



**Texas Department of Motor Vehicles**  
**Texas SmartBuy**  
**Business Unit # 60800**  
**Purchase Order # 0000007058**  
**Purchase Order Change Notice (# 1)**

Payment Terms: **NET30** Freight Terms: **FOB Destination** Ship Via: **US MAIL** PCC: **X** Date: **07/05/19** PO Method: **AT** Dispatch: **Dispatch Via Print** Rev Dt: **08/05/19**

**PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.**

**Vendor:** GRAINGER DEPT 879498970  
PO BOX 419267  
KANSAS CITY MO 641416267  
United States

**Ship To:** 1P00 - TxDMV Warehouse  
4000 Jackson Avenue  
Austin TX 78731  
United States

**Vendor ID:** 1361150280 1

**Bill To:** 4000 Jackson Avenue  
Austin TX 78731  
United States

**Purchaser:** Debra A Rosas  
**Phone:** 512/465-1257  
**Fax:** 512/465-5641  
**Email:** Debra.Rosas@txdmv.gov

**Fax:**  
**Email:** DMV\_FIN-INVOICES@TxDMV.gov

**PO Information:**

TexasSmartBuy Purchase Order No. 19142627 (Attached)

TXMAS Contract Number TXMAS-18-51V06

TxDMV Contact  
Jackie Duckworth  
(512) 465-1458

Vendor Contact  
Robert Garcia  
(800) 472-4643

**Change Orders:**

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

**Payment:**

Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV\_FIN-INVOICES@txdmv.gov (note: There is an underscore "\_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, which-ever is later.

Note: warrants will not be issued to a vendor without a current Texas Identification Number.

POCN 1, 8/05/2019; REVISED BY DROSAS  
CHANGED THE VID FROM 1136115028 TO 1361150280; CHANGED BUYER FROM MONICA H TO DEBRA R  
PO TOTAL AMOUNT DID NOT CHANGE  
REASON: PER ACCOUNTS PAYABLE THE VID WAS INCORRECT

**Authorized Signature**

**08/05/2019**



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Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
1- 1	39G076 Duracell Standard Battery Size AA; Voltage 1.5, Package Quantity 36	450/06	2.0000	EA	\$25.88000	\$51.76	07/12/2019
						<b>Schedule Total</b>	<input type="text" value="\$51.76"/>
				ReqID:	0000007832		
						<b>Item Total for Line # 1</b>	<input type="text" value="\$51.76"/>

**Total PO Amount**

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

Authorized Signature

**08/05/2019**