



Texas Department of Motor Vehicles
 Business Unit # 60800
 Purchase Order # 0000007273
 Purchase Order Change Notice (# 7)

Payment NET30 **Freight** FOB **Ship Via:** US MAIL **PCC:** I **Date:** 08/29/19 **PO Method:** DG **Dispatch:** Dispatch **Rev Dt:** 07/14/22
Terms: **Terms:** Destination **Dispatch:** Via Print

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: TEXAS GOVLINK INC
 1304 WEST AVE STE 200
 AUSTIN TX 787011716
 United States

Ship To: 1P12 - Finance Admin Services
 4000 Jackson Avenue
 Austin TX 78731
 United States

Vendor ID: 1742899845 8

Bill To: 4000 Jackson Avenue
 Austin TX 78731
 United States

Purchaser: Amanda Leigh Maxwell
Phone: 512/465-1226
Fax: 512/465-5641

Bill To Fax:

Email: Mandy.Maxwell@txdmv.gov

Bill To Email: DMV_FIN-INVOICES@TxDMV.gov

PO Information:

POCN# 7 - by Mandy Maxwell, 07/14/2022
 Added line 7 for 80 additional hours for FY22

POCN# 6 - by Mandy Maxwell, 03/07/2022
 Changed buyer to Amanda Maxwell from Nhi Ge.
 Added line 6 to separate hours paid towards NF Consulting (869.5) and remaining hours to be paid to TGI (1210.5).

POCN# 5 - by Nhi Ge, 03/03/2022
 Changed buy to Nhi Ge from Samantha Lavoie
 Updated vendor to Texas GovLink (TGI) from original vendor NF Consulting.
 All receipts for NF Consulting have been entered through January 31, 2022
 Starting February 1, 2022 all payment/vouchers/receipts will be to TGI.
 Updated DIR Contract Number to DIR-CPO-4591 from NF Consulting DIR-CPO-4586

POCN#4 8/9/21 SLavoie
 Changed buyer from JAdams to SLavoie. Added line 5 to encumber funds for service term 9/1/21-8/31/22.

POCN #3 - 06/17/2021
 Adding funds/hours to the PO/Contract.

POCN #2 - 08/26/2020
 Changing the buyer from Andrew Ortegon to Jason Adams.
 Adding funds and extending the contract/PO term end to 08/31/2021.

POCN 1, By: Andrew Ortegon, Dated: 06/30/2020
 Description: POCN 1 to add requisition 9278 for more hours for Kathy Harrell. Service end date is still 08/31/2020. All else stays the same as line 1.
 ao

Change Orders:
 Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing, or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

Payment:
 Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic

Authorized Signature

Mandy Maxwell, CTO/COM

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invoice. All electronic invoices shall be sent to Invoices@txdmv.gov. All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means.

On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, whichever is later.

Note: warrants will not be issued to a vendor without a current Texas Identification Number.

Quantities

Quantities are estimated: TxDMV does not guarantee to purchase any minimum or maximum quantity. TxDMV reserves the right to increase or decrease the quantity(ies) of the purchases order at the same original terms and conditions. The vendor will be notified in writing by purchase order change notice of any requirements for any increased or decreased quantities.

The link to the TxDMV Terms and Conditions - <http://www.txdmv.gov/contractors-vendors>

This Purchase Order is governed by the Department of Information Resources (DIR) Master, Information Technology Staff Augmentation Contract (ITSAC) Number DIR-TSO-4591. All terms and conditions of the identified ITSAC shall apply to this Purchase Order. Additional Texas Department of Motor Vehicles (TxDMV) terms and conditions are found below and, where a conflict exists, supersede the terms and conditions of the above DIR Contract.

Services to be provided under this Purchase Order will fall within the guidelines of the IT Staffing Contracts. The IT Title Descriptions with related duties are attached. Either party may terminate this Purchase Order by written notice to the other at any time.

TxDMV Equipment and Assets: In the event that TxDMV equipment or assets are assigned to a contractor, the contractor and their employer shall be responsible for any loss or damage of any equipment or asset loaned or provided for use.

DIR Background Check:

A statewide criminal and sex offender background check shall be conducted on the contractor, contractor's personnel or subcontractors scheduled to work on the state project. Supporting documentation confirming the completion of the required background check is subject to review prior to beginning of the service and at any time during the term of the purchase order upon request by the designated state representative. Failure to provide the requested documentation upon request by the State may be cause for cancellation of the purchase order. The background check shall include, but not be limited to, the following:

- * Social Security Number Verification
- * Department of Public Safety Statewide Criminal and Sex Offender Background Check
- * Background check in all Out-Of-State Counties in which the applicant has resided in the last seven (7) years.

