



Texas Department of Motor Vehicles
 Texas SmartBuy PO # 20000492
 Business Unit # 60800
 Purchase Order # 0000007320

Payment Terms: **NET30** Freight Terms: **PREPAY AND ADD** Ship Via: **VNDR** PCC: **A** Date: **09/0** PO Method: **5/19** AT Dispatch: **Dispatch Via Print** Rev Dt:

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: WORKQUEST
 1011 E 53rd St
 AUSTIN TX 78751
 United States

Ship To: See Detail Below


Vendor ID: 1741976051 1

Bill To: 4000 Jackson Avenue
 Austin TX 78731
 United States

Purchaser: Monica C Hernandez
 Phone:
 Fax:
 Email: Monica.Hernandez@txdmv.gov

Fax:
 Email: DMV_FIN-INVOICES@TxDMV.gov

PO Information:
 .
 TexasSmartBuy Purchase Order No 20000492 (attached)
 .
 Contract Type: Term
 Contract Numbers: 640-A1, 485-A1, 645-A1, 620-A1, 615-A1, 207-A2, 832-A1
 .
 Vendor Contact
 Audrey Cedillo
 Smartbuy@tibh.Org
 (512) 451-8145
 .
 Texas Industries for the Blind and Handicapped (TIBH):
 Human Resources Code, Title 8, Chapter 122, Section 122.001 and Texas Government Code, Title 10, Chapter 2155, Sections 2155.138 and 2155.441
 .
 Change Orders:
 Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.
 .
 Payment:
 Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV_FIN-INVOICES@txdmv.gov (note: There is an underscore "_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, which-ever is later.
 .
 Note: warrants will not be issued to a vendor without a current Texas Identification Number.

Authorized Signature

 09/10/2019



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Texas SmartBuy PO # 20000492
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Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
1- 1	Towel; Paper; Quarter fold; 100% paper; 6 1/2" x 6 1/2"; Product No 64085121008	640/85	2.0000	EA	\$58.36000	\$116.72	09/20/2019
						Schedule Total	\$116.72
						ReqID:	0000008067
TxDMV Contact Lana Brown Lana.Brown@txdmv.gov (512) 465-4043						Item Total for Line # 1	\$116.72
2- 1	Hand sanitizer; 2 Liter with pump; Purell/Skilcraft; 4/CS; Product No 48513504067	485/13	1.0000	CS	\$82.14000	\$82.14	09/25/2019
						Schedule Total	\$82.14
						ReqID:	0000008067
TxDMV Contact Lana Brown Lana.Brown@txdmv.gov (512) 465-4043						Item Total for Line # 2	\$82.14

Authorized Signature


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Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
3- 1	Paper; Bond; White; Pre No 4, 20 lb; Letter; Brightness 92; Product No 64521350104-10	645/21	10.0000	CS	\$47.65000	\$476.50	09/26/2019
						Schedule Total	\$476.50
						ReqID:	0000008067
TxDMV Contact Lana Brown Lana.Brown@txdmv.gov (512) 465-4043						Item Total for Line # 3	\$476.50
4- 1	Dry Erase System; 4 Fine; 8 Chisel Tip; Eraser; Cleaner; Product No 62086509221	620/86	1.0000	EA	\$13.21000	\$13.21	09/19/2019
						Schedule Total	\$13.21
						ReqID:	0000008067
TxDMV Contact Lana Brown Lana.Brown@txdmv.gov (512) 465-4043						Item Total for Line # 4	\$13.21

Authorized Signature


09/10/2019



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Purchase Order # 0000007320

Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
5-1	Self Stick Note Pad; 3" x 3"; Yellow; Product No 61562384000	615/62	3.0000	EA	\$9.39000	\$28.17	09/19/2019
						Schedule Total	\$28.17
						ReqID:	0000008067
TxDMV Contact Lana Brown Lana.Brown@txdmv.gov (512) 465-4043						Item Total for Line # 5	\$28.17
6-1	Compressed Inert Gas; 10 oz Can; Air Duster; Product No 20725292005	207/25	4.0000	EA	\$6.04000	\$24.16	09/19/2019
						Schedule Total	\$24.16
						ReqID:	0000008067
TxDMV Contact Lana Brown Lana.Brown@txdmv.gov (512) 465-4043						Item Total for Line # 6	\$24.16

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Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
7- 1	Towel; Paper; Quarter fold; 100% paper; 6 1/2" x 6 1/2"; Product No 64085121008	640/85	8.0000	CS	\$58.36000	\$466.88	09/20/2019
						Schedule Total	\$466.88
						ReqID:	0000008040
TxDMV Contact Renee Israel Renee.Israel@txdmv.gov (512) 465-1420						Item Total for Line # 7	\$466.88
8- 1	Tape; Transparent; Refill; 1" x 1000", Core 1"; Multi- purpose; 6/Pack; Product No 83220112	832/20	2.0000	PAK	\$5.91000	\$11.82	09/19/2019
						Schedule Total	\$11.82
						ReqID:	0000007943
TxDMV Contact Yolie Brijalba Yolie.Brijalba@txdmv.gov (915) 594-6012						Item Total for Line # 8	\$11.82
						Total PO Amount	\$1,219.60

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

Authorized Signature

09/10/2019



Purchase Order

PO No. 20000492

Order Date: 9/05/2019

Internal Tracking No.: 7320

Contractor Info

WorkQuest (formerly TIBH)
17419760511
1011 East 53 1/2 Street
Austin, TX 78751

(512) 451-8145

Bill To

4000 JACKSON AVENUE
AUSTIN TX 78731

Ship To

Items to be shipped to multiple addresses. See shipping details below for each line item.

