



Texas Department of Motor Vehicles

Business Unit # 60800

Purchase Order # 0000007056

Summary Document – Do Not Dispatch To Vendor

Payment Terms: NET30 Freight Terms: FOB Destination Ship Via: US MAIL PCC: H Date: 07/05/19 PO Method: DG Dispatch: Dispatch Via Print Rev Dt:

THIS DOCUMENT IS A SUMMARY DOCUMENT. ITS PURPOSE IS TO ACCUMULATE INDIVIDUAL TRANSACTION DATA. FOLLOWING RECONCILIATION, TRANSACTION LINES WILL BE COPIED TO A MULTI-VENDOR VOUCHER, PAYABLE TO CITIBANK N.A.

Vendor: CITIBANK N A TRAVEL CENTRAL BILL ACCOUNT CBA PAYMENTS PO BOX 78025 PHOENIX AZ 85062-8025 United States

Ship To: 1P00 - TxDMV Warehouse 4000 Jackson Avenue Austin TX 78731 United States

Vendor ID: 1135266470 7

Bill To: 4000 Jackson Avenue Austin TX 78731 United States

Purchaser: Rodrigo Garcia Phone: 512/465-4181 Fax: 512/465-5641 Email: Rodrigo.Garcia@txdmv.gov

Fax: DMV\_FIN-INVOICES@TxDMV.gov Email:

PO Information: PCard July 2019

Table with 8 columns: Line-Sch, Line Description, Class/Item, Quantity, UOM, Unit Price, Extended Amt, Due Date. Includes item details for Quartet Dry Erase Calendar and summary totals for Schedule Total and Item Total for Line # 1.

Authorized Signature Rodrigo Garcia 08/08/2019



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Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
2- 1	International Fuel Tax Association - 2019 Annual Meeting - "RUSH" registration must be received by Monday, July 22nd. Attendee: Tammy Russ	963/64	1.0000	EA	\$465.00000	\$465.00	07/22/2019
						Schedule Total	\$465.00
						ReqID:	0000007975
VID 15301723175 PO BOX 222592 United States Chantilly, Virginia 20153-2592						Item Total for Line # 2	\$465.00
3- 1	AT&T Braided Cable - Lightnigh - AT&T Premier Site - SKU: 4535G	839/12	2.0000	EA	\$16.80000	\$33.60	07/23/2019
						Schedule Total	\$33.60
						ReqID:	0000007734
VID 1134924710 ATT Corp Carol Stream, IL PO Box 5019 United States						Item Total for Line # 3	\$33.60

Authorized Signature

*Rodrigo Garcia*

08/08/2019



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Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
4- 1	Certstaffix Social Media for Business class for Mary Menoskey & Tessie Ajala	924/60	2.0000	EA	\$435.00000	\$870.00	07/24/2019
						Schedule Total	\$870.00
						ReqID:	0000007851
VID 1263094810 CERTIFIED STAFFING SOLUTIONS INC, DBA CERTSTAFFIX TRAINING PO BOX 865562 ORLANDO, FL 32886-0001 United States						Item Total for Line # 4	\$870.00
5- 1	Ocushield Anti blue light screen protector for laptops, monitors and PCs - size 23" W-A (16:9)	345/64	2.0000	EA	\$74.99000	\$149.98	07/26/2019
						Schedule Total	\$149.98
						ReqID:	0000007749
VID 3100101067 OCUSHIELD LTD 124 GOSWELL ROAD, EC1V 7DP ANGEL, LONDON, Post Code: EC1V 7DP United Kingdom						Item Total for Line # 5	\$149.98

Authorized Signature

*Rodrigo Garcia*

08/08/2019



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Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date	
6- 1	GE Microwave model #JES2251	045/52	1.0000	EA	\$269.00000	\$269.00	07/26/2019	
						<b>Schedule Total</b>	\$269.00	
				<u>ReqID:</u>				
				0000008004				
VID 15301723175 LOWE'S HOME CENTERS LLC 1000 LOWES BLVD MOORESVILLE, North Carolina 28117-8520 United States							<b>Item Total for Line # 6</b>	\$269.00

**Total PO Amount** \$1,936.51

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

Authorized Signature  
*Rodrigo Garcia*  
 08/08/2019





0556709800353769100000000000000032

Account Number .....53 7691	Payment Date 08/28/2019	New Balance \$0.00	Minimum Amount Due \$0.00	Enter Amount Paid
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RODRIGO GARCIA  
00608 TXDMV  
4000 JACKSON AVENUE  
  
AUSTIN TX 78731-6007

Citibank  
P.O. Box 78025  
PHOENIX, AZ 85062-8025

## CITIBANK CORPORATE CARD

Previous Balance	Payments and Credits	New Charges	New Balance	Credit Line
\$0.00	\$0.00	\$0.00	\$0.00	\$50,000.00

Statement Date  
08/03/2019

Payment Date  
08/28/2019

For customer service call or write 1-800-248-4553 Citibank P.O. Box 6125 Sioux Falls, SD 57117

Send payments to: Citibank P.O. Box 78025 PHOENIX, AZ 85062-8025

Account Number	Cash Advance Limit*	Available Credit Line	Available Cash Line**
.....53 7691	\$0.00	\$50,000.00	\$0.00

Sale Date	Post Date	Reference Number	Type of Activity	Amount
*****NOTICE MEMO ITEM(S) LISTED BELOW*****				
07/03/2019	07/04/2019	55432869184200973622776	AMZN MKTP US MH53Z8G21 113-6302646-56314	AMZN.COM/BILL WA \$148.93 ✓
07/17/2019	07/17/2019	55432869198200115025015	STATE BAR TX-CLE WEB AL1P641B54D7	512-427-1463 TX \$200.00 CR ✓
07/17/2019	07/17/2019	55432869198200115025023	STATE BAR TX-CLE WEB AP1PFD9FD936	512-427-1463 TX \$50.00 CR ✓
07/22/2019	07/23/2019	55429509203894972886343	PAYPAL INTERNATION 97288634	4029357733 CA \$465.00 ✓
07/24/2019	07/25/2019	55432869206200046688055	LOWES #01727 microwave	AUSTIN TX \$269.00 ✓
07/24/2019	07/25/2019	55480779205200045700136	CERTIFIED STAFFING SOL	8883306890 FL \$870.00 ✓
07/24/2019	07/25/2019	55480779205799438552202	AT&T K008 9969 43855220	8003310500 PA \$16.80 ✓
07/25/2019	07/26/2019	55480779206799444229281	AT&T K008 9969 44422928	8003310500 PA \$16.80 ✓

ACCOUNT SUMMARY CURRENT PERIOD	Previous Balance	Payments	Credits	Purchases and Advances	Interest Charges	New Balance
Purchases	\$0.00					\$0.00
Advances	\$0.00					\$0.00
TOTALS	\$0.00					\$0.00

DAYS IN BILLING PERIOD: 031	Purchases	Cash Advances	Payment Due:	\$0.00
Balance Subject To Interest Charges >	\$0.00	\$0.00	Amount Over Credit Limit:	\$0.00
Periodic Rate >	.0000%	.0000%	Amount Past Due:	\$0.00
ANNUAL PERCENTAGE RATE >	0.00%	0.00%	MINIMUM AMOUNT DUE:	\$0.00

\* Cash Advance Limit is a portion of your Total Credit Line  
\*\* Available Cash Line is a portion of your Available Credit Line



Account Number

..... 53 7691

Statement Date

08/03/2019

Sale Date	Post Date	Reference Number	Type of Activity	Amount
<b>NOTICE MEMO ITEM(S) LISTED BELOW</b>				
07/26/2019	07/29/2019	85383909207000003554277	OCUSHIELD.COM LONDON SRY	\$149.98
*****TOTAL AMOUNT OF MEMO ITEM(S):				\$1,686.51

The foreign currency conversion rate used to convert your foreign transactions to U.S. dollars includes a service fee of 1% assessed to Citibank by the applicable bankcard association.

Citi is committed to the reduction of paper. Within the Commercial Cards business, you can switch to online statements now by registering your card on CitiManager at <https://home.cards.citidirect.com/CommercialCard/Cards.html>. Thanks to those who already access statements online, together we are saving 2,170 trees each year through this initiative alone.

Account management made easier: Online statements & CitiManager Mobile offer 24/7 access, security, and mobility. Log in at [www.citimanager.com/login](http://www.citimanager.com/login) and click Go Paperless under the Statement tab.

Sign-up for email or text message alerts to know when your statement is ready to view. When on the go, access your account and recent activity through your mobile device at [www.citimanager.com/mobile](http://www.citimanager.com/mobile)

\* Cash Advance Limit is a portion of your Total Credit Line

\*\* Available Cash Line is a portion of your Available Credit Line

## Information About Your Citibank Corporate Card Account

- **Report a Lost or Stolen Card Immediately:** Our telephone lines are open every day, 24 hours a day. Call the Customer Service telephone number specified on the front of the statement or Directory Assistance for the number to report a lost or stolen Citibank Corporate Card.
- **Credit Reports:** The Bank may report Account information to credit bureaus. Late payments, missed payments, or other defaults on the Account may be reflected in your credit report.
- **Cardmember Credit Line:** Each Cardmember has an individual Credit Line (a portion of which may be used for Cash Advances), which is the maximum amount that the Cardmember can charge at any time. The size of each Cardmember's Credit Line (and Cash Limit, if any), is determined by the Company and is a portion of the total Company Credit Line.
- **To Increase or Reallocate a Company or Cardmember Credit Line:** The Company may request changes to credit lines by contacting Citibank Corporate Card Customer Services. Our telephone lines are open every day, 24 hours a day at the telephone number specified on the front of the statement.
- **Additional Cardmembers:** The Company may request applications for additional Cardmembers by contacting Citibank Corporate Card Service. Our telephone lines are open every day, 24 hours a day at the telephone number specified on the front of the statement. Limit one Citibank Corporate Card per Cardmember.
- **Payments:** Please allow sufficient mailing time if sending payments via mail. Please write your account number on the front of the check. For centrally billed accounts, please be sure to send on Company check as payment for all Cardmember balances. If we receive your mailed payment in proper form at our processing facility by 5:00 p.m. Eastern Time, it will be credited as of that day. Payments can also be made by electronic fund transfer, wire transfer, ACH transfer, direct debit, and other methods. Call the number on the front of this statement for details.
- **Company Ratification:** By its payment of any amounts charged to the Account, the Company: (i) ratifies the original Application for the Account and the authority of all persons at the time of their signing such Application, and (ii) authorizes the continued use of the Account under the terms of The Corporate Card Agreement by all Cardmembers to whom Cards are issued.
- **Special Information on Cash Advances:** Cardmembers may get a Cash Advance at over 160,000 locations worldwide.
  - The Cardmember's Cash Advance Limit is a part of the Cardmember's Total Credit Line. It is not an additional line of credit.
  - For Cash Advances from ATMs, a separate Personal Identification Number (PIN) is required for security purposes.
- **Delinquency Fee:** My Account will be delinquent unless the Bank receives the amount shown on the billing statement as the balance due, less any disputed charges, by the payment due date. The Bank will show any unpaid portion of the balance due as a past due balance on subsequent billing statements. If any portion of the past due balance appears on two consecutive billing statements (approximately 55-60 days after the billing cycle date), I agree to pay a delinquency fee monthly based on a percentage of the entire past due balance until my payment is received by the Bank. A late fee may also be imposed monthly until payment for the past due balance is received by the Bank.

## Account Inquiries

- **In Case of Errors or Questions About Your Bill:** If you think the Billing Statement is wrong, or if you need more information about a transaction, write to us on a separate sheet at the address specified on the front of this statement as soon as possible. Please notify us no later than 60 days after the date of the bill on which the error or problem first appeared.
- In the letter please give us the following information:
- Your name and account number. For centrally billed Company Accounts, the Company name and Individual account number.
  - The dollar amount of the suspected error.
  - Describe the error and explain the reason for the error; if more information is needed about an item, please describe it to us.
  - Merchant Disputes. If the Company or Cardmember was unsuccessful in attempting to resolve a problem with a merchant concerning the quality of goods or services purchased with the Citibank Corporate Card, we may be able to help if we are notified in writing within 60 days of the date of the charge. You will be responsible if we are not able to resolve the dispute or if the Bank finds you responsible for the disputed charge.
  - In the letter to us, please explain in detail the dispute and the results of the attempt to resolve it with the merchant. The letter must include the amount involved, **and must be signed by the individual Cardmember. We will notify you of the results of our efforts.**
  - If you returned merchandise and received a credit slip which has not yet been posted, please allow 30 days from the date it was issued. If it has not been posted to the Account by then, forward a copy of the credit slip to us at the billing dispute address specified on the front of the statement. Along with the copy of the credit slip please include a letter (signed by the individual Cardmember) stating that credit was not received. If a credit slip was not issued, please request one from the merchant. If the merchant refuses, please write to us and explain the details.
  - On non-disputed matters or any matter shown by the Bank not to be in error, the Bank may charge the Company or Cardmember the fee specified in the Corporate Card Agreement for each copy of any document the Company or Cardmember requests, such as duplicate periodic statements, transaction slips, and the like.
  - Please save your charge receipts.

BUibs 1/01

## Account Requests

Payments must be remitted to Citibank, N.A. P.O. BOX 78025 Phoenix, AZ 85062-8025. If we receive your mailed payment in proper form at our processing facility by 5:00 p.m. Eastern Time, it will be credited as of that day.

### CHANGE OF ADDRESS OR TELEPHONE NUMBER\*

\*Please note that the request will be rejected if the address is outside of the card issuing country (US or Canada).

Street Address \_\_\_\_\_

City, State \_\_\_\_\_ ZIP \_\_\_\_\_

Home Phone \_\_\_\_\_ Business Phone \_\_\_\_\_

### CREDIT BALANCE REFUND REQUEST

- Refund full amount (no additional charges are outstanding).
- Refund partial amount of \$ \_\_\_\_\_ (additional charges are still outstanding).

