



**Texas Department of Motor Vehicles**  
**Business Unit # 60800**  
**Purchase Order # 0000007105**

Payment Terms: NET30 Freight Terms: PREPAY AND ADD Ship Via: VNDR PCC: 0 Date: 07/23/19 PO Method: IA Dispatch: Dispatch Via Print Rev Dt:

**PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.**

**Vendor:** TEXAS DEPARTMENT OF CRIMINAL JUSTICE (TD)  
 PO BOX 99  
 HUNTSVILLE TX 773420099  
 United States

**Ship To:** 1P00 - TxDMV Warehouse  
 4000 Jackson Avenue  
 Austin TX 78731  
 United States

**Vendor ID:** 3696696696 6

**Bill To:** 4000 Jackson Avenue  
 Austin TX 78731  
 United States

**Purchaser:** Monica C Hernandez  
**Phone:**  
**Fax:**  
**Email:** Monica.Hernandez@txdmv.gov

**Fax:**  
**Email:** DMV\_FIN-INVOICES@TxDMV.gov

**PO Information:**

Per TCI Bid #1909-165

TxDMV Contact (Line 1):  
 Renee Israel  
 Renee.Israel@txdmv.gov  
 (512) 465-1420

TxDMV Contact (Line 2):  
 Stacey Cullen  
 Stacey.Cullen@txdmv.gov  
 (512) 465-4164

Vendor Contact:  
 Ruble Walker  
 (254) 883-1536

**Change Orders:**  
 Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

**Payment:**  
 Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV\_FIN-INVOICES@txdmv.gov (note: There is an underscore "\_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, which-ever is later.

Note: warrants will not be issued to a vendor without a current Texas Identification Number.

The logo to be imprinted on the goods covered by this procurement is copyrighted by TxDMV. The vendor is advised that permission for use of the logo is granted only for meeting the requirements of this procurement. Any person or company wishing to use the logo for other than this purpose must contact the TxDMV Purchasing Section at (512) 465-4193.

Interagency Agreement Contract Act:

Authorized Signature

 07/24/2019



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Texas Government Code, Title 7, Chapter 771

Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
1- 1	DMV-0108 Business Cards; 500/Box; Printed on one side; 3.5 x 2; Paper Stock; Recycled, Starbright Opaque White, 100lb Smooth Cover, Brightness 90-93;	966/07	1.0000	BOX	\$12.75000	\$12.75	08/16/2019
						Schedule Total	\$12.75
						ReqID:	
						0000007959	
STACY PARKER (Template Attached)						Item Total for Line # 1	\$12.75
2- 1	DMV-0108 Business Cards; 500/Box; Printed on one side; 3.5 x 2; Paper Stock; Recycled, Starbright Opaque White, 100lb Smooth Cover, Brightness 90-93;	966/07	9.0000	BOX	\$12.75000	\$114.75	08/16/2019
						Schedule Total	\$114.75
						ReqID:	
						0000007965	
1 Box each for the following:  KYLE J. KOMANICH JAMES E. MARSHALL JIM POTTER CLINT GIRTON H. KAREN MEISEL PATRICIA BLACKWELL RAY C. OWENS HENRY FLOYD DANNY S. NORIEGA  (Templates Attached)						Item Total for Line # 2	\$114.75
						Total PO Amount	\$127.50

Authorized Signature

*Yvonnie Hernandez* 07/24/2019



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All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

Authorized Signature

  
07/24/2019

**STACY PARKER**

Permit Section Lead  
Motor Carrier Division

● 512.465.3731

[Stacy.Parker@TxDMV.gov](mailto:Stacy.Parker@TxDMV.gov)

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4000 JACKSON AVENUE, AUSTIN, TEXAS 78731  
[www.TxDmv.gov](http://www.TxDmv.gov)

\*Your name and address are all CAPS. Everything else is upper/lower case.

**PATRICIA BLACKWELL**

Investigator

Enforcement Division

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## ENFORCEMENT

### **KYLE J. KOMANICH**

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### **JIM POTTER**

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### **CLINT GIRTON**

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