



Texas Department of Motor Vehicles
 Business Unit # 60800
 Purchase Order # 0000007296

Payment Terms: **NET30** Freight Terms: **FOB Destination** Ship Via: **US MAIL** PCC: **0** Date: **08/30/19** PO Method: **DG** Dispatch: **Dispatch Via Print** Rev Dt:

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: PITNEY BOWES
 PO BOX 223648
 PITTSBURGH PA 15250-0001
 United States

Ship To: 1P00 - TxDMV Warehouse
 4000 Jackson Avenue
 Austin TX 78731
 United States

Vendor ID: 1841386389 7

Bill To: 4000 Jackson Avenue
 Austin TX 78731
 United States

Purchaser: Debra A Rosas
Phone: 512/465-1257
Fax: 512/465-5641
Email: Debra.Rosas@txdmv.gov

Fax:
Email: DMV_FIN-INVOICES@TxDMV.gov

PO Information:

Postage:
 General Appropriations Act, Texas Government Code, Title 10, Subtitle C, Chapter 2113, Sec. 2113.103

Payment:
 Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV_FIN-INVOICES@txdmv.gov (note: There is an underscore "_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, which-ever is later.

Note: warrants will not be issued to a vendor without a current Texas Identification Number.

Change Orders:
 Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.
 TxDMV Contact: Tammy Wooten 512-465-4016 Tammy.Wooten@TxDMV.gov

This Purchase Order may be added to and/or renewed as TxDMV has the need and funds to do so.

POSTAGE PROCESS
 To request postage, Divisions will process a receipt in CAPPS against the appropriate purchase order for the amount needed. The Division will then e-mail the following information to: Zz - Resource - DMV_FIN-INVOICES DMV_FIN-INVOICES@txdmv.gov
 CAPPS PO number and Receipt Number;
 Applicable Postage meter and/or permit account balance report;
 Payment Deadline
 If a warrant is required whom to contact to pick up warrant.
 Divisions will then follow standard procedures to replenish postage accounts.

NOTE: Divisions should monitor postage accounts to ensure that excessive funds are not deposited or held in outside postage accounts. Standard funding should provide for no more than 3 months of funding being held in an outside account.

Quantity(ies):
 Quantities are estimated: TxDMV does not guarantee to purchase any minimum or maximum quantity. TxDMV reserves the right to increase or decrease the quantity(ies) of the purchase order at the same original terms and conditions. The vendor will be notified in writing by purchase order

Authorized Signature

08/30/2019



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change notice of any requirements for any increased or decreased quantity(ies).

Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
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1- 1	Pitney Bowes Reserve Account #50927102 for the Austin Data Center	963/57	4.0000	QTR	\$2,643,750.0000	\$10,575,000.00	09/03/2019
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Schedule Total \$10,575,000.00

Contract ID:
0000006185

ReqID:
0000008122

SERVICE PERIOD: SEPTEMBER 1, 2019 - AUGUST 31, 2020

The Austin Data Center prints and mails registration renewal reminder notices, titles, internet renewal stickers, and inspection notices on behalf of TxDMV. Line item 1 of this PR is for postage reserve account #50927102 to pay for mailing those items. Additionally, the Regional Service Centers each have a Pitney Bowes postal meter for business mailings. Line item 2 of this PR is for postage reserve account #49120264 for mail processed by the RSC meters. Both of these accounts are mission critical for conducting VTR operations.

Item Total for Line # 1 \$10,575,000.00

2- 1	Pitney Bowes Reserve Account #49120264 for Regional Service Center Postage Meters	963/57	4.0000	QTR	\$56,250.00000	\$225,000.00	09/03/2019
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Schedule Total \$225,000.00

Contract ID:
0000006185

ReqID:
0000008122

SERVICE PERIOD: SEPTEMBER 1, 2019 - AUGUST 31, 2020

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Item Total for Line # 2 \$225,000.00

Total PO Amount \$10,800,000.00

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

Authorized Signature

Richard R. [Signature] CTPM, CTCM

08/30/2019

Authorized Signature

Richard J. Ryan, CTPM, CTCM

08/30/2019