



Texas Department of Motor Vehicles
 Business Unit # 60800
 Purchase Order # 0000007343

Payment Terms: **NET30** Freight Terms: **FOB Destination** Ship Via: **VNDR** PCC: **E** Date: **09/1** PO Method: **1/19** **SP** Dispatch: **Dispatch Via Print** Rev Dt:

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: P D MORRISON ENTERPRISES INC
 DBA PDME INC
 BUILDING 2 STE 208
 1120 TORO GRANDE DR
 CEDAR PARK TX 786136974
 United States

Ship To: 1P00 - TxDMV Warehouse
 4000 Jackson Avenue
 Austin TX 78731
 United States

Vendor ID: 1742695260 6

Bill To: 4000 Jackson Avenue
 Austin TX 78731
 United States

Purchaser: Guadalupe Rivera Cruz
Phone: 512/465-4180
Fax: 512/465-5641
Email: Lupe.Cruz@txdmv.gov

Fax:
Email: DMV_FIN-INVOICES@TxDMV.gov

PO Information:

Change Orders:
 Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

Payment:
 Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV_FIN-INVOICES@txdmv.gov (note: There is an underscore "_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, which-ever is later.

Note: warrants will not be issued to a vendor without a current Texas Identification Number.

Point of Contact:
 Victoria Nichols (512)465-4001
 victoria.nichols@txdmv.gov

Per PDME State of Texas of Pricing

Vendor contact: Anna Vargas avargas@pdme.gov

Authorized Signature

Lupe Cruz

09/11/2019



Texas Department of Motor Vehicles
 Business Unit # 60800
 Purchase Order # 0000007343

| Line-Sch | Line Description | Class/Item | Quantity | UOM | Unit Price | Extended Amt | Due Date |
|----------|--|------------|----------|-----|------------|--------------------------------|--------------------------------------|
| 1- 1 | ZEB22210 Z-Grip Retractable Ballpoint Pen, Medium 1mm, Black Ink, ClearBarrel, Dozen | 620/80 | 2.0000 | DOZ | \$5.24000 | \$10.48 | 09/11/2019 |
| | | | | | | Schedule Total | <input type="text" value="\$10.48"/> |
| | | | | | | <u>ReqID:</u> 0000007848 | |
| | | | | | | Item Total for Line # 1 | <input type="text" value="\$10.48"/> |
| 2- 1 | BLKF8V3311B15 HDMI to HDMI Audio/Video Cable, 15 ft., Black | 280/29 | 1.0000 | EA | \$15.05000 | \$15.05 | 09/11/2019 |
| | | | | | | Schedule Total | <input type="text" value="\$15.05"/> |
| | | | | | | <u>ReqID:</u> 0000007848 | |
| | | | | | | Item Total for Line # 2 | <input type="text" value="\$15.05"/> |
| 3- 1 | UNV96920 Steno Books, Gregg Rule, 6 x 9, White, 80 Sheets | 615/60 | 12.0000 | EA | \$1.30000 | \$15.60 | 09/11/2019 |
| | | | | | | Schedule Total | <input type="text" value="\$15.60"/> |
| | | | | | | <u>ReqID:</u> 0000007848 | |
| | | | | | | Item Total for Line # 3 | <input type="text" value="\$15.60"/> |

Authorized Signature

Renee Gray

09/11/2019



Texas Department of Motor Vehicles
Business Unit # 60800
Purchase Order # 0000007343

| Line-Sch | Line Description | Class/Item | Quantity | UOM | Unit Price | Extended Amt | Due Date |
|----------|--|------------|----------|-----|------------|--------------------------------|-------------------------------------|
| 4- 1 | UNV35668 Self-Stick Note Pads, 3 x 3, Yellow, 100-Sheet, 12/Pack | 615/62 | 2.0000 | PAK | \$2.28000 | \$4.56 | 09/11/2019 |
| | | | | | | Schedule Total | <input type="text" value="\$4.56"/> |
| | | | | | | ReqID: 0000007848 | |
| | | | | | | Item Total for Line # 4 | <input type="text" value="\$4.56"/> |

Total PO Amount

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

Authorized Signature

09/11/2019