Signature \_\_\_\_\_

Date \_\_\_\_\_

R1410-1410B-0117



**Texas Department of Motor Vehicles  
Requisition**

Page: 1 of 12  
Run Date: 6/13/2019  
Run Time: 01:53:44 PM  
Report ID: TXCPO002X

**Business Unit** 60800      **Origin** MCD      **Requestor** Elizabeth Israel      **BCM Status** Valid

**Requisition ID** 0000007392      **Status** Approved      **Requestor Phone**      **Req Approval Date** 03/07/2019

**Requisition Date** 02/25/2019      **Description** Supplies & toner

**HEADER COMMENTS:**

*Smart buy supplier  
does NOT have it.*

<b>Line</b> 1	<b>Description</b> BOARD,CALENDR,4MNTH, MAGNETC; QRT4MCP43P2 QUARTET SP# QRT4MCP43P2				<b>UOM</b> EA	<b>Qty</b> 1	<b>Price</b> 124.64	<b>Amount</b> 124.64	<b>Line Status</b> Approved	
<b>Vendor ID</b>	<b>Vendor Loc</b>	<b>Vendor Name</b>		<b>Class</b> 615	<b>Item</b> 19	<b>Buyer</b> Rodrigo Garcia				
<b>Schedule 1    Schedule Amount 124.64</b>										
<b>Dist Ln</b>	<b>Account</b>	<b>Fund</b>	<b>Dept ID</b>	<b>Program</b>	<b>PCA</b>	<b>Appn. Yr.</b>	<b>Agy CF1</b>	<b>Agy CF2</b>	<b>Amount</b>	<b>Location</b>
1	733400	0010	432001		30501	2019			124.64	Motor Carrier Division
<b>Line Nbr</b> 1	<b>Comments</b> <<Renee Israel - bldg. 6>>									

<b>Line</b> 2	<b>Description</b> SOCKET WRENCH SET 1/4 IN DR 31 PC SP# 36P485				<b>UOM</b> SET	<b>Qty</b> 1	<b>Price</b> 37.57	<b>Amount</b> 37.57	<b>Line Status</b> Approved	
<b>Vendor ID</b>	<b>Vendor Loc</b>	<b>Vendor Name</b>		<b>Class</b> 445	<b>Item</b> 91	<b>Buyer</b> Rodrigo Garcia				
<b>Schedule 1    Schedule Amount 37.57</b>										
<b>Dist Ln</b>	<b>Account</b>	<b>Fund</b>	<b>Dept ID</b>	<b>Program</b>	<b>PCA</b>	<b>Appn. Yr.</b>	<b>Agy CF1</b>	<b>Agy CF2</b>	<b>Amount</b>	<b>Location</b>
1	733402	0010	431001		30501	2019			37.57	Motor Carrier Division
<b>Line Nbr</b> 2	<b>Comments</b> <<Renee Israel - bldg. 6>>									



**Texas Department of Motor Vehicles  
Requisition**

Page: 2 of 12  
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**Business Unit** 60800      **Origin** MCD      **Requestor** Elizabeth Israel      **BCM Status** Valid

**Requisition ID** 0000007392      **Status** Approved      **Requestor Phone**      **Req Approval Date** 03/07/2019

**Requisition Date** 02/25/2019      **Description** Supplies & toner

<b>Line</b> 3	<b>Description</b> Industrial Strength Hook & Loop Fasteners, 2" x 4" Strip, White SKU: VEK 90200		<b>UOM</b> PKG	<b>Qty</b> 4	<b>Price</b> 2.25	<b>Amount</b> 9.00	<b>Line Status</b> Approved			
<b>Vendor ID</b>	<b>Vendor Loc</b>	<b>Vendor Name</b>	<b>Class</b> 204	<b>Item</b>	<b>Buyer</b> Rodrigo Garcia					
<b>Schedule 1    Schedule Amount 9.00</b>										
Dist Ln	Account	Fund	Dept ID	Program	PCA	Appn. Yr.	Agy CF1	Agy CF2	Amount	Location
1	730000	0010	431001		30501	2019			9.00	Motor Carrier Division
<b>Line Nbr</b> 3	<b>Comments</b> <<Renee Israel - bldg. 6>>									

<b>Line</b> 4	<b>Description</b> Bulldog Magnetic Clips, Steel, 2-1/4"w, Nickel-Plated, 12/Box SKU: EPI 2027		<b>UOM</b> BOX	<b>Qty</b> 1	<b>Price</b> 15.51	<b>Amount</b> 15.51	<b>Line Status</b> Approved			
<b>Vendor ID</b>	<b>Vendor Loc</b>	<b>Vendor Name</b>	<b>Class</b> 600	<b>Item</b>	<b>Buyer</b> Rodrigo Garcia					
<b>Schedule 1    Schedule Amount 15.51</b>										
Dist Ln	Account	Fund	Dept ID	Program	PCA	Appn. Yr.	Agy CF1	Agy CF2	Amount	Location
1	733400	0010	433001		30501	2019			15.51	Motor Carrier Division
<b>Line Nbr</b> 4	<b>Comments</b> <<Renee Israel - bldg. 6>>									



**Texas Department of Motor Vehicles  
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Page: 3 of 12  
Run Date: 6/13/2019  
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**Business Unit** 60800      **Origin** MCD      **Requestor** Elizabeth Israel      **BCM Status** Valid

**Requisition ID** 0000007392      **Status** Approved      **Requestor Phone**      **Req Approval Date** 03/07/2019

**Requisition Date** 02/25/2019      **Description** Supplies & toner

<b>Line</b> 5	<b>Description</b> Remanufactured TN450 High-Yield Toner, 2600 Page-Yield, Black SKU: IVR TN450		<b>UOM</b> EA	<b>Qty</b> 2	<b>Price</b> 30.51	<b>Amount</b> 61.02	<b>Line Status</b> Approved			
<b>Vendor ID</b>	<b>Vendor Loc</b>	<b>Vendor Name</b>	<b>Class</b> 600	<b>Item</b>	<b>Buyer</b> Rodrigo Garcia					
<b>Schedule 1    Schedule Amount 61.02</b>										
Dist Ln	Account	Fund	Dept ID	Program	PCA	Appn. Yr.	Agy CF1	Agy CF2	Amount	Location
1	730002	0010	432001		30501	2019			61.02	Motor Carrier Division
<b>Line Nbr</b> 5	<b>Comments</b> <<Renee Israel - bldg. 6>>									

<b>Line</b> 6	<b>Description</b> Remanufactured DR630 Drum Unit, 12000 Page-Yield SKU: IVR DR630		<b>UOM</b> EA	<b>Qty</b> 3	<b>Price</b> 76.82	<b>Amount</b> 230.46	<b>Line Status</b> Approved			
<b>Vendor ID</b>	<b>Vendor Loc</b>	<b>Vendor Name</b>	<b>Class</b> 600	<b>Item</b>	<b>Buyer</b> Rodrigo Garcia					
<b>Schedule 1    Schedule Amount 230.46</b>										
Dist Ln	Account	Fund	Dept ID	Program	PCA	Appn. Yr.	Agy CF1	Agy CF2	Amount	Location
1	730002	0010	432001		30501	2019			230.46	Motor Carrier Division
<b>Line Nbr</b> 6	<b>Comments</b> <<Renee Israel - bldg. 6>>									



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**Requisition ID** 0000007392      **Status** Approved      **Requestor Phone**      **Req Approval Date** 03/07/2019

**Requisition Date** 02/25/2019      **Description** Supplies & toner

<b>Line</b> 7	<b>Description</b> 3500B001 (128) Toner, 2100 Page-Yield, Black SKU: CNM 3500B001		<b>UOM</b> EA	<b>Qty</b> 10	<b>Price</b> 86.51	<b>Amount</b> 865.10	<b>Line Status</b> Approved			
<b>Vendor ID</b>	<b>Vendor Loc</b>	<b>Vendor Name</b>	<b>Class</b> 600	<b>Item</b>	<b>Buyer</b> Rodrigo Garcia					
<b>Schedule 1    Schedule Amount 865.10</b>										
Dist Ln	Account	Fund	Dept ID	Program	PCA	Appn. Yr.	Agy CF1	Agy CF2	Amount	Location
1	730002	0010	434001		30501	2019			865.10	Motor Carrier Division
<b>Line Nbr</b> 7	<b>Comments</b> <<Renee Israel - bldg. 6>>									

<b>Line</b> 8	<b>Description</b> Remanufactured CE270A (650A) Toner, 13500 Page-Yield, Black		<b>UOM</b> EA	<b>Qty</b> 4	<b>Price</b> 118.97	<b>Amount</b> 475.88	<b>Line Status</b> Approved			
<b>Vendor ID</b>	<b>Vendor Loc</b>	<b>Vendor Name</b>	<b>Class</b> 600	<b>Item</b>	<b>Buyer</b> Rodrigo Garcia					
<b>Schedule 1    Schedule Amount 475.88</b>										
Dist Ln	Account	Fund	Dept ID	Program	PCA	Appn. Yr.	Agy CF1	Agy CF2	Amount	Location
1	730002	0010	433001		30501	2019			475.88	Motor Carrier Division
<b>Line Nbr</b> 8	<b>Comments</b> <<Renee Israel - bldg. 6>>									



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**Requisition Date** 02/25/2019      **Description** Supplies & toner

Line	Description	UOM	Qty	Price	Amount	Line Status
9	Remanufactured CE271A (650A) Toner, 15000 Page-Yield, Cyan SKU: IVR E271A	EA	2	118.97	237.94	Approved

Vendor ID	Vendor Loc	Vendor Name	Class	Item	Buyer
			600		Rodrigo Garcia

**Schedule 1 Schedule Amount 237.94**

Dist Ln	Account	Fund	Dept ID	Program	PCA	Appn. Yr.	Agy CF1	Agy CF2	Amount	Location
1	730002	0010	433001		30501	2019			237.94	Motor Carrier Division

**Line Nbr 9**      **Comments** <<Renee Israel - bldg. 6>>

Line	Description	UOM	Qty	Price	Amount	Line Status
10	TOWEL, PAPER, QUARTER FOLD, 100% PAPER, 6 1/2" X 6 1/2 64085121008	CS	8	58.36	466.88	Approved

Vendor ID	Vendor Loc	Vendor Name	Class	Item	Buyer
			640	85	Rodrigo Garcia

**Schedule 1 Schedule Amount 466.88**

Dist Ln	Account	Fund	Dept ID	Program	PCA	Appn. Yr.	Agy CF1	Agy CF2	Amount	Location
1	730000	0010	431001		30501	2019			466.88	Motor Carrier Division

**Line Nbr 10**      **Comments** <<Renee Israel - bldg. 6>>





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**Requisition Date** 02/25/2019      **Description** Supplies & toner

<b>Line</b> 11	<b>Description</b> CORRECTION TAPE,STANDARD TIP, WHITE, SINGLE LINE CC# 61529301006		<b>UOM</b> EA	<b>Qty</b> 30	<b>Price</b> 1.77	<b>Amount</b> 53.10	<b>Line Status</b> Approved			
<b>Vendor ID</b>	<b>Vendor Loc</b>	<b>Vendor Name</b>	<b>Class</b> 615	<b>Item</b> 29	<b>Buyer</b> Rodrigo Garcia					
<b>Schedule 1    Schedule Amount 53.10</b>										
Dist Ln	Account	Fund	Dept ID	Program	PCA	Appn. Yr.	Agy CF1	Agy CF2	Amount	Location
1	730000	0010	431001		30501	2019			53.10	Motor Carrier Division
<b>Line Nbr</b> 11	<b>Comments</b> <<Renee Israel - bldg. 6>>									

<b>Line</b> 12	<b>Description</b> SELF STICK NOTE PAD, 3" X 3", YELLOW CC# 61562384000		<b>UOM</b> PKG	<b>Qty</b> 3	<b>Price</b> 9.39	<b>Amount</b> 28.17	<b>Line Status</b> Approved			
<b>Vendor ID</b>	<b>Vendor Loc</b>	<b>Vendor Name</b>	<b>Class</b> 615	<b>Item</b> 62	<b>Buyer</b> Rodrigo Garcia					
<b>Schedule 1    Schedule Amount 28.17</b>										
Dist Ln	Account	Fund	Dept ID	Program	PCA	Appn. Yr.	Agy CF1	Agy CF2	Amount	Location
1	730000	0010	433001		30501	2019			28.17	Motor Carrier Division
<b>Line Nbr</b> 12	<b>Comments</b> <<Renee Israel - bldg. 6>>									



**Texas Department of Motor Vehicles  
Requisition**

Page: 7 of 12  
Run Date: 6/13/2019  
Run Time: 01:53:44 PM  
Report ID: TXCPO002X

**Business Unit** 60800      **Origin** MCD      **Requestor** Elizabeth Israel      **BCM Status** Valid  
**Requisition ID** 0000007392      **Status** Approved      **Requestor Phone**      **Req Approval Date** 03/07/2019  
**Requisition Date** 02/25/2019      **Description** Supplies & toner

Line	Description	UOM	Qty	Price	Amount	Line Status
13	SELF STICK NOTE PAD, 3" X 5", YELLOW CC# 61562384315	PKG	3	11.92	35.76	Approved

Vendor ID	Vendor Loc	Vendor Name	Class	Item	Buyer
			615	62	Rodrigo Garcia

**Schedule 1 Schedule Amount 35.76**

Dist Ln	Account	Fund	Dept ID	Program	PCA	Appn. Yr.	Agy CF1	Agy CF2	Amount	Location
1	730000	0010	433001		30501	2019			35.76	Motor Carrier Division

**Line Nbr 13**      **Comments** <<Renee Israel - bldg. 6>>

Line	Description	UOM	Qty	Price	Amount	Line Status
14	PEN BALLPOINT, MEDIUM POINT, 4.5", Z GRIP MAX CC# 62080151541	DOZ	4	10.60	42.40	Approved

Vendor ID	Vendor Loc	Vendor Name	Class	Item	Buyer
			620	80	Rodrigo Garcia

**Schedule 1 Schedule Amount 42.40**

Dist Ln	Account	Fund	Dept ID	Program	PCA	Appn. Yr.	Agy CF1	Agy CF2	Amount	Location
1	730000	0010	434001		30501	2019			42.40	Motor Carrier Division

