: DMV_FIN-INVOICES@TxDMV.gov

PO Information:

This procurement is governed by the terms and conditions in DIR Contract Number DIR-LGL-CALIR-02

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 POCN #1 - 10-29-2020
 Adding funds for a two month extension (extension reversed).
 05-03-2021 - vendor issued a two month credit (see attached email).
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Change Orders:
 Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.
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Payment:
 Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV_FIN-INVOICES@txdmv.gov (note: There is an underscore "_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, which-ever is later.
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TxDMV Contact:
 Jennifer Whittaker
 Jennifer.Whittaker@TxDMV.gov
 (512) 465-1386

West Publishing Corporation Contact:
 Jeff Hanson, State Support
 statesupport@thomsonreuters.com
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Quantities
 Quantities are estimated: TxDMV does not guarantee to purchase any minimum or maximum quantity. TxDMV reserves the right to increase or decrease the quantity(ies) of the purchases order at the same original terms and conditions. The vendor will be notified in writing by purchase order change notice of any requirements for any increased or decreased quantities.

Authorized Signature

Jason Adams, MIS, CTGM, CTCO

08/31/2021



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Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	SUBSCRIPTION SERVICES: INCLUDE BUT NOT LIMITED TO THOMSON REUTERS' KEYCITE, LEGAL REFERENCE MATERIALS. PRINT PUBLICATIONS ARE AVAILABLE WITH SUBSCRIPTION SERVICES	956/35	10.0000	MO	\$486.62000	\$4,866.20	09/26/2019
						Schedule Total	\$4,866.20
Contract ID: 0000007397				ReqID: 0000008054			
SERVICE PERIOD: SEPTEMBER 1, 2019 - JUNE 30, 2020							
List of Publications included:							
Texas Rules of Court, State Federal, V1-2 Sub: \$12.98/mo							
Texas Federal KeyRules, Sub: \$3.95/mo							
Texas Session Laws, BV Sub: \$30.20/mo							
Vernon's Texas Rules, Annotated, CIV Sub: \$32.83/mo							
Vernon's Texas Statues, Sub: \$406.66/mo							
						Item Total for Line # 1	\$4,866.20
Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
2-1	SUBSCRIPTION SERVICES: INCLUDE BUT NOT LIMITED TO THOMSON REUTERS' KEYCITE, LEGAL REFERENCE MATERIALS. PRINT PUBLICATIONS ARE AVAILABLE WITH SUBSCRIPTION SERVICES	956/35	2.0000	MO	\$520.68000	\$1,041.36	10/02/2019
						Schedule Total	\$1,041.36
Contract ID: 0000007397							
SERVICE PERIOD: JULY 1, 2020 - AUGUST 31, 2020							
7% Renewal fee							
List of Publications included:							
Texas Rules of Court, State Federal, V1-2 Sub: \$12.98/mo							
Texas Federal KeyRules, Sub: \$3.95/mo							
Texas Session Laws, BV Sub: \$30.20/mo							
Vernon's Texas Rules, Annotated, CIV Sub: \$32.83/mo							
Vernon's Texas Statues, Sub: \$406.66/mo							
						Item Total for Line # 2	\$1,041.36

Authorized Signature

Laura Adams, MS, CTCM, CTCO

08/31/2021



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Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
3-1	2 Months Extension on Thomson Reuters - Westlaw Publishing (OGC - Law Books)	715/46	2.0000	MO	\$0.00000	\$0.00	CANCEL
						Schedule Total	\$0.00
Contract ID: 0000007397				RegID: 0000009800			
05-03-2021 - vendor issued a two month credit (see attached email).						Item Total for Line # 3	\$0.00

Total PO Amount \$5,907.56

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

Authorized Signature

Laura Adams, MS, CTCM, CTCO

08/31/2021