



Texas Department of Motor Vehicles
 Business Unit # 60800
 Purchase Order # 0000007330
 Purchase Order Change Notice (# 2)

Payment Terms: **NET30** Freight Terms: **FOB Destination** Ship Via: **VNDR** PCC: **E** Date: **09/09/19** PO Method: **SP** Dispatch: **Dispatch Via Print** Rev Dt: **10/08/19**

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: P D MORRISON ENTERPRISES INC
 DBA PDME INC
 BUILDING 2 STE 208
 1120 TORO GRANDE DR
 CEDAR PARK TX 786136974
 United States

Ship To: See Detail Below

Bill To: 4000 Jackson Avenue
 Austin TX 78731
 United States

Vendor ID: 1742695260 6

Purchaser: Rodrigo Garcia
Phone: 512/465-4181
Fax: 512/465-5641
Email: Rodrigo.Garcia@txdmv.gov

Fax:
Email: DMV_FIN-INVOICES@TxDMV.gov

PO Information:

Change Orders:
 Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

Payment:
 Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV_FIN-INVOICES@txdmv.gov (note: There is an underscore "_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, which-ever is later.

Note: warrants will not be issued to a vendor without a current Texas Identification Number.

Point of contact:
 Christy Mcdaniel
 (817) 285-1512
 Christy.McDaniel@txdmv.gov

Per PDME State of Texas Pricing

Vendor Contact: Anna Vargas: avargas@pdme.com

POCN# 1 by Rodrigo Garcia on 10/08/2019. Buyer changed from Lupe Cruz, no longer TxDMV employee, to Rodrigo Garcia. Line 1 canceled from purchase order because the wrong product was included in this purchase order.

POCN#2 by Rodrigo Garcia on 10/08/2019. Ship to information was updated to show Fort Worth Regional Service Center information.

Authorized Signature

Rodrigo Garcia

10/08/2019



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Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
1- 1	UNV35210 Business Envelope, #10, MonarchFlap, Gummed Closure, 4.13 x9.5, White, 500/Box	615/41	20.0000	BOX	\$14.44000	\$0.00	CANCEL
						Schedule Total	<input type="text" value="\$0.00"/>
					ReqID: 0000007966		
						Item Total for Line # 1	<input type="text" value="\$0.00"/>
2- 1	UNV75602 Correction Tape Dispenser, Non-Refillable, 1/5" x 315", 2/Pack	615/29	8.0000	EA	\$2.32000	\$18.56	09/09/2019
						Schedule Total	<input type="text" value="\$18.56"/>
					ReqID: 0000007966		
						Item Total for Line # 2	<input type="text" value="\$18.56"/>
3- 1	UNV08100 Recycled Plastic Side Load DeskTrays, 2 Sections, Letter SizeFiles, 13" x 9" x 2.75", Black	615/33	6.0000	PAK	\$4.66000	\$27.96	09/09/2019
						Schedule Total	<input type="text" value="\$27.96"/>
					ReqID: 0000007966		
						Item Total for Line # 3	<input type="text" value="\$27.96"/>

Authorized Signature

Rodrigo Garcia

10/08/2019



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Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
4- 1	RAC77925CTDisinfecting Wipes, 7 x 8, OceanFresh, 80 Wipes/Canister, 6Canisters/Carton	436/67	1.0000	CS	\$36.92000	\$36.92	09/09/2019
						Schedule Total	<input type="text" value="\$36.92"/>
						<u>ReqID:</u> 0000007966	
						Item Total for Line # 4	<input type="text" value="\$36.92"/>
5- 1	UNV35662Self-Stick Note Pads, 1 1/2 x 2, Yellow, 12 100-Sheet/Pack	615/60	2.0000	PAK	\$1.25000	\$2.50	09/09/2019
						Schedule Total	<input type="text" value="\$2.50"/>
						<u>ReqID:</u> 0000007966	
						Item Total for Line # 5	<input type="text" value="\$2.50"/>

Total PO Amount

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

Authorized Signature

Rodrigo Garcia

10/08/2019