**Line Nbr 14**      **Comments** <<Renee Israel - bldg. 6>>



**Texas Department of Motor Vehicles  
Requisition**

Page: 8 of 12  
Run Date: 6/13/2019  
Run Time: 01:53:44 PM  
Report ID: TXCPO002X

**Business Unit** 60800      **Origin** MCD      **Requestor** Elizabeth Israel      **BCM Status** Valid

**Requisition ID** 0000007392      **Status** Approved      **Requestor Phone**      **Req Approval Date** 03/07/2019

**Requisition Date** 02/25/2019      **Description** Supplies & toner

<b>Line</b> 15	<b>Description</b> HIGHLIGHTER, POCKET, 3 EACH-YELLOW, BLUE, PINK, GREEN CC# 62090384009		<b>UOM</b> DOZ	<b>Qty</b> 6	<b>Price</b> 7.22	<b>Amount</b> 43.32	<b>Line Status</b> Approved			
<b>Vendor ID</b>	<b>Vendor Loc</b>	<b>Vendor Name</b>	<b>Class</b> 620	<b>Item</b> 90	<b>Buyer</b> Rodrigo Garcia					
<b>Schedule 1 Schedule Amount 43.32</b>										
Dist Ln	Account	Fund	Dept ID	Program	PCA	Appn. Yr.	Agy CF1	Agy CF2	Amount	Location
1	730000	0010	434001		30501	2019			43.32	Motor Carrier Division
<b>Line Nbr</b> 15	<b>Comments</b> <<Renee Israel - bldg.6>>									

<b>Line</b> 16	<b>Description</b> PENCIL, MECHANICAL, 0.7MM, RUBBER GRIP, PLASTIC ABSOLUTE III		<b>UOM</b> PKG	<b>Qty</b> 6	<b>Price</b> 11.26	<b>Amount</b> 67.56	<b>Line Status</b> Approved			
<b>Vendor ID</b>	<b>Vendor Loc</b>	<b>Vendor Name</b>	<b>Class</b> 620	<b>Item</b> 60	<b>Buyer</b> Rodrigo Garcia					
<b>Schedule 1 Schedule Amount 67.56</b>										
Dist Ln	Account	Fund	Dept ID	Program	PCA	Appn. Yr.	Agy CF1	Agy CF2	Amount	Location
1	730000	0010	432001		30501	2019			67.56	Motor Carrier Division
<b>Line Nbr</b> 16	<b>Comments</b> <<Renee Israel - bldg. 6>>									



**Texas Department of Motor Vehicles  
Requisition**

Page: 9 of 12  
 Run Date: 6/13/2019  
 Run Time: 01:53:44 PM  
 Report ID: TXCPO002X

**Business Unit** 60800      **Origin** MCD      **Requestor** Elizabeth Israel      **BCM Status** Valid

**Requisition ID** 0000007392      **Status** Approved      **Requestor Phone**      **Req Approval Date** 03/07/2019

**Requisition Date** 02/25/2019      **Description** Supplies & toner

<b>Line</b> 17	<b>Description</b> PENCIL, MECHANICAL, 0.7MM, RUBBERIZED OPAQUE CASE CC# 62060291028		<b>UOM</b> DOZ	<b>Qty</b> 3	<b>Price</b> 18.42	<b>Amount</b> 55.26	<b>Line Status</b> Approved			
<b>Vendor ID</b>	<b>Vendor Loc</b>	<b>Vendor Name</b>	<b>Class</b> 620	<b>Item</b> 60	<b>Buyer</b> Rodrigo Garcia					
<b>Schedule 1    Schedule Amount 55.26</b>										
Dist Ln	Account	Fund	Dept ID	Program	PCA	Appn. Yr.	Agy CF1	Agy CF2	Amount	Location
1	730000	0010	432001		30501	2019			55.26	Motor Carrier Division
<b>Line Nbr</b> 17	<b>Comments</b> <<Renee Israel - bldg. 6>>									

<b>Line</b> 18	<b>Description</b> PENCIL, MECHANICAL, RUBBER GRIP, ERGONOMIC OVERSIZED BARREL CC# 62060380052 0.7 mm		<b>UOM</b> DOZ	<b>Qty</b> 2	<b>Price</b> 10.94	<b>Amount</b> 21.88	<b>Line Status</b> Approved			
<b>Vendor ID</b>	<b>Vendor Loc</b>	<b>Vendor Name</b>	<b>Class</b> 620	<b>Item</b> 60	<b>Buyer</b> Rodrigo Garcia					
<b>Schedule 1    Schedule Amount 21.88</b>										
Dist Ln	Account	Fund	Dept ID	Program	PCA	Appn. Yr.	Agy CF1	Agy CF2	Amount	Location
1	730000	0010	434001		30501	2019			21.88	Motor Carrier Division
<b>Line Nbr</b> 18	<b>Comments</b> <<Renee Israel - bldg. 6>>									

**Texas Department of Motor Vehicles  
Requisition**

**Business Unit** 60800      **Origin** MCD      **Requestor** Elizabeth Israel      **BCM Status** Valid  
**Requisition ID** 0000007392      **Status** Approved      **Requestor Phone**      **Req Approval Date** 03/07/2019  
**Requisition Date** 02/25/2019      **Description** Supplies & toner

<b>Line</b> 19	<b>Description</b> Desk Highlighter, Chisel Tip, Fluorescent Blue, Dozen SKU: UNV 08864	<b>UOM</b> DOZ	<b>Qty</b> 2	<b>Price</b> 5.64	<b>Amount</b> 11.28	<b>Line Status</b> Approved				
<b>Vendor ID</b>	<b>Vendor Loc</b>	<b>Vendor Name</b>	<b>Class</b> 620	<b>Item</b> 90	<b>Buyer</b> Rodrigo Garcia					
<b>Schedule 1 Schedule Amount 11.28</b>										
Dist Ln	Account	Fund	Dept ID	Program	PCA	Appn. Yr.	Agy CF1	Agy CF2	Amount	Location
1	730000	0010	433001		30501	2019			11.28	Motor Carrier Division
<b>Line Nbr</b> 19	<b>Comments</b> <<Renee Israel - bldg. 6>>									

<b>Line</b> 20	<b>Description</b> & Office Spray Cleaner, 15oz Aerosol, 12/Carton SKU: MMM 573CT	<b>UOM</b> CTN	<b>Qty</b> 1	<b>Price</b> 60.66	<b>Amount</b> 60.66	<b>Line Status</b> Approved				
<b>Vendor ID</b>	<b>Vendor Loc</b>	<b>Vendor Name</b>	<b>Class</b> 931	<b>Item</b>	<b>Buyer</b> Rodrigo Garcia					
<b>Schedule 1 Schedule Amount 60.66</b>										
Dist Ln	Account	Fund	Dept ID	Program	PCA	Appn. Yr.	Agy CF1	Agy CF2	Amount	Location
1	730000	0010	431001		30501	2019			60.66	Motor Carrier Division
<b>Line Nbr</b> 20	<b>Comments</b> <<Renee Israel - bldg. 6>>									

**Texas Department of Motor Vehicles  
Requisition**

**Business Unit** 60800      **Origin** MCD      **Requestor** Elizabeth Israel      **BCM Status** Valid  
**Requisition ID** 0000007392      **Status** Approved      **Requestor Phone**      **Req Approval Date** 03/07/2019  
**Requisition Date** 02/25/2019      **Description** Supplies & toner

<b>Line</b> 21	<b>Description</b> Premium Ruled Writing Pad w/Hvy-Duty Back, White, 5 x 8, Wide, 50 Sheets, 12/PK SKU: UNV 57300		<b>UOM</b> DOZ	<b>Qty</b> 4	<b>Price</b> 6.08	<b>Amount</b> 24.32	<b>Line Status</b> Approved			
<b>Vendor ID</b>	<b>Vendor Loc</b>	<b>Vendor Name</b>	<b>Class</b> 207	<b>Item</b> 72	<b>Buyer</b> Rodrigo Garcia					
<b>Schedule 1 Schedule Amount 24.32</b>										
Dist Ln	Account	Fund	Dept ID	Program	PCA	Appn. Yr.	Agy CF1	Agy CF2	Amount	Location
1	730000	0010	433001		30501	2019			24.32	Motor Carrier Division
<b>Line Nbr</b> 21	<b>Comments</b> <<Renee Israel - bldg. 6>>									

<b>Line</b> 22	<b>Description</b> Perforated Ruled Writing Pad, Legal Ruled, Letter, White, 50 Sheet, Dozen SKU: UNV 20630		<b>UOM</b> DOZ	<b>Qty</b> 4	<b>Price</b> 8.88	<b>Amount</b> 35.52	<b>Line Status</b> Approved			
<b>Vendor ID</b>	<b>Vendor Loc</b>	<b>Vendor Name</b>	<b>Class</b> 207	<b>Item</b> 72	<b>Buyer</b> Rodrigo Garcia					
<b>Schedule 1 Schedule Amount 35.52</b>										
Dist Ln	Account	Fund	Dept ID	Program	PCA	Appn. Yr.	Agy CF1	Agy CF2	Amount	Location
1	730000	0010	431001		30501	2019			35.52	Motor Carrier Division
<b>Line Nbr</b> 22	<b>Comments</b> <<Renee Israel - bldg. 6>>									

**Texas Department of Motor Vehicles  
Requisition**

**Business Unit** 60800      **Origin** MCD      **Requestor** Elizabeth Israel      **BCM Status** Valid  
**Requisition ID** 0000007392      **Status** Approved      **Requestor Phone**      **Req Approval Date** 03/07/2019  
**Requisition Date** 02/25/2019      **Description** Supplies & toner

Line	Description	UOM	Qty	Price	Amount	Line Status					
23	Non-Latex Rubber Bands, Sz. 117B, Orange, 7 x 1/8, 250 Bands/1lb Box SKU: ALL 37176	BOX	2	4.95	9.90	Approved					
<b>Vendor ID</b>	<b>Vendor Loc</b>	<b>Vendor Name</b>	<b>Class</b>	<b>Item</b>	<b>Buyer</b>						
			600		Rodrigo Garcia						
<b>Schedule 1 Schedule Amount 9.90</b>											
Dist Ln	Account	Fund	Dept ID	Program	PCA	Appn. Yr.	Agy CF1	Agy CF2	Amount	Location	
1	730000	0010	433001		30501	2019			9.90	Motor Carrier Division	
<b>Line Nbr</b>	<b>Comments</b>										
23	<<Renee Israel - bldg. 6>>										

Line	Description	UOM	Qty	Price	Amount	Line Status					
24	Paper, Bond, Virgin, Prem # 4, 20 Lb., Letter, 1-39 Ctns CC# 64521350054-1	CS	15	35.76	536.40	Approved					
<b>Vendor ID</b>	<b>Vendor Loc</b>	<b>Vendor Name</b>	<b>Class</b>	<b>Item</b>	<b>Buyer</b>						
			645	21	Rodrigo Garcia						
<b>Schedule 1 Schedule Amount 536.40</b>											
Dist Ln	Account	Fund	Dept ID	Program	PCA	Appn. Yr.	Agy CF1	Agy CF2	Amount	Location	
1	730003	0010	432001		30501	2019			357.60	Motor Carrier Division	
2	730003	0010	434001		30501	2019			178.80	Motor Carrier Division	
<b>Line Nbr</b>	<b>Comments</b>										
24	<<Renee Israel - bldg. 6>>										

**Total Requisition: \$3,549.53**

## Garcia, Rodrigo

---

**From:** Israel, Renee  
**Sent:** Tuesday, June 18, 2019 8:36 AM  
**To:** Garcia, Rodrigo  
**Subject:** RE: Req. 7392  
**Attachments:** RE: Haven't received item ordered SmartBuy PO19086279

Rodrigo,

The vendor is Karim Mikhail with M&A Global LLC. I have attached the email that I sent Sarah regarding this item and the vendor.

Renee

---

**From:** Garcia, Rodrigo  
**Sent:** Tuesday, June 18, 2019 8:18 AM  
**To:** Israel, Renee <Renee.Israel@txdmv.gov>  
**Subject:** RE: Req. 7392

Hola Renee,

Perfect.

I will see where can I found this item, let you know.

When you said "I asked Sarah to cancel the PO with that Vendor and order it from someone else as that vendor doesn't care anything about customer service." What do you mean? Sarah put a Po for this item already? What is the name of this vendor..... I was not aware of any of this.

**Rodrigo Garcia** | Purchaser

**Texas Department of Motor Vehicles** | Finance & Administrative Services Division | 512-465-4181 | [Rodrigo.Garcia@TxDMV.gov](mailto:Rodrigo.Garcia@TxDMV.gov)

Tell us how we're doing. Complete our [customer satisfaction survey](#)

---

**From:** Israel, Renee  
**Sent:** Tuesday, June 18, 2019 7:05 AM  
**To:** Garcia, Rodrigo <[Rodrigo.Garcia@txdmv.gov](mailto:Rodrigo.Garcia@txdmv.gov)>  
**Subject:** RE: Req. 7392

Yes, I do.

I asked Sarah to cancel the PO with that Vendor and order it from someone else as that vendor doesn't care anything about customer service.

---

**From:** Garcia, Rodrigo  
**Sent:** Monday, June 17, 2019 4:26 PM  
**To:** Israel, Renee <[Renee.Israel@txdmv.gov](mailto:Renee.Israel@txdmv.gov)>  
**Subject:** Req. 7392



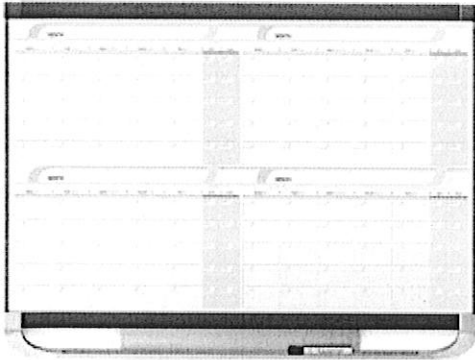
## Garcia, Rodrigo

---

**From:** Israel, Renee  
**Sent:** Thursday, May 30, 2019 8:04 AM  
**To:** Gresham, Sarah  
**Subject:** RE: Haven't received item ordered SmartBuy PO19086279

Sarah,

I am not sure who he is getting his supplies from but Amazon seems to have no problems with their multiple vendors having it in stock.



