



Texas Department of Motor Vehicles  
 Business Unit # 60800  
 Purchase Order # 0000007318

Payment Terms: **NET30** Freight Terms: **FOB Destination** Ship Via: **US MAIL** PCC: **0** Date: **09/01/19** PO Method: **LS** Dispatch: **Dispatch Via Print** Rev Dt:

**PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.**

**Vendor:** RAGSDALE-BROOKWOOD VENTURE  
 11510 MONTIMARTE BLVD  
 Houston TX 77082-2764  
 United States

**Ship To:** 1P12 - Finance Admin Services  
 4000 Jackson Avenue  
 Austin TX 78731  
 United States

**Vendor ID:** 1760269503 7

**Bill To:** 4000 Jackson Avenue  
 Austin TX 78731  
 United States

**Purchaser:** Debra A Rosas  
**Phone:** 512/465-1257  
**Fax:** 512/465-5641  
**Email:** Debra.Rosas@txdmv.gov

**Fax:**  
**Email:** DMV\_FIN-INVOICES@TxDMV.gov

**PO Information:**

Lease Payments

TX Gov Code, Sec. 2167.002, Lease payments for district office space for certain agencies and programs.

**Payment:**

Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV\_FIN-INVOICES@txdmv.gov (note: There is an underscore "\_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, which-ever is later.

Note: warrants will not be issued to a vendor without a current Texas Identification Number.

CONTRACT PERIOD: SEPTEMBER 1, 2014 - AUGUST 31, 2024

FIRST YEAR: SEPTEMBER 1, 2014 - AUGUST 31, 2015

SECOND YEAR: SEPTEMBER 1, 2015 - AUGUST 31, 2016

**Authorized Signature**

**09/05/2019**



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Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
1- 1	TEXAS FACILITIES COMMISSION STATE LEASE #20399 HOUSTON PROPERTY	971/45	12.0000	MO	\$23,723.19000	\$284,678.28	09/05/2019
						<b>Schedule Total</b>	<input type="text" value="\$284,678.28"/>
<b>Contract ID:</b> 1500008A							
SERVICE PERIOD: SEPTEMBER 1, 2019 - AUGUST 31, 2020 THIS IS THE SIXTH YEAR OF A TEN-YEAR CONTRACT							
						<b>Item Total for Line # 1</b>	<input type="text" value="\$284,678.28"/>

**Total PO Amount**

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

Authorized Signature

09/05/2019