



Texas Department of Motor Vehicles  
 Business Unit # 60800  
 Purchase Order # 0000007327

Payment Terms: **NET30** Freight Terms: **FOB Destination** Ship Via: **US MAIL** PCC: **0** Date: **09/06/19** PO Method: **6/19** **DG** Dispatch: **Dispatch** Rev Dt: **Via Print**

**PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.**

**Vendor:** UNITED STATES POSTAL SERVICES  
 U S POSTAL SERVICE  
 WEST AUSTIN STATION  
 2418 SPRING LN  
 AUSTIN TX 78703-2357  
 United States

**Ship To:** 1P00 - TxDMV Warehouse  
 4000 Jackson Avenue  
 Austin TX 78731  
 United States

**Vendor ID:** 1410760000 0

**Bill To:** 4000 Jackson Avenue  
 Austin TX 78731  
 United States

**Purchaser:** Shawn C Goodnight  
**Phone:** 512/465-4197  
**Fax:** 512/465-5641  
**Email:** Shawn.Goodnight@txdmv.gov

**Fax:**  
**Email:** DMV\_FIN-INVOICES@TxDMV.gov

**PO Information:**

For FY 2020, this is a regular annual request to pay for USPS postage due account #95593000 used to pay for the return of Specialty Plates to TxDMV when they are undeliverable. New PO will replace PO #4465.

**Postage:**  
 General Appropriations Act, Texas Government Code, Title 10, Subtitle C, Chapter 2113, Sec. 2113.103

**Quantity(ies):**  
 Quantities are estimated: TxDMV does not guarantee to purchase any minimum or maximum quantity. TxDMV reserves the right to increase or decrease the quantity(ies) of the purchase order at the same original terms and conditions. The vendor will be notified in writing by purchase order change notice of any requirements for any increased or decreased quantity(ies).

To request a warrant, Divisions will process a receipt in CAPPS against the appropriate purchase order for the amount of the warrant.

The Division will then email the following information to zz - Resource - DMV\_FIN-INVOICES@TxDMV.gov :  
 CAPPS PO number and Receipt Number;  
 Applicable postage meter and/or permit account balance report;  
 Payment deadline;  
 If a warrant is required, specify whom to contact to pick up warrant

NOTE: Divisions should monitor postage accounts to ensure that excessive funds are not deposited or held in outside postage accounts. Standard funding should provide for no more than three (3) months of funding being held in an outside account.

Authorized Signature

*S Goodnight*

09/06/2019



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| Line-Sch                                                                           | Line Description                                                                                                                   | Class/Item | Quantity | UOM | Unit Price    | Extended Amt                   | Due Date                                 |
|------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------|------------|----------|-----|---------------|--------------------------------|------------------------------------------|
| 1- 1                                                                               | Specialty Plate Returns<br>Postage Due USPS<br>Account #95593000. FY<br>2020. Period of service:<br>9/1/2019 through<br>8/31/2020. | 963/57     | 4.0000   | QTR | \$3,250.00000 | \$13,000.00                    | 09/06/2019                               |
|                                                                                    |                                                                                                                                    |            |          |     |               | <b>Schedule Total</b>          | <input type="text" value="\$13,000.00"/> |
|                                                                                    |                                                                                                                                    |            |          |     |               | <b>ReqID:</b>                  |                                          |
|                                                                                    |                                                                                                                                    |            |          |     |               | 0000008035                     |                                          |
| West Austin Post Office<br>(aka Tarrytown)<br>2418 Spring Lane<br>Austin, TX 78779 |                                                                                                                                    |            |          |     |               | <b>Item Total for Line # 1</b> | <input type="text" value="\$13,000.00"/> |
|                                                                                    |                                                                                                                                    |            |          |     |               | <b>Total PO Amount</b>         | <input type="text" value="\$13,000.00"/> |

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

Authorized Signature  
*S Gosdnight*  
09/06/2019