Quartet Dry Erase Calendar Board,  
Magnetic Whiteboard Planner, 3' x  
2', 4 Months, Total Erase Surface,  
Prestige 2 (4MCP23P2)

★★★★☆ ~ 7

\$68<sup>76</sup> ~~\$158.29~~

✓prime Get it as soon as **Today, May  
30**

FREE Shipping by Amazon

More Buying Choices

\$29.55 (47 used & new offers)

Renee

---

**From:** Cartridgesupplier.com [mailto:info@cartridgesupplier.com]  
**Sent:** Wednesday, May 29, 2019 3:56 PM  
**To:** Gresham, Sarah <Sarah.Gresham@txdmv.gov>  
**Cc:** Israel, Renee <Renee.Israel@txdmv.gov>  
**Subject:** RE: Haven't received item ordered SmartBuy PO19086279

Hi Sarah,

The board seems to be out of stock or being phased out. Will search out replacements for your review.



Texas Department of Motor Vehicles  
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# Texas Department of Motor Vehicles

## Texas SmartBuy Business Unit # 60800 Purchase Order # 0000006630 Purchase Order Change Notice (# 1)

Payment Terms: **NET30** Freight Terms: **PREPAY AND ADD** Ship Via: **Vendor Delivery Serv** PCC: **X** Date: **03/09/19** PO Method: **AT** Dispatch: **Dispatch Via Print** Rev Dt: **06/03/19**

**PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.**

**Vendor:** M&A GLOBAL CARTRIDGES  
1200 ROUTE 22 STE 2000  
BRIDGEWATER NJ 08807-2943  
United States

**Ship To:** 1P00 - TxDMV Warehouse  
4000 Jackson Avenue  
Austin TX 78731  
United States

**Vendor ID:** 1270091042 0

**Bill To:** 4000 Jackson Avenue  
Austin TX 78731  
United States

**Purchaser:** Sarah Marie Gresham  
**Phone:** 512/465-4199  
**Fax:** 512/465-5641  
**Email:** sarahhoffie@gmail.com

**Fax:**  
**Email:** DMV\_FIN-INVOICES@TxDMV.gov

**PO Information:**  
Magnetic Board Calendar for the TxDMV Motor Carrier Division  
Tx SmartBuy PO #19086279  
TXMAS-13-75020  
  
TxDMV Contact:  
Renee Israel  
(512) 465-1420  
Renee.Israel@TxDMV.gov  
  
Vendor Contact:  
(760) 559-6980  
  
Change Orders:  
Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.  
  
Payment:  
Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV\_FIN-INVOICES@txdmv.gov (note: There is an underscore "\_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, which-ever is later.  
  
Note: warrants will not be issued to a vendor without a current Texas Identification Number.  
6/3/2019: POCN #1: Unsourced requisition and cancelled PO; item unavailable from vendor - SMG





**Texas Department of Motor Vehicles**  
**Texas SmartBuy**  
**Business Unit # 60800**  
**Purchase Order # 0000006630**  
**Purchase Order Change Notice (# 1)**

Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
1- 1	BOARD - CALENDR - 4MNTH - MAGNETC - SP#QRT4MCP43P2	615/19	1.0000	EA	\$124.64000	\$0.00	CANCEL
						Schedule Total	<input type="text" value="\$0.00"/>
						Item Total for Line # 1	<input type="text" value="\$0.00"/>

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>



# Purchase Order Cancellation

PO No. 19086279

Order Date: 6/3/2019

Internal Tracking No.: 0000006630

**Contractor Info**

M&A Global Cartridges, LLC.  
12700910420  
1200 Route 22 E. Ste. 2000  
Bridgewater, NJ 8807

(760) 559-6980

**Bill To**

4000 JACKSON AVENUE  
AUSTIN TX 78731

**Ship To**

Texas Department Of Motor Vehicles - 608  
4000 JACKSON AVENUE  
AUSTIN TX 78731

**PO VERSION HISTORY:**

**PO Cancellation Reason:** Item unavailable

**PO Change Reasons (Aggregated):** 6/3/2019 10:09 am-Purchase Order# 19086279 Cancelled.

**Disclaimer**

The State of Texas is exempt from all Federal Excise Taxes except as noted in each contract.

**STATE AND CITY SALES TAX EXEMPTION CERTIFICATE:**

The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described in this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas, or a Texas County, City, Special District, or Other Political Subdivision.

*Bobby Pounds*

**Texas Comptroller of Public Accounts – Statewide Procurement Division**

Agency/CO-OP Member	Purchaser	Email	Phone
Texas Department Of Motor Vehicles - 608	Sarah Gresham	<a href="mailto:Sarah.Gresham@TxDMV.gov">Sarah.Gresham@TxDMV.gov</a>	(512) 465-4199

Line #	NIGP Code	Commodity Code/ Supplier Part #	Item	QTY	UOM	Unit Price	Extended Amount
1	61519	QRT4MCP43P 2	<b>BOARD,CALENDR,4MNTH,MAGNET C; QRT4MCP43P2 QUARTET</b> Contract: TXMAS-13-75020 Contract Type: TXMAS Delivery ARO (days): 5 Delivery Date: 3/14/2019 MPN: QRT4MCP43P2 Manufacturer Name: QUARTET	0	EACH	\$124.64	\$0.00

**Total \$0.00**



**Details for Order #113-6302646-5631444**

Print this page for your records.

**Order Placed:** June 27, 2019  
**Amazon.com order number:** 113-6302646-5631444  
**Order Total: \$148.93**

**Not Yet Shipped**

<b>Items Ordered</b>	<b>Price</b>
1 of: <i>Quartet Dry Erase Calendar Board, Magnetic Whiteboard Planner, 4' x 3', 4 Months, Total Erase Surface, Prestige 2 (4MCP43P2)</i>	\$148.93
Sold by: Smart Office Distributors ( <a href="#">seller profile</a> )	

Condition: New

**Shipping Address:**

Renee Israel  
4000 JACKSON AVE  
AUSTIN, TX 78731-6007  
United States

**Shipping Speed:**

Economy Shipping

**Payment information**

**Payment Method:**

MasterCard | Last digits: 7691

Item(s) Subtotal:	\$148.93
Shipping & Handling:	\$0.00
	-----

**Billing address**

Shawn Goodnight  
4000 JACKSON AVE  
AUSTIN, TX 78731-6007  
United States

Total before tax:	\$148.93
Estimated tax to be collected:	\$0.00
	-----

**Grand Total: \$148.93**

To view the status of your order, return to [Order Summary](#).

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## Garcia, Rodrigo

---

**From:** Goodnight, Shawn  
**Sent:** Monday, June 24, 2019 10:43 AM  
**To:** Garcia, Rodrigo  
**Subject:** FW: Your Amazon.com order of "Quartet Dry Erase Calendar..." has been canceled

Shawn Goodnight || Purchaser  
**Finance and Administrative Services Division**  
E: [Shawn.Goodnight@TxDMV.gov](mailto:Shawn.Goodnight@TxDMV.gov) P: (512) 465-4197



4000 Jackson Ave || Austin TX 78731 || [www.TxDmv.gov](http://www.TxDmv.gov)

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---

**From:** Amazon.com Marketplace [mailto:payments-messages@amazon.com]  
**Sent:** Monday, June 24, 2019 10:29 AM  
**To:** Goodnight, Shawn <[Shawn.Goodnight@txdmv.gov](mailto:Shawn.Goodnight@txdmv.gov)>  
**Subject:** Your Amazon.com order of "Quartet Dry Erase Calendar..." has been canceled



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### Order Cancellation

Order #111-5859491-5179444

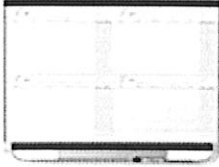
Hello Shawn Goodnight,

We're writing to inform you that your order has been canceled. In most cases, you pay for items when we ship them to you, so you won't be charged for items that are canceled.\*

#### Order Details

---

Order #111-5859491-5179444  
Placed on Tuesday, June 18, 2019



Quartet Dry Erase Calendar Board, Magnetic Whiteboard  
Planner, 4' x 3', 4 Months, Total Erase Surface, Prestige 2  
(4MCP43P2)

Sold by YOUR-ESSENTIALS

Cancel Reason: Customer Canceled

---

If you need further assistance with your order, please contact the seller or visit Customer Service.

We hope to see you again soon.

**Amazon.com**

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\*In some cases (e.g. you use a gift card or your debit card is processed as a PIN-less transaction), you may see a charge for a canceled item. If you are charged for a canceled item, we will refund you within 1-2 business days.

This email was sent from a notification-only address that cannot accept incoming email. Please do not reply to this message.





**Details for Order #111-5859491-5179444**

Print this page for your records.

**Order Placed:** June 18, 2019  
**Amazon.com order number:** 111-5859491-5179444  
**Order Total:** \$115.42

**Not Yet Shipped**

<b>Items Ordered</b>	<b>Price</b>
1 of: <i>Quartet Dry Erase Calendar Board, Magnetic Whiteboard Planner, 4' x 3', 4 Months, Total Erase Surface, Prestige 2 (4MCP43P2)</i> Sold by: YOUR-ESSENTIALS ( <a href="#">seller profile</a> )	\$115.42

Condition: New

**Shipping Address:**

Renee Israel  
4000 JACKSON AVE  
AUSTIN, TX 78731-6007  
United States

**Shipping Speed:**

Standard Shipping

**Payment information**

**Payment Method:**

MasterCard | Last digits: 7691  
Reference number: 124

Item(s) Subtotal: \$115.42  
Shipping & Handling: \$0.00  
-----

**Billing address**

Renee Israel  
4000 JACKSON AVE  
AUSTIN, TX 78731-6007  
United States

Total before tax: \$115.42  
Estimated tax to be collected: \$0.00  
-----

**Grand Total:\$115.42**

To view the status of your order, return to [Order Summary](#).

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# Travel Authorization Form

- Out-of-State Travel  
 Travel Paid by a Third Party

**Instructions: Complete this form prior to traveling Out of State or on behalf of a third party. Submit completed form with travel expenses.**

Request Date: 07/17/2019 Travel Destination: Raleigh, NC  
 Employee: Tamara A. Russ Dates of Travel: 08/12-16/2019  
 Business Job Title: IRP Audit Compliance Supervisor Dates of Training/Conf/Mtg: 08/13-15/2019  
 Division: MCD

Provider/Sponsor: International Fuel Tax Agreement (IFTA)  
If applicable  
 Conference/Event Name: 2019 Annual IFTA Business Meeting  
If none, provide simple description.

Specific Purpose/Benefits: (List objectives, how it relates to present or prospective duties or both, and benefits to TxDMV.)  
 As IRP Compliance Audit Supervisor, Tammy R. is a liaison between IRP, IFTA and Texas Comptroller of Public Accounts. She will be learning the new rules and regulations for IFTA, Clearinghouse validation and use, GPS- Standardization/ELD/Audit Issues, IFTA Vehicle specific and EVOC. The conference will provide updates within the IFTA program and compliance review updates along with committee reports and ballots.

Item	To be Paid by:		Include requested information as well as any other information that may be pertinent.
	TxDMV	3 <sup>rd</sup> Party	
Airfare	\$600.00	\$0.00	Name of 3 <sup>rd</sup> Party:
Car Rental	\$0.00	\$0.00	
Private Car Mileage	\$19.50	\$0.00	How costs will be paid by 3 <sup>rd</sup> Party: <input type="radio"/> To Vendors <input type="radio"/> To Employee <input type="radio"/> To TxDMV* <input type="radio"/> Other or Combination (Explain Below) *If payment will be To TxDMV, involved Division is responsible for billing the 3 <sup>rd</sup> Party.
Meals	\$153.00	\$0.00	
Lodging	\$468.00	\$0.00	(*Describe other travel costs.)
Hotel Occupancy Tax	\$62.00	\$0.00	
Other Travel Costs*	\$50.00	\$0.00	Registration fees: \$525 Mileage: \$.58 x \$33.60 = 19.50 HDQRTRS to ABIA, ABIA to HDQRTRS Airport Parking: \$10 /day = \$50.00
<b>Total Travel Costs</b>	\$1,352.50	\$0.00	
Registration	\$525.00	\$0.00	
Other Non-travel Costs*	\$0.00	\$0.00	
<b>Total Costs</b>	\$1,877.50	\$0.00	

Estimated costs shown may not exceed applicable allowances, but they may be less than those allowances if/when appropriate. If estimates shown exceed allowances (whether intentionally or inadvertently), approval of this request and this document is not approval to pay costs in excess of allowances.

Employee Signature: [Signature] Date: 7/17/19  
 Supervisor Signature: [Signature] Date: 7/17/19  
 Division Director Signature: [Signature] Date: 7/17/2019  
 Executive Director: [Signature] Date: 07-17-19

Information for out-of-state travel: ♦ Out-of-State Meals & Lodging ♦ Rental Car Rates ♦ Contract Airline Fares



**Texas Department of Motor Vehicles  
Requisition**

Page: 1 of 1  
Run Date: 7/22/2019  
Run Time: 10:07:14 AM  
Report ID: TXCPO002X

**Business Unit** 60800      **Origin** MCD      **Requestor** Elizabeth Israel      **BCM Status** Valid

**Requisition ID** 0000007975      **Status** Approved      **Requestor Phone**      **Req Approval Date** 07/19/2019

**Requisition Date** 07/19/2019      **Description** International Fuel Tax Assoc

**HEADER COMMENTS:**  
Please "RUSH" - registration deadline is Monday, July 22nd. Travel has Jimmy Archer and Whitney Brewster's approval.