Persons with Class B or Class C Misdemeanor offenses shall not be allowed to work on this project and shall not be allowed access to the State documents. Persons with Class A Misdemeanor offenses or above will be disqualified.

Service shall be performed in accordance with DIR's Exhibit A, Terms and Conditions.

Vendor Contact: Samantha Newbold and Mariano Camarillo, III

Phone: (737) 222-7211

Email: newbold@texasgovlink.com

Phone: (512) 217-0728

Email: mariano@texasgovlink.com

TxDMV Contract Specialist:

Nhi Ge

Nhi.Ge@txdmv.gov

512-465-4193

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Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	ITSAC CATEGORY: PROJECT MANAGEMENT; TITLE: PROJECT LEAD; LEVEL: PROJECT LEAD 2; TECHNOLOGY TYPE: EMERGING	962/69	2080.0000	HR	\$113.00000	\$235,040.00	08/29/2019
						Schedule Total	\$235,040.00
Contract ID: 000007273				ReqID: 000008110			
SERVICE PERIOD: SEPTEMBER 1, 2019 - AUGUST 31, 2020 CONTRACTOR NAME: KATHY HARRELL WORK LOCATION: 3800 JACKSON AVENUE, BUILDING 5, AUSTIN, TEXAS 78731 WORK HOURS: MONDAY - FRIDAY, 8:00 AM - 5:00 PM, UNLESS OTHERWISE COORDINATED WITH TXDMV SUPERVISOR							
						Item Total for Line # 1	\$235,040.00
2-1	ITSAC - Best Value - Kathy Harrell- Add Hours	962/69	460.0000	HR	\$113.00000	\$51,980.00	06/30/2020
						Schedule Total	\$51,980.00
Contract ID: 000007273				ReqID: 000009278			
SERVICE PERIOD: SEPTEMBER 1, 2020 - AUGUST 31, 2021 CONTRACTOR NAME: KATHY HARRELL WORK LOCATION: 3800 JACKSON AVENUE, BUILDING 5, AUSTIN, TEXAS 78731 WORK HOURS: MONDAY - FRIDAY, 8:00 AM - 5:00 PM, UNLESS OTHERWISE COORDINATED WITH TXDMV SUPERVISOR							
						Item Total for Line # 2	\$51,980.00
3-1	ITSAC - Best Value - Kathy Harrell- Term 09/01/2020 - 08/31/2021	962/69	2080.0000	HR	\$113.00000	\$235,040.00	08/28/2020
						Schedule Total	\$235,040.00
Contract ID: 000007273				ReqID: 000009531			
SERVICE PERIOD: SEPTEMBER 1, 2020 - AUGUST 31, 2021 CONTRACTOR NAME: KATHY HARRELL WORK LOCATION: 3800 JACKSON AVENUE, BUILDING 5, AUSTIN, TEXAS 78731 WORK HOURS: MONDAY - FRIDAY, 8:00 AM - 5:00 PM, UNLESS OTHERWISE COORDINATED WITH TXDMV SUPERVISOR							
						Item Total for Line # 3	\$235,040.00

Authorized Signature

Kathy Harrell, CTOD/COM

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Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
4-1	Staff Augmentation - Adding Hours 09/01/2020 - 08/31/2021	962/69	140.0000	HR	\$113.00000	\$15,820.00	06/18/2021
						Schedule Total	\$15,820.00
Contract ID: 0000007273				ReqID: 0000010565			
						Item Total for Line # 4	\$15,820.00
5-1	ITSAC - Best Value - Kathy Harrell Term 09/01/2021 - 01/31/2022	962/69	869.5000	HR	\$123.00000	\$106,948.50	08/23/2021
						Schedule Total	\$106,948.50
Contract ID: 0000007273				ReqID: 0000010805			
						Item Total for Line # 5	\$106,948.50
6-1	ITSAC - Best Value - Kathy Harrell Term 02/01/2022 - 08/31/2022	962/69	1210.5000	HR	\$123.00000	\$148,891.50	03/07/2022
						Schedule Total	\$148,891.50
Contract ID: 0000007273							
						Item Total for Line # 6	\$148,891.50

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Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
7-1	Staff Augmentation - Adding Hours	962/69	80.0000	HR	\$123.00000	\$9,840.00	07/14/2022
						Schedule Total	\$9,840.00
Contract ID: 0000007273				ReqID: 0000012071			
<p>Adding additional hours for Kathy Harrell to cover the funding for the remainder of the year. Service Period stays the same at 8/31/2022 for FY 22.</p> <p>NA_FY22_ITSAC_DEV_Extensions.pdf</p>							
						Item Total for Line # 7	\$9,840.00

Total PO Amount \$803,560.00

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

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