NOTE TO CONTRACTOR:**Disclaimer**

The State of Texas is exempt from all Federal Excise Taxes except as noted in each contract.

STATE AND CITY SALES TAX EXEMPTION CERTIFICATE:

The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described in this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas, or a Texas County, City, Special District, or Other Political Subdivision.

Bobby Pounds

Texas Comptroller of Public Accounts – Statewide Procurement Division

Agency	Purchaser	Email	Phone
Texas Department Of Motor Vehicles - 608	Monica Hernandez	monica.hernandez@txdmv.gov	(512) 465-1261

Line #	NIGP Code	Commodity Code/ Supplier Part #	Item	QTY	UOM	Unit Price	Extended Price
1	64085	64085121008	Towel, Paper, Quarter Fold, 100% Paper, 6 1/2" x 6 1/2", 150/Dispenser Box, 6 Box/CS Contract: 640-A1 Contract Type: Term Delivery ARO (days): 15 Delivery Date: 9/20/2019 Ship to Address: Texas Department Of Motor Vehicles - 608 4000 JACKSON AVENUE AUSTIN TX 78731 Notes: TxDMV Contact Lana Brown Lana.Brown@txdmv.gov (512) 465-4043	2	CASE	58.36	\$116.72



Purchase Order

PO No. 20000492

Order Date: 9/05/2019
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Line #	NIGP Code	Commodity Code/ Supplier Part #	Item	QTY	UOM	Unit Price	Extended Price
2	48513	48513504067	Hand Sanitizer, 2 Liter With Pump, Purell/Skilcraft, 4/CS Contract: 485-A1 Contract Type: Term Delivery ARO (days): 18 Delivery Date: 9/23/2019 Ship to Address: Texas Department Of Motor Vehicles - 608 4000 JACKSON AVENUE AUSTIN TX 78731 Notes: TxDMV Contact Lana Brown Lana.Brown@txdmv.gov (512) 465-4043	1	CASE	82.14	\$82.14
3	64521	64521350104-10	Paper, Bond, Virgin, Premium No. 4, 20 Lb., 8-1/2" X 11", Freight is included Contract: 645-A1 Contract Type: Term Delivery ARO (days): 20 Delivery Date: 9/25/2019 Ship to Address: Texas Department Of Motor Vehicles - 608 4000 JACKSON AVENUE AUSTIN TX 78731 Notes: TxDMV Contact Lana Brown Lana.Brown@txdmv.gov (512) 465-4043 Manufacturer Name: Skilcraft	10	CRTN	47.65	\$476.50
4	62086	62086509221	Dry Erase System, 4 Fine Markers, 8 Chisel Tip, Eraser, Cleaner, Plus Freight Order Less Than \$25 Contract: 620-A1 Contract Type: Term Delivery ARO (days): 14 Delivery Date: 9/19/2019 Ship to Address: Texas Department Of Motor Vehicles - 608 4000 JACKSON AVENUE AUSTIN TX 78731 Notes: TxDMV Contact Lana Brown Lana.Brown@txdmv.gov (512) 465-4043	1	SET	13.21	\$13.21



Purchase Order

PO No. 20000492

Order Date: 9/05/2019
Internal Tracking No.: 7320

Line #	NIGP Code	Commodity Code/ Supplier Part #	Item	QTY	UOM	Unit Price	Extended Price
5	61562	61562384000	Self Stick Note Pad, 3" x 3", Yellow, 100 Sheets/Pad, 12 Pads/Pkg, Plus Freight Order Less Than \$25 Contract: 615-A1 Contract Type: Term Delivery ARO (days): 14 Delivery Date: 9/19/2019 Ship to Address: Texas Department Of Motor Vehicles - 608 4000 JACKSON AVENUE AUSTIN TX 78731 Notes: TxDMV Contact Lana Brown Lana.Brown@txdmv.gov (512) 465-4043	3	PKG	9.39	\$28.17
6	20725	20725292005	Compressed Air 10 Oz. Can. Freight Added When Less Than \$25 Contract: 207-A2 Contract Type: Term Delivery ARO (days): 14 Delivery Date: 9/19/2019 Ship to Address: Texas Department Of Motor Vehicles - 608 4000 JACKSON AVENUE AUSTIN TX 78731 Notes: TxDMV Contact Lana Brown Lana.Brown@txdmv.gov (512) 465-4043	4	EACH	6.04	\$24.16
7	64085	64085121008	Towel, Paper, Quarter Fold, 100% Paper, 6 1/2" x 6 1/2", 150/Dispenser Box, 6 Box/CS Contract: 640-A1 Contract Type: Term Delivery ARO (days): 15 Delivery Date: 9/20/2019 Ship to Address: Texas Department Of Motor Vehicles - 608 4000 JACKSON AVENUE AUSTIN TX 78731 Notes: TxDMV Contact Renee Israel Renee.Israel@txdmv.gov (512) 465-1420	8	CASE	58.36	\$466.88



Purchase Order

PO No. 20000492

Order Date: 9/05/2019

Internal Tracking No.: 7320

Line #	NIGP Code	Commodity Code/ Supplier Part #	Item	QTY	UOM	Unit Price	Extended Price
8	83220	83220112	Tape, Transparent, Refill, 1" x 1000", Core 1", Multi-Purpose, 6/Pack, Freight Order Less Than \$50 Contract: 832-A1 Contract Type: Term Delivery ARO (days): 14 Delivery Date: 9/19/2019 Ship to Address: Texas Department Of Motor Vehicles - 608 1227 LEE TREVINO , SUITE 100 EL PASO TX 79907 Notes: TxDMV Contact Yolie Brijalba Yolie.Brijalba@txdmv.gov (915) 594-6012	2	PKG	5.91	\$11.82

Total \$1,219.60