Line	Description	UOM	Qty	Price	Amount	Line Status
1	International Fuel Tax Association - 2019 Annual Meeting - "RUSH" registration must be received by Monday, July 22nd. Attendee: Tammy Russ	EA	1	465.00	465.00	Approved

Vendor ID	Vendor Loc	Vendor Name	Class	Item	Buyer
			963	64	Debra Rosas

Schedule 1    Schedule Amount 465.00

Dist Ln	Account	Fund	Dept ID	Program	PCA	Appn. Yr.	Agy CF1	Agy CF2	Amount	Location
1	720300	0010	432001		30501	2019			465.00	Motor Carrier Division

**Line Nbr**      **Comments**  
1      <<Renee Israel - bldg. 6>>

**Total Requisition:    \$465.00**

**From:** [Archer, Jimmy](#)  
**To:** [Russ, Tammy](#)  
**Cc:** [Celovsky, Muriah](#); [Salinas, Ana](#)  
**Subject:** RE: 2019 IFTA Annual Business Meeting - Travel Request  
**Date:** Wednesday, July 17, 2019 9:03:29 AM

---

I think it is still possible to attend. I have asked Ana to work with Muriah on a travel request and justification for the trip.

Jimmy Archer, Director  
Motor Carrier Division  
512-465-1380  
[jimmy.archer@txdmv.gov](mailto:jimmy.archer@txdmv.gov)

**From:** Russ, Tammy  
**Sent:** Monday, July 15, 2019 4:07 PM  
**To:** Archer, Jimmy <[Jimmy.Archer@txdmv.gov](mailto:Jimmy.Archer@txdmv.gov)>  
**Cc:** Celovsky, Muriah <[Muriah.Celovsky@txdmv.gov](mailto:Muriah.Celovsky@txdmv.gov)>  
**Subject:** FW: 2019 IFTA Annual Business Meeting - Travel Request

Jimmy,

In John's absence, I am submitting a travel request for approval to attend the IFTA Annual Business Meeting. Attached is the agenda for your review/approval; registration deadline is July 22. It is my understanding out-of-state travel requests must be submitted 30 days in advance for approval... please advise.

Thank you,  
Tammy

**From:** Russ, Tammy  
**Sent:** Monday, July 8, 2019 11:24 AM  
**To:** Poole, John <[John.Poole@txdmv.gov](mailto:John.Poole@txdmv.gov)>  
**Cc:** Celovsky, Muriah <[Muriah.Celovsky@txdmv.gov](mailto:Muriah.Celovsky@txdmv.gov)>  
**Subject:** 2019 IFTA Annual Business Meeting - Travel Request

John,

I am requesting approval to attend the 2019 IFTA Annual Business Meeting; attached is the registration/agenda for your review/approval.

Thank you,  
Tammy

## Garcia, Rodrigo

---

**From:** service@paypal.com  
**Sent:** Monday, July 22, 2019 11:16 AM  
**To:** Garcia, Rodrigo  
**Subject:** Receipt for Your Payment to International Fuel Tax Association, Inc.



Jul 22, 2019 09:15:55 PDT  
Transaction ID: OF108856AB097284D

Hello Rodrigo Garcia,

You sent a payment of \$465.00 USD to International Fuel Tax Association, Inc.  
(tdrinker@iftach.org)

It may take a few moments for this transaction to appear in your account.

**Merchant**

International Fuel Tax Association, Inc.  
tdrinker@iftach.org

**Instructions to merchant**

You haven't entered any instructions.

---

Description	Unit price	Qty	Amount
2019 Annual IFTA Business Meeting			
2019 Annual IFTA Business Meeting	\$465.00 USD	1	\$465.00 USD
Registration Fees: Non- Voting Jurisdiction Representative			

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<b>Subtotal</b>	\$465.00 USD
-----------------	--------------

<b>Total</b>	\$465.00 USD
--------------	--------------

<b>Payment</b>	\$465.00 USD
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Charge will appear on your credit card statement as "PAYPAL \*INTERNATION"

Payment sent to tdtrinker@iftach.org

Payment sent from rodrigo.garcia@txdmv.gov

**Funding Sources Used (Total)**

MasterCard x-7691	\$465.00 USD
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**Issues with this transaction?**

You have 180 days from the date of the transaction to open a dispute in the Resolution Center.

 Questions? Go to the Help Center at [www.paypal.com/help](http://www.paypal.com/help).

**ADDITIONAL INFORMATION**

After first contacting PayPal, Inc. at 1-888-221-1161, if you still have an unresolved complaint regarding the company's money transmission or currency exchange activity, please direct your complaint to: Texas Department of Banking, 2601 North Lamar Boulevard, Austin, Texas 78705, 1-877-276-5554 (toll free), [www.dob.texas.gov](http://www.dob.texas.gov)

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PayPal PPX001066:1.1:521a81714ade6



**Texas Department of Motor Vehicles  
Requisition**

Page: 1 of 5  
Run Date: 7/23/2019  
Run Time: 10:39:20 AM  
Report ID: TXCPO002X

**Business Unit** 60800      **Origin** ITS      **Requestor** Virginia Pickering      **BCM Status** Valid

**Requisition ID** 0000007734      **Status** Approved      **Requestor Phone**      **Req Approval Date** 05/31/2019

**Requisition Date** 05/22/2019      **Description** Dry Erase Boards, Supplies

**HEADER COMMENTS:**

Line	Description	UOM	Qty	Price	Amount	Line Status
3	Cleaner, Dry Erase Marker Board, 8 oz. Spray - TxSmartBuy - Commodity Code: 78557300825	EA	12	1.93	23.16	Approved

Vendor ID	Vendor Loc	Vendor Name	Class	Item	Buyer
			785	57	Sarah Gresham

**Schedule 1 Schedule Amount 23.16**

Dist Ln	Account	Fund	Dept ID	Program	PCA	Appn. Yr.	Agy CF1	Agy CF2	Amount	Location
1	730000	0010	320001		31010	2019			23.16	Information Tech Division

Line Nbr      Comments

Line	Description	UOM	Qty	Price	Amount	Line Status
4	Tape, Pkg, High Perform, CL, 8pk; DUC0007424 - TxSmartBuy - Supplier Part Number: DUC0007424 - DO NOT SUBSTITUTE	PKG	1	27.98	27.98	Approved

Vendor ID	Vendor Loc	Vendor Name	Class	Item	Buyer
			640	10	Sarah Gresham

**Schedule 1 Schedule Amount 27.98**

Dist Ln	Account	Fund	Dept ID	Program	PCA	Appn. Yr.	Agy CF1	Agy CF2	Amount	Location
1	730000	0010	320001		31010	2019			27.98	Information Tech Division

Line Nbr      Comments





**Texas Department of Motor Vehicles  
Requisition**

**Business Unit** 60800      **Origin** ITS      **Requestor** Virginia Pickering      **BCM Status** Valid  
**Requisition ID** 0000007734      **Status** Approved      **Requestor Phone**      **Req Approval Date** 05/31/2019  
**Requisition Date** 05/22/2019      **Description** Dry Erase Boards, Supplies

**Line** 8      **Description** 20-Sht Slate Gray Ascend Stapler - TxSmartBuy - Supplier Part Number: 52031416      **UOM** EA      **Qty** 10      **Price** 10.12      **Amount** 101.20      **Line Status** Approved

**Vendor ID**      **Vendor Loc**      **Vendor Name**      **Class** 615      **Item** 81      **Buyer** Sarah Gresham

**Schedule 1**      **Schedule Amount** 101.20

Dist Ln	Account	Fund	Dept ID	Program	PCA	Appn. Yr.	Agy CF1	Agy CF2	Amount	Location
1	733400	0010	320001		31010	2019			101.20	Information Tech Division

**Line Nbr**      **Comments**

**Line** 10      **Description** Paper Towels, Quarter Fold, White, 6.5" x 6.5", 1509/Box, 6 Boxes/Case, TIBH - 64085121008      **UOM** CS      **Qty** 2      **Price** 58.36      **Amount** 116.72      **Line Status** Approved

**Vendor ID**      **Vendor Loc**      **Vendor Name**      **Class** 640      **Item** 66      **Buyer** Sarah Gresham

**Schedule 1**      **Schedule Amount** 116.72

Dist Ln	Account	Fund	Dept ID	Program	PCA	Appn. Yr.	Agy CF1	Agy CF2	Amount	Location
1	730000	0010	320001		31010	2019			116.72	Information Tech Division

**Line Nbr**      **Comments**



**Texas Department of Motor Vehicles  
Requisition**

Page: 4 of 5  
Run Date: 7/23/2019  
Run Time: 10:39:20 AM  
Report ID: TXCPO002X

**Business Unit** 60800      **Origin** ITS      **Requestor** Virginia Pickering      **BCM Status** Valid  
**Requisition ID** 0000007734      **Status** Approved      **Requestor Phone**      **Req Approval Date** 05/31/2019  
**Requisition Date** 05/22/2019      **Description** Dry Erase Boards, Supplies

<b>Line</b> 11	<b>Description</b> AT&T Braided Cable - Lightnigh - AT&T Premier Site - SKU: 4535G	<b>UOM</b> EA	<b>Qty</b> 10	<b>Price</b> 13.30	<b>Amount</b> 133.00	<b>Line Status</b> Approved
<b>Vendor ID</b>	<b>Vendor Loc</b>	<b>Vendor Name</b>	<b>Class</b>	<b>Item</b>	<b>Buyer</b>	
		NewsKU 45548 \$16.80 stock each	839	12	Rodrigo Garcia	

Schedule 1    Schedule Amount 133.00

Dist Ln	Account	Fund	Dept ID	Program	PCA	Appn. Yr.	Agy CF1	Agy CF2	Amount	Location
1	751700	0010	320001		31010	2019			133.00	Information Tech Division

Line Nbr      Comments

<b>Line</b> 12	<b>Description</b> Industrial Bubble Roll - 16" x 250', 1/2" 3 rolls/bundle - Uline - Model # S-2090	<b>UOM</b> EA	<b>Qty</b> 3	<b>Price</b> 42.00	<b>Amount</b> 126.00	<b>Line Status</b> Approved
<b>Vendor ID</b>	<b>Vendor Loc</b>	<b>Vendor Name</b>	<b>Class</b>	<b>Item</b>	<b>Buyer</b>	
			310	06	Sarah Gresham	

Schedule 1    Schedule Amount 126.00

Dist Ln	Account	Fund	Dept ID	Program	PCA	Appn. Yr.	Agy CF1	Agy CF2	Amount	Location
1	730000	0010	320001		31010	2019			126.00	Information Tech Division

Line Nbr      Comments

**Texas Department of Motor Vehicles  
Requisition**

**Business Unit** 60800      **Origin** ITS      **Requestor** Virginia Pickering      **BCM Status** Valid  
**Requisition ID** 0000007734      **Status** Approved      **Requestor Phone**      **Req Approval Date** 05/31/2019  
**Requisition Date** 05/22/2019      **Description** Dry Erase Boards, Supplies

**Line** 13      **Description** Industrial Bubble Roll - 24" x 375', 5/16" 2 rolls/bundle - Uline - Model # S1869      **UOM** EA      **Qty** 4      **Price** 78.00      **Amount** 312.00      **Line Status** Approved

**Vendor ID**      **Vendor Loc**      **Vendor Name**      **Class** 310      **Item** 06      **Buyer** Sarah Gresham

**Schedule 1**      **Schedule Amount** 312.00

Dist Ln	Account	Fund	Dept ID	Program	PCA	Appn. Yr.	Agy CF1	Agy CF2	Amount	Location
1	730000	0010	320001		31010	2019			312.00	Information Tech Division

**Line Nbr**      **Comments**

**Line** 14      **Description** Push Pins, Clear, 0.5" Length x 0.3" Diameter, 100/Box - TxSmartBuy - Supplier Part Number: 61584572707      **UOM** EA      **Qty** 1      **Price** 0.98      **Amount** 0.98      **Line Status** Approved

**Vendor ID**      **Vendor Loc**      **Vendor Name**      **Class** 615      **Item** 84      **Buyer** Sarah Gresham

**Schedule 1**      **Schedule Amount** 0.98

Dist Ln	Account	Fund	Dept ID	Program	PCA	Appn. Yr.	Agy CF1	Agy CF2	Amount	Location
1	730000	0010	320001		31010	2019			0.98	Information Tech Division

**Line Nbr**      **Comments**

**Total Requisition:**      \$933.44



## Subject: Order Confirmation

Your order number is: **10-153398202891964**

Hello RODRIGO GARCIA,

Great news! We received your order and we're working to get it to you as soon as possible. We expect to ship your item(s) by the date(s) listed in the order summary below.

### What happens next?

- We'll keep you updated on any changes to your order by email and provide tracking information once it ships.
- Your order will be shipped to you at:

**Attn: Virginia Pickering**  
**3800 JACKSON AVE**  
**AUSTIN TX 78731**  
**(512) 465-4181**

### Order summary

Wireless Number	Item Name	Expected Shipping Date	Qty Ordered	Items Purchased		Items Financed		
				Item Price	Total Price	Item Price	Down Payment	Amount Financed
	AT&T 6-foot Braided Cable Lightning Black		10	\$16.80	\$168.00			
<b>Total Before Taxes</b>					<b>\$168.00</b>			

*For accessory only orders, we are unable to provide an expected shipping date at this time. But don't worry; we are working quickly to get it to you.*

### Keep track of your order

Save this email and check your order status anytime by clicking the button below. You can also call \*6737# (\*ORDR#) from any AT&T wireless phone to check your order status.

**Check my order**

Thank you for choosing AT&T.

## Questions?

Please use the contact information above for questions regarding this message or go to [Contact Us](#) for more options. This is an automated email so replies to the address will not be answered.

If you need to return or exchange any part of your order, please visit [www.att.com/returns](http://www.att.com/returns) website.

The dates your order is shipped and received are not guaranteed. Shipping may be delayed for a number of reasons including, product availability, inventory, credit issues, number porting or carrier delays, and your acceptance of agreements and other requirements.

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CDE166.01.0615



Premier Home | Other Admin Tools | Order Status | Log out

Shawn Goodnight | My Profile

SHOP **MANAGE** BILLING SUPPORT

Account Management Plans & Features Transaction History Reports Settings Profiles & Permissions

I want to:  Lookup type:  Search for:

Foundation account: 03673933  
Billing account: 287025612317  
Wireless number: None

### Order Details

The following shipping, delivery, and status information may be out of date. View the latest information.


<b>Order Information</b> Transaction ID: 10-153398202891964 Order Date: Jul 23, 2019 Order Origin: Premier FAN: 03673933 Employee Group: TX DEPARTMENT OF TRANSPORTATION-R TXDMV GOV CRU Your Order ID: K008-OY-23734417	<b>Shipping Information</b> Virginia Pickering 3800 Jackson Ave Austin, TX 78731	<b>Contact Information</b> Rodrigo Garcia (512) 465-4181 *****@txdmv.gov Requested By: Shawn Goodnight Username: *hawn.****ight@*xdmv.gov	<b>Order Support</b> <ul style="list-style-type: none"> <li>• Help with Your Order</li> <li>• Returns and Exchanges</li> <li>• Contact AT&amp;T</li> </ul>
--	---	--	--

[Back](#)

[Manage order](#)

#### Order Summary

Order Status: Processing

	One Time Charge	Monthly Charge
 Accessories: 10 - AT&T Braided Lightning Cable 6ft	\$240.00	
Accessory Discount		-\$72.00

#### Payment Summary

Billing Contact	One Time Charge*	Monthly Charge**
Rodrigo Garcia (512) 465 - 4181		
<b>Charges</b>	\$168.00	\$0.00
<b>Estimated Sales Tax</b>	\$0.00	
<b>Totals</b>	<b>\$168.00*</b>	<b>\$0.00**</b>

One-time charge paid by credit card

[Back](#)

<sup>1</sup>Includes one-time discounts.

<sup>2</sup>Please note tax has not yet been calculated.

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**Garcia, Rodrigo**

**From:** ATTOOrderStatus@ordertrack.wireless.att-mail.com  
**Sent:** Wednesday, July 24, 2019 9:46 PM  
**To:** Garcia, Rodrigo  
**Subject:** Part of your order is on its way



**Subject: Part of your order is on its way**

**Your order number is: 10-153398202891964**

Hello RODRIGO GARCIA,

Part of your order has shipped! Check out the order summary below to see tracking information for the items that are on the way.

**What happens next?**

- Your order will be shipped to you at:  
**Attn: Virginia Pickering**  
**3800 JACKSON AVE**  
**AUSTIN TX 78731**  
**(512) 465-4181**
- Expected shipping dates for your remaining items are listed in the order summary below and we'll keep you updated by email as they ship.

**Order summary**

Wireless Number	Item Name	Qty Ordered	Qty Shipped	Date Shipped	Tracking Number/ Expected Shipping Date
	AT&T 6-foot Braided Cable Lightning Black	2	2	07/24/2019	110379892318 110379898100

*It may take 24 hours for shipping information to be available from the shipping carrier.*

**Did you ship to store?**

- We'll notify you by email once your order arrives, then pick your order up anytime within 7 days.

↓  
We received  
2 ea.

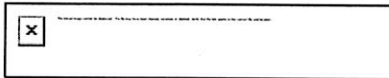
**Activate your device when it arrives**

We can help you get started activating your device and provide helpful tips on:

- Setting up your device (including email and voice mail)
- Switching from another carrier
- Transferring your number from your old service provider
- Managing your account with myAT&T

## Keep track of your order

Save this email and check your order status anytime by clicking the button below. You can also call \*6737# (\*ORDR#) from any AT&T wireless phone to check your order status.



We'd hate to see you go but, if you choose to, you can cancel the remainder of your order any time before it ships.

We hope you enjoy the items you are about to receive and apologize for the delay.

Thank you for choosing AT&T.

## Questions?

Please use the contact information above for questions regarding this message or go to Contact Us for more options. This is an automated email so replies to the address will not be answered.

If you need to return or exchange any part of your order, please visit [www.att.com/returns](http://www.att.com/returns) website.

Allow 24 hours for tracking details availability on the shipping carrier's website. The date your order is received is not guaranteed, check the shipping carrier's website for the current status.

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CDE168.01.0615



## Garcia, Rodrigo

---

**From:** ATTOOrderStatus@ordertrack.wireless.att-mail.com  
**Sent:** Saturday, July 27, 2019 8:09 PM  
**To:** Garcia, Rodrigo  
**Subject:** We're sorry, but your shipment is delayed.



---

**Subject: Your shipment date has changed**

**Your order number is: 10-153398202891964**

Hello RODRIGO GARCIA,

Thank you again for your recent order. Your shipping date has changed. Please check the order summary below to view the new shipping dates for your order.

### Shipping date changes

Wireless Number	Item Name	Qty Ordered	Previous Shipping Date	New Shipping Date
	AT&T 6-foot Braided Cable Lightning Black	1	08/22/2019 to 08/22/2019	08/22/2019 to 08/22/2019
	AT&T 6-foot Braided Cable Lightning Black	5	08/22/2019 to 08/22/2019	08/22/2019 to 08/22/2019
	AT&T 6-foot Braided Cable Lightning Black	1	08/22/2019 to 08/22/2019	08/22/2019 to 08/22/2019
	AT&T 6-foot Braided Cable Lightning Black	1	08/22/2019 to 08/22/2019	08/22/2019 to 08/22/2019

If you accept the new shipping date, there is nothing more for you to do at this time. Otherwise, you can cancel your order any time before it ships.

### What happens next?

- We'll keep you updated on any changes to your order by email and provide tracking information once it ships.
- Your order will be shipped to you at:

**Attn: Tx-tx dept of motor vehicle  
3800 JACKSON AVE  
AUSTIN TX 78731**

- As a reminder, your credit card will not be charged until your order ships.

## Keep track of your order

Save this email and check your order status anytime by clicking the button below. You can also call **\*6737#** (\*ORDR#) from any AT&T wireless phone to check your order status.



We appreciate and value your business.

Thank you for choosing AT&T.

## Questions?

Please use the contact information above for questions regarding this message or go to Contact Us for more options. This is an automated email so replies to the address will not be answered.

Note - depending on the different devices you have ordered and their availability, you could receive multiple versions of this email.

The dates your order is shipped and received are not guaranteed. Shipping may be delayed for a number of reasons including, product availability, inventory, credit issues, number porting or carrier delays, and your acceptance of agreements and other requirements.

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CDE169.01.0615

**Texas Department of Motor Vehicles  
Requisition**

**Business Unit** 60800      **Origin** ENF      **Requestor** Stacey Cullen      **BCM Status** Valid  
**Requisition ID** 0000008004      **Status** Approved      **Requestor Phone**      **Req Approval Date** 07/25/2019  
**Requisition Date** 07/24/2019      **Description** Microwave - 7-2019

**HEADER COMMENTS:**  
This was a Spot Purchase.

Line	Description	UOM	Qty	Price	Amount	Line Status
1	GE Microwave model #JES2251	EA	1	269.00	269.00	Approved

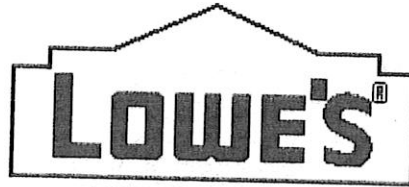
Vendor ID	Vendor Loc	Vendor Name	Class	Item	Buyer
			045	52	Debra Rosas

Schedule 1    Schedule Amount 269.00

Dist Ln	Account	Fund	Dept ID	Program	PCA	Appn. Yr.	Agy CF1	Agy CF2	Amount	Location
1	733400	0010	421001		30801	2019			269.00	Enforcement Division

Line Nbr      Comments

**Total Requisition:    \$269.00**



LOWE'S HOME CENTERS, LLC  
8000 SHOAL CREEK BOULEVARD  
AUSTIN, TX 78757 (512) 634-4330

- SALE -

SALES#: S1727SM1 2609046 TRANS#: 14992432 07-24-19

255460 GE 2.2 CU FT CTP MWD JES 269.00

SUBTOTAL: 269.00  
TOTAL TAX: 0.00  
INVOICE 14484 TOTAL: 269.00  
M/C: 269.00

M/C:XXXXXXXXXX7691 AMOUNT:269.00 AUTHCD:008588

CHIP REFID:172714021034 07/24/19 13:20:03

CUSTOMER CODE: nicovava

APL: CREDIT TUR: 000008000

AID: A000000041010 TSI: E800

STORE: 1727 TERMINAL: 14 07/24/19 13:21:28

# OF ITEMS PURCHASED: 1

EXCLUDES FEES, SERVICES AND SPECIAL ORDER ITEMS



THANK YOU FOR SHOPPING LOWE'S.  
SEE REVERSE SIDE FOR RETURN POLICY.  
STORE MANAGER: GREG JOHNSON

LOVE'S PRICE MATCH GUARANTEE  
FOR MORE DETAILS, VISIT [LOWES.COM/PRICEMATCH](http://LOWES.COM/PRICEMATCH)

\*\*\*\*\*  
\* YOUR OPINIONS COUNT! \*  
\* REGISTER FOR A CHANCE TO BE \*  
\* ONE OF FIVE \$300 WINNERS DRAWN MONTHLY! \*  
\* ¡REGÍSTRESE EN EL SORTEO MENSUAL \*  
\* PARA SER UNO DE LOS CINCO GANADORES DE \$300! \*  
\* \*  
\* REGISTER BY COMPLETING A GUEST SATISFACTION SURVEY \*  
\* WITHIN ONE WEEK AT: [www.lowes.com/survey](http://www.lowes.com/survey) \*  
\* Y O U R I D # 14484 1727 205 \*  
\* \*  
\* NO PURCHASE NECESSARY TO ENTER OR WIN. \*  
\* VOID WHERE PROHIBITED. MUST BE 18 OR OLDER TO ENTER. \*  
\* OFFICIAL RULES & WINNERS AT: [www.lowes.com/survey](http://www.lowes.com/survey) \*  
\*\*\*\*\*

STORE: 1727 TERMINAL: 14 07/24/19 13:21:28



**Texas Department of Motor Vehicles  
Requisition**

Page: 1 of 1  
Run Date: 7/24/2019  
Run Time: 02:53:40 PM  
Report ID: TXCPO002X

**Business Unit** 60800      **Origin** ABT      **Requestor** Mary Menoskey      **BCM Status** Valid

**Requisition ID** 0000007851      **Status** Approved      **Requestor Phone**      **Req Approval Date** 06/25/2019

**Requisition Date** 06/20/2019      **Description** Social Media for Business

**HEADER COMMENTS:**

Certstaffix training-Social Media for Business class on August 8, 2019. Class is \$435.00 per person and held at 700 Lavaca St., Austin. Registration deadline is July 24, 2019. Attendees are Mary Menoskey & Tessie Ajala. The class focuses on different social media tools and how to implement them for our organization. Registration is online at: <https://www.certstaff.com/trainingcatalog/course+id+social-media-marketing.html>. Registration has not been done. Attendee information is:

Mary Menoskey, mary.menoskey@txdmv.gov, 512-465-4011  
Tessie Ajala, tessie.ajala, 512-465-1408.

Line	Description	UOM	Qty	Price	Amount	Line Status
1	Certstaffix Social Media for Business class for Mary Menoskey & Tessie Ajala	EA	2	435.00	870.00	Approved

**Vendor ID**      **Vendor Loc**      **Vendor Name**      **Class** 924      **Item** 60      **Buyer** Rodrigo Garcia

Schedule 1      Schedule Amount 870.00

Dist Ln	Account	Fund	Dept ID	Program	PCA	Appn. Yr.	Agy CF1	Agy CF2	Amount	Location
1	720300	0001	400001		33101	2019			870.00	ABTPA

**Line Nbr**      **Comments**  
1

**Total Requisition: \$870.00**

**Certstaffix Training**  
 P.O. Box 865562  
 Orlando, FL 32886-5562 US  
 (888) 330-6890  
 accounting@certstaff.com  
 www.certstaff.com

# Invoice



BILL TO
Rodrigo Garcia TxDMV/ABTPA 4000 Jackson Avenue Austin, Tx 78731

INVOICE #	DATE	TOTAL DUE	DUE DATE	ENCLOSED
SE166874000	07/24/2019	\$0.00	08/08/2019	

**SALES REP**  
 SE

DATE	ACTIVITY	AMOUNT
08/08/2019	<b>Applications Training</b> Social Media for Business on Aug 8, 2019 to Aug 8, 2019, Location: 700 Lavaca Street, Suite 1400, Austin, TX 78701; Mary Menoskkey, Tessie Ajala	870.00

PAID

PAYMENT 870.00  
 BALANCE DUE **\$0.00**

**W9 FORM - New Name**

We have a new name - Certstaffix Training - formerly Certified Staffing Solutions. If you need a copy of our W9 form, it can be downloaded here - <https://www.certstaff.com/w9-form-certstaff.pdf>

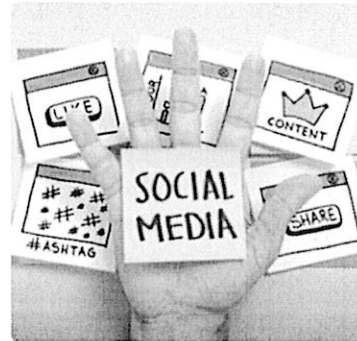
## Register: Social Media for Business Class in Austin, Texas

When people think of social media, they often jump right into thinking about the tools, such as Facebook, Twitter and blogs. To be truly effective and efficient with your resources, you need a plan or roadmap to guide you through making the best decisions for you and your organization. Who Should Attend: Business owner or marketing managers that need a strategic plan to integrate social media into... [View Full Course Description](#)

**Did You Know You Can Also Attend This Class From Your Home or Work? [Learn How](#)**

**TX Registration Note:** We only accept students into our classes whose tuition is being paid by an employer or sponsoring organization. Self-paying individuals cannot enroll.

- Start Date:** Thu - Aug 8, 2019 9:00 Central Time
- End Date:** Thu - Aug 8, 2019 16:00 Central Time
- Registration Cutoff:** **Wed - Jul 24, 2019**
- Price:** \$435.00 (U.S. Dollars)
- Total:** \$870.00 (U.S. Dollars)
- Location:** 700 Lavaca Street, Suite 1400, Austin, TX 78701
- Delivery Method:** **Computer Lab (Remote Instructor)**
  
- How Many Participants?**



### Student #1

First Name:   
Last Name:   
Company:   
Student Email:  (Direct Student Email Only)  
Phone:  (Direct Line please)

### Student #2

First Name:   
Last Name:   
Company:   
Student Email:  (Direct Student Email Only)  
Phone:  (Direct Line please)

## Garcia, Rodrigo

---

**From:** registrations@certstaff.com  
**Sent:** Wednesday, July 24, 2019 3:08 PM  
**To:** Garcia, Rodrigo  
**Subject:** certstaff.com Registration Request: Social Media for Business | Austin, TX



## Class Registration Request

Thank you for your class registration request with Certstaffix® Training. If you do not receive a confirmation notice and class connection information within 2 business days of registering, contact us at 888-330-6890 or registrations@certstaff.com to verify that we have received your registration.

**IMPORTANT:** This class is being taught via a Remote Instructor, not present in your training location. Also, please read our Class Registration Policies & Conditions that list important deadlines for refunds or changes to your registration. Please do not hesitate to contact us with any questions.

### Class Information

**Class Title:** Social Media for Business  
**Delivery Method:** Computer Lab  
**Location:** 700 Lavaca Street, Suite 1400, Austin, TX 78701  
**Location Code:** TXAUS-LSE  
**Start Date & Time:** Thu - Aug 8, 2019 9:00 Central Time  
**End Date & Time:** Thu - Aug 8, 2019 16:00 Central Time  
**Class Event ID:** 24058672  
**Course Part ID:** social-media-marketing

### Student Information

**Student #1**

**First Name:** Mary  
**Last Name:** Menoskey  
**Company:** TxDMV/ABTPA  
**Student Email:** mary.menoskey@txdmv.gov  
**Phone:** 512-465-4011



**Student #2**

**First Name:** Tessie  
**Last Name:** Ajala  
**Company:** TxDMV/ABTPA  
**Student Email:** tessie.ajala@txdmv.gov  
**Phone:** 512-465-1408

**Book Shipment Information** 

If your class has a book, we will ship it to you at the address below about 2 weeks prior to your class start date.

**Shipping Address:** 4000 Jackson Avenue  
**Company:** TxDMV  
**Shipping City:** Austin  
**Shipping State:** TX  
**Shipping Zip Code:** 78731

**Payment Information** 

**Price Per Student:** \$435.00  
**# of Students:** 2  
**Full Price:** \$870.00  
**Total Charge:** \$870.00  
**Payment Method:** Credit Card

**Billing First Name:** Rodrigo  
**Billing Last Name:** Garcia  
**Billing Address:** 4000 Jackson Avenue  
**Billing City:** Austin  
**Billing State:** Tx  
**Billing Zip:** 78731  
**Billing Email:** rodrigo.garcia@txdmv.gov  
**Billing Phone:** 512-465-4181

**Paid (debug info) = TA = 870=ANCharge=870**  
**AuthNetID:** 41483406272

**Important Information:** By submitting a class registration request, you have agreed to our [Remote Instructor-led Class Policies and Conditions](#). Please review them if you have not already.



[Course Catalog](#) | [Locations](#) | [Group Training](#) | [Prices](#) | [About](#) | [Contact Us](#)



**Texas Department of Motor Vehicles  
Requisition**

Page: 1 of 1  
Run Date: 7/2/2019  
Run Time: 12:15:28 PM  
Report ID: TXCPO002X

**Business Unit** 60800      **Origin** ENF      **Requestor** Stacey Cullen      **BCM Status** Valid

**Requisition ID** 0000007749      **Status** Approved      **Requestor Phone**      **Req Approval Date** 05/28/2019

**Requisition Date** 05/24/2019      **Description** Blue light screen filter

**HEADER COMMENTS:**

Line	Description	UOM	Qty	Price	Amount	Line Status
1	Ocushield Anti blue light screen protector for laptops, monitors and PCs - size 23" W-A (16:9)	EA	2	85.00	170.00	Approved

Vendor ID	Vendor Loc	Vendor Name	Class	Item	Buyer
			345	64	Rodrigo Garcia

**Schedule 1**      **Schedule Amount** 170.00

Dist Ln	Account	Fund	Dept ID	Program	PCA	Appn. Yr.	Agy CF1	Agy CF2	Amount	Location
1	733400	0010	421001		30801	2019			170.00	Enforcement Division

**Line Nbr**      **Comments**  
1      Website: <https://www.ocushield.com/product/anti-blue-light-privacy-filter/?wmc-currency=USD>  
For Sharon Ruszczyk - doctor's note on file with supervisor

**Total Requisition:**      \$170.00

**Garcia, Rodrigo**

---

**From:** Ocushield <customerservice@ocushield.com>  
**Sent:** Friday, July 26, 2019 10:12 AM  
**To:** Garcia, Rodrigo  
**Subject:** Your Ocushield order has been received!

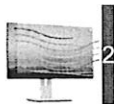


## Thank you for your order

Hi Rodrigo,

Just to let you know — we've received your order #OCU/60051, and it is now being processed:

ORDER #OCU/60051 (JULY 26, 2019)



**\$149.98**

**Anti blue light screen protector for  
laptops, monitors and PCs -  
Universal, 23" W-A (16:9)**

Subtotal:	\$149.98
	FREE   Flat Rate
Shipping:	Untracked shipping (4-9 working days)
Payment method:	Credit or debit card

**Total: \$149.98**

For further tax/VAT (where applicable) information  
please go to the footer of this email

**Order notes:**

TxDMV contact: Stacey Cullen, (512) 465-4164,  
Stacey.Cullen@TxDMV.com

## **Billing address**

Rodrigo Garcia  
Texas Department of Motor Vehicles  
4000 Jackson Avenue  
Austin, TX 78731  
United States (US)  
5124654181  
rodrigo.garcia@txdmv.gov

## **Shipping address**

Rodrigo Garcia  
Texas Department of Motor Vehicles  
4000 Jackson Avenue  
Austin, TX 78731  
United States (US)

Thanks!



## Need help?

Do you need assistance regarding your orders? Please visit our [support page](#) or chat with us anywhere on the [website](#).

VAT REG: GB 276 6590 58

This forms a VAT invoice for UK and EU customers.

Vendor Copys # 31001010672

Form **W-8BEN-E**

(Rev. July 2017)  
Department of the Treasury  
Internal Revenue Service

**Certificate of Status of Beneficial Owner for  
United States Tax Withholding and Reporting (Entities)**

▶ For use by entities. Individuals must use Form W-8BEN. ▶ Section references are to the Internal Revenue Code.  
▶ Go to [www.irs.gov/FormW8BENE](http://www.irs.gov/FormW8BENE) for instructions and the latest information.  
▶ Give this form to the withholding agent or payer. Do not send to the IRS.

OMB No. 1545-1621

Do NOT use this form for:

Instead use Form:

- U.S. entity or U.S. citizen or resident . . . . . W-9
- A foreign individual . . . . . W-8BEN (Individual) or Form 8233
- A foreign individual or entity claiming that income is effectively connected with the conduct of trade or business within the U.S. (unless claiming treaty benefits) . . . . . W-8ECI
- A foreign partnership, a foreign simple trust, or a foreign grantor trust (unless claiming treaty benefits) (see instructions for exceptions) . . . . . W-8IMY
- A foreign government, international organization, foreign central bank of issue, foreign tax-exempt organization, foreign private foundation, or government of a U.S. possession claiming that income is effectively connected U.S. income or that is claiming the applicability of section(s) 115(2), 501(c), 892, 895, or 1443(b) (unless claiming treaty benefits) (see instructions for other exceptions) . . . . . W-8ECI or W-8EXP
- Any person acting as an intermediary (including a qualified intermediary acting as a qualified derivatives dealer) . . . . . W-8IMY

**Part I Identification of Beneficial Owner**

<b>1</b> Name of organization that is the beneficial owner <b>Ocushield LTD</b>	<b>2</b> Country of incorporation or organization <b>United Kingdom</b>
--	--

**3** Name of disregarded entity receiving the payment (if applicable, see instructions)

**4** Chapter 3 Status (entity type) (Must check one box only):

<input checked="" type="checkbox"/> Corporation	<input type="checkbox"/> Disregarded entity	<input type="checkbox"/> Partnership
<input type="checkbox"/> Simple trust	<input type="checkbox"/> Grantor trust	<input type="checkbox"/> Complex trust
<input type="checkbox"/> Central Bank of Issue	<input type="checkbox"/> Tax-exempt organization	<input type="checkbox"/> Estate
<input type="checkbox"/> Private foundation	<input type="checkbox"/> International organization	<input type="checkbox"/> Government

If you entered disregarded entity, partnership, simple trust, or grantor trust above, is the entity a hybrid making a treaty claim? If "Yes" complete Part III.  Yes  No

**5** Chapter 4 Status (FATCA status) (See instructions for details and complete the certification below for the entity's applicable status.)

<input type="checkbox"/> Nonparticipating FFI (including an FFI related to a Reporting IGA FFI other than a deemed-compliant FFI, participating FFI, or exempt beneficial owner).	<input type="checkbox"/> Nonreporting IGA FFI. Complete Part XII.
<input type="checkbox"/> Participating FFI.	<input type="checkbox"/> Foreign government, government of a U.S. possession, or foreign central bank of issue. Complete Part XIII.
<input type="checkbox"/> Reporting Model 1 FFI.	<input type="checkbox"/> International organization. Complete Part XIV.
<input type="checkbox"/> Reporting Model 2 FFI.	<input type="checkbox"/> Exempt retirement plans. Complete Part XV.
<input type="checkbox"/> Registered deemed-compliant FFI (other than a reporting Model 1 FFI, sponsored FFI, or nonreporting IGA FFI covered in Part XII). See instructions.	<input type="checkbox"/> Entity wholly owned by exempt beneficial owners. Complete Part XVI.
<input type="checkbox"/> Sponsored FFI. Complete Part IV.	<input type="checkbox"/> Territory financial institution. Complete Part XVII.
<input type="checkbox"/> Certified deemed-compliant nonregistering local bank. Complete Part V.	<input type="checkbox"/> Excepted nonfinancial group entity. Complete Part XVIII.
<input type="checkbox"/> Certified deemed-compliant FFI with only low-value accounts. Complete Part VI.	<input type="checkbox"/> Excepted nonfinancial start-up company. Complete Part XIX.
<input type="checkbox"/> Certified deemed-compliant sponsored, closely held investment vehicle. Complete Part VII.	<input type="checkbox"/> Excepted nonfinancial entity in liquidation or bankruptcy. Complete Part XX.
<input type="checkbox"/> Certified deemed-compliant limited life debt investment entity. Complete Part VIII.	<input type="checkbox"/> 501(c) organization. Complete Part XXI.
<input type="checkbox"/> Certain investment entities that do not maintain financial accounts. Complete Part IX.	<input type="checkbox"/> Nonprofit organization. Complete Part XXII.
<input type="checkbox"/> Owner-documented FFI. Complete Part X.	<input type="checkbox"/> Publicly traded NFFE or NFFE affiliate of a publicly traded corporation. Complete Part XXIII.
<input type="checkbox"/> Restricted distributor. Complete Part XI.	<input type="checkbox"/> Excepted territory NFFE. Complete Part XXIV.
	<input type="checkbox"/> Active NFFE. Complete Part XXV.
	<input type="checkbox"/> Passive NFFE. Complete Part XXVI.
	<input type="checkbox"/> Excepted inter-affiliate FFI. Complete Part XXVII.
	<input type="checkbox"/> Direct reporting NFFE.
	<input type="checkbox"/> Sponsored direct reporting NFFE. Complete Part XXVIII.
	<input type="checkbox"/> Account that is not a financial account.

**6** Permanent residence address (street, apt. or suite no., or rural route). Do not use a P.O. box or in-care-of address (other than a registered address).  
**124 Goswell Road, EC1V 7DP**

City or town, state or province. Include postal code where appropriate. <b>Angel, London</b>	Country <b>UK</b>
---	----------------------

**7** Mailing address (if different from above)

City or town, state or province. Include postal code where appropriate.	Country
---	---------

<b>8</b> U.S. taxpayer identification number (TIN), if required	<b>9a</b> GIIN	<b>b</b> Foreign TIN <b>8008326669</b>
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**10** Reference number(s) (see instructions)

**Note:** Please complete remainder of the form including signing the form in Part XXX.



**Part II Disregarded Entity or Branch Receiving Payment.** (Complete only if a disregarded entity with a GIIN or a branch of an FFI in a country other than the FFI's country of residence. See instructions.)

- 11** Chapter 4 Status (FATCA status) of disregarded entity or branch receiving payment
- Branch treated as nonparticipating FFI.  Reporting Model 1 FFI.  U.S. Branch.
- Participating FFI.  Reporting Model 2 FFI.
- 12** Address of disregarded entity or branch (street, apt. or suite no., or rural route). **Do not use a P.O. box or in-care-of address** (other than a registered address).

City or town, state or province. Include postal code where appropriate.

Country

- 13** GIIN (if any) \_\_\_\_\_

**Part III Claim of Tax Treaty Benefits** (if applicable). (For chapter 3 purposes only.)

- 14** I certify that (check all that apply):
- a**  The beneficial owner is a resident of \_\_\_\_\_ within the meaning of the income tax treaty between the United States and that country.
- b**  The beneficial owner derives the item (or items) of income for which the treaty benefits are claimed, and, if applicable, meets the requirements of the treaty provision dealing with limitation on benefits. The following are types of limitation on benefits provisions that may be included in an applicable tax treaty (check only one; see instructions):
- |  |   |
|--|---|
| <input type="checkbox"/> Government                                  | <input type="checkbox"/> Company that meets the ownership and base erosion test                         |
| <input type="checkbox"/> Tax exempt pension trust or pension fund    | <input type="checkbox"/> Company that meets the derivative benefits test                                |
| <input type="checkbox"/> Other tax exempt organization               | <input type="checkbox"/> Company with an item of income that meets active trade or business test        |
| <input type="checkbox"/> Publicly traded corporation                 | <input type="checkbox"/> Favorable discretionary determination by the U.S. competent authority received |
| <input type="checkbox"/> Subsidiary of a publicly traded corporation | <input type="checkbox"/> Other (specify Article and paragraph): _____                                   |
- c**  The beneficial owner is claiming treaty benefits for U.S. source dividends received from a foreign corporation or interest from a U.S. trade or business of a foreign corporation and meets qualified resident status (see instructions).
- 15** **Special rates and conditions** (if applicable—see instructions):  
 The beneficial owner is claiming the provisions of Article and paragraph \_\_\_\_\_ of the treaty identified on line 14a above to claim a \_\_\_\_\_ % rate of withholding on (specify type of income): \_\_\_\_\_  
 Explain the additional conditions in the Article the beneficial owner meets to be eligible for the rate of withholding: \_\_\_\_\_

**Part IV Sponsored FFI**

- 16** Name of sponsoring entity: \_\_\_\_\_
- 17** **Check whichever box applies.**
- I certify that the entity identified in Part I:
- Is an investment entity;
  - Is not a QI, WP (except to the extent permitted in the withholding foreign partnership agreement), or WT; **and**
  - Has agreed with the entity identified above (that is not a nonparticipating FFI) to act as the sponsoring entity for this entity.
- I certify that the entity identified in Part I:
- Is a controlled foreign corporation as defined in section 957(a);
  - Is not a QI, WP, or WT;
  - Is wholly owned, directly or indirectly, by the U.S. financial institution identified above that agrees to act as the sponsoring entity for this entity; **and**
  - Shares a common electronic account system with the sponsoring entity (identified above) that enables the sponsoring entity to identify all account holders and payees of the entity and to access all account and customer information maintained by the entity including, but not limited to, customer identification information, customer documentation, account balance, and all payments made to account holders or payees.

**Part V Certified Deemed-Compliant Nonregistering Local Bank**18  I certify that the FFI identified in Part I:

- Operates and is licensed solely as a bank or credit union (or similar cooperative credit organization operated without profit) in its country of incorporation or organization;
- Engages primarily in the business of receiving deposits from and making loans to, with respect to a bank, retail customers unrelated to such bank and, with respect to a credit union or similar cooperative credit organization, members, provided that no member has a greater than 5% interest in such credit union or cooperative credit organization;
- Does not solicit account holders outside its country of organization;
- Has no fixed place of business outside such country (for this purpose, a fixed place of business does not include a location that is not advertised to the public and from which the FFI performs solely administrative support functions);
- Has no more than \$175 million in assets on its balance sheet and, if it is a member of an expanded affiliated group, the group has no more than \$500 million in total assets on its consolidated or combined balance sheets; **and**
- Does not have any member of its expanded affiliated group that is a foreign financial institution, other than a foreign financial institution that is incorporated or organized in the same country as the FFI identified in Part I and that meets the requirements set forth in this part.

**Part VI Certified Deemed-Compliant FFI with Only Low-Value Accounts**19  I certify that the FFI identified in Part I:

- Is not engaged primarily in the business of investing, reinvesting, or trading in securities, partnership interests, commodities, notional principal contracts, insurance or annuity contracts, or any interest (including a futures or forward contract or option) in such security, partnership interest, commodity, notional principal contract, insurance contract or annuity contract;
- No financial account maintained by the FFI or any member of its expanded affiliated group, if any, has a balance or value in excess of \$50,000 (as determined after applying applicable account aggregation rules); **and**
- Neither the FFI nor the entire expanded affiliated group, if any, of the FFI, have more than \$50 million in assets on its consolidated or combined balance sheet as of the end of its most recent accounting year.

**Part VII Certified Deemed-Compliant Sponsored, Closely Held Investment Vehicle**

20 Name of sponsoring entity: \_\_\_\_\_

21  I certify that the entity identified in Part I:

- Is an FFI solely because it is an investment entity described in Regulations section 1.1471-5(e)(4);
- Is not a QL, WP, or WT;
- Will have all of its due diligence, withholding, and reporting responsibilities (determined as if the FFI were a participating FFI) fulfilled by the sponsoring entity identified on line 20; **and**
- 20 or fewer individuals own all of the debt and equity interests in the entity (disregarding debt interests owned by U.S. financial institutions, participating FFIs, registered deemed-compliant FFIs, and certified deemed-compliant FFIs and equity interests owned by an entity if that entity owns 100% of the equity interests in the FFI and is itself a sponsored FFI).

**Part VIII Certified Deemed-Compliant Limited Life Debt Investment Entity**22  I certify that the entity identified in Part I:

- Was in existence as of January 17, 2013;
- Issued all classes of its debt or equity interests to investors on or before January 17, 2013, pursuant to a trust indenture or similar agreement; **and**
- Is certified deemed-compliant because it satisfies the requirements to be treated as a limited life debt investment entity (such as the restrictions with respect to its assets and other requirements under Regulations section 1.1471-5(f)(2)(iv)).

**Part IX Certain Investment Entities that Do Not Maintain Financial Accounts**23  I certify that the entity identified in Part I:

- Is a financial institution solely because it is an investment entity described in Regulations section 1.1471-5(e)(4)(i)(A), **and**
- Does not maintain financial accounts.

**Part X Owner-Documented FFI**

**Note:** This status only applies if the U.S. financial institution, participating FFI, or reporting Model 1 FFI to which this form is given has agreed that it will treat the FFI as an owner-documented FFI (see instructions for eligibility requirements). In addition, the FFI must make the certifications below.

24a  (All owner-documented FFIs check here) I certify that the FFI identified in Part I:

- Does not act as an intermediary;
- Does not accept deposits in the ordinary course of a banking or similar business;
- Does not hold, as a substantial portion of its business, financial assets for the account of others;
- Is not an insurance company (or the holding company of an insurance company) that issues or is obligated to make payments with respect to a financial account;
- Is not owned by or in an expanded affiliated group with an entity that accepts deposits in the ordinary course of a banking or similar business, holds, as a substantial portion of its business, financial assets for the account of others, or is an insurance company (or the holding company of an insurance company) that issues or is obligated to make payments with respect to a financial account;
- Does not maintain a financial account for any nonparticipating FFI; **and**
- Does not have any specified U.S. persons that own an equity interest or debt interest (other than a debt interest that is not a financial account or that has a balance or value not exceeding \$50,000) in the FFI other than those identified on the FFI owner reporting statement.

**Part X Owner-Documented FFI (continued)****Check box 24b or 24c, whichever applies.**

- b  I certify that the FFI identified in Part I:
- Has provided, or will provide, an FFI owner reporting statement that contains:
    - (i) The name, address, TIN (if any), chapter 4 status, and type of documentation provided (if required) of every individual and specified U.S. person that owns a direct or indirect equity interest in the owner-documented FFI (looking through all entities other than specified U.S. persons);
    - (ii) The name, address, TIN (if any), and chapter 4 status of every individual and specified U.S. person that owns a debt interest in the owner-documented FFI (including any indirect debt interest, which includes debt interests in any entity that directly or indirectly owns the payee or any direct or indirect equity interest in a debt holder of the payee) that constitutes a financial account in excess of \$50,000 (disregarding all such debt interests owned by participating FFIs, registered deemed-compliant FFIs, certified deemed-compliant FFIs, excepted NFFEs, exempt beneficial owners, or U.S. persons other than specified U.S. persons); **and**
    - (iii) Any additional information the withholding agent requests in order to fulfill its obligations with respect to the entity.
  - Has provided, or will provide, valid documentation meeting the requirements of Regulations section 1.1471-3(d)(6)(iii) for each person identified in the FFI owner reporting statement.
- c  I certify that the FFI identified in Part I has provided, or will provide, an auditor's letter, signed within 4 years of the date of payment, from an independent accounting firm or legal representative with a location in the United States stating that the firm or representative has reviewed the FFI's documentation with respect to all of its owners and debt holders identified in Regulations section 1.1471-3(d)(6)(iv)(A)(2), and that the FFI meets all the requirements to be an owner-documented FFI. The FFI identified in Part I has also provided, or will provide, an FFI owner reporting statement of its owners that are specified U.S. persons and Form(s) W-9, with applicable waivers.

**Check box 24d if applicable (optional, see instructions).**

- d  I certify that the entity identified on line 1 is a trust that does not have any contingent beneficiaries or designated classes with unidentified beneficiaries.

**Part XI Restricted Distributor**

- 25a  (All restricted distributors check here) I certify that the entity identified in Part I:
- Operates as a distributor with respect to debt or equity interests of the restricted fund with respect to which this form is furnished;
  - Provides investment services to at least 30 customers unrelated to each other and less than half of its customers are related to each other;
  - Is required to perform AML due diligence procedures under the anti-money laundering laws of its country of organization (which is an FATF-compliant jurisdiction);
  - Operates solely in its country of incorporation or organization, has no fixed place of business outside of that country, and has the same country of incorporation or organization as all members of its affiliated group, if any;
  - Does not solicit customers outside its country of incorporation or organization;
  - Has no more than \$175 million in total assets under management and no more than \$7 million in gross revenue on its income statement for the most recent accounting year;
  - Is not a member of an expanded affiliated group that has more than \$500 million in total assets under management or more than \$20 million in gross revenue for its most recent accounting year on a combined or consolidated income statement; **and**
  - Does not distribute any debt or securities of the restricted fund to specified U.S. persons, passive NFFEs with one or more substantial U.S. owners, or nonparticipating FFIs.

**Check box 25b or 25c, whichever applies.**

I further certify that with respect to all sales of debt or equity interests in the restricted fund with respect to which this form is furnished that are made after December 31, 2011, the entity identified in Part I:

- b  Has been bound by a distribution agreement that contained a general prohibition on the sale of debt or securities to U.S. entities and U.S. resident individuals and is currently bound by a distribution agreement that contains a prohibition of the sale of debt or securities to any specified U.S. person, passive NFFE with one or more substantial U.S. owners, or nonparticipating FFI.
- c  Is currently bound by a distribution agreement that contains a prohibition on the sale of debt or securities to any specified U.S. person, passive NFFE with one or more substantial U.S. owners, or nonparticipating FFI and, for all sales made prior to the time that such a restriction was included in its distribution agreement, has reviewed all accounts related to such sales in accordance with the procedures identified in Regulations section 1.1471-4(c) applicable to preexisting accounts and has redeemed or retired any, or caused the restricted fund to transfer the securities to a distributor that is a participating FFI or reporting Model 1 FFI securities which were sold to specified U.S. persons, passive NFFEs with one or more substantial U.S. owners, or nonparticipating FFIs.

**Part XII Nonreporting IGA FFI**26  I certify that the entity identified in Part I:

- Meets the requirements to be considered a nonreporting financial institution pursuant to an applicable IGA between the United States and \_\_\_\_\_ . The applicable IGA is a  Model 1 IGA or a  Model 2 IGA; and is treated as a \_\_\_\_\_ under the provisions of the applicable IGA or Treasury regulations (if applicable, see instructions);
- If you are a trustee documented trust or a sponsored entity, provide the name of the trustee or sponsor \_\_\_\_\_ . The trustee is:  U.S.  Foreign

**Part XIII Foreign Government, Government of a U.S. Possession, or Foreign Central Bank of Issue**27  I certify that the entity identified in Part I is the beneficial owner of the payment, and is not engaged in commercial financial activities of a type engaged in by an insurance company, custodial institution, or depository institution with respect to the payments, accounts, or obligations for which this form is submitted (except as permitted in Regulations section 1.1471-6(h)(2)).**Part XIV International Organization**

Check box 28a or 28b, whichever applies.

28a  I certify that the entity identified in Part I is an international organization described in section 7701(a)(18).b  I certify that the entity identified in Part I:

- Is comprised primarily of foreign governments;
- Is recognized as an intergovernmental or supranational organization under a foreign law similar to the International Organizations Immunities Act or that has in effect a headquarters agreement with a foreign government;
- The benefit of the entity's income does not inure to any private person; and
- Is the beneficial owner of the payment and is not engaged in commercial financial activities of a type engaged in by an insurance company, custodial institution, or depository institution with respect to the payments, accounts, or obligations for which this form is submitted (except as permitted in Regulations section 1.1471-6(h)(2)).

**Part XV Exempt Retirement Plans**

Check box 29a, b, c, d, e, or f, whichever applies.

29a  I certify that the entity identified in Part I:

- Is established in a country with which the United States has an income tax treaty in force (see Part III if claiming treaty benefits);
- Is operated principally to administer or provide pension or retirement benefits; and
- Is entitled to treaty benefits on income that the fund derives from U.S. sources (or would be entitled to benefits if it derived any such income) as a resident of the other country which satisfies any applicable limitation on benefits requirement.

b  I certify that the entity identified in Part I:

- Is organized for the provision of retirement, disability, or death benefits (or any combination thereof) to beneficiaries that are former employees of one or more employers in consideration for services rendered;
- No single beneficiary has a right to more than 5% of the FFI's assets;
- Is subject to government regulation and provides annual information reporting about its beneficiaries to the relevant tax authorities in the country in which the fund is established or operated; and
  - (i) Is generally exempt from tax on investment income under the laws of the country in which it is established or operates due to its status as a retirement or pension plan;
  - (ii) Receives at least 50% of its total contributions from sponsoring employers (disregarding transfers of assets from other plans described in this part, retirement and pension accounts described in an applicable Model 1 or Model 2 IGA, other retirement funds described in an applicable Model 1 or Model 2 IGA, or accounts described in Regulations section 1.1471-5(b)(2)(i)(A));
  - (iii) Either does not permit or penalizes distributions or withdrawals made before the occurrence of specified events related to retirement, disability, or death (except rollover distributions to accounts described in Regulations section 1.1471-5(b)(2)(i)(A) (referring to retirement and pension accounts), to retirement and pension accounts described in an applicable Model 1 or Model 2 IGA, or to other retirement funds described in this part or in an applicable Model 1 or Model 2 IGA); or
  - (iv) Limits contributions by employees to the fund by reference to earned income of the employee or may not exceed \$50,000 annually.

c  I certify that the entity identified in Part I:

- Is organized for the provision of retirement, disability, or death benefits (or any combination thereof) to beneficiaries that are former employees of one or more employers in consideration for services rendered;
- Has fewer than 50 participants;
- Is sponsored by one or more employers each of which is not an investment entity or passive NFFE;
- Employee and employer contributions to the fund (disregarding transfers of assets from other plans described in this part, retirement and pension accounts described in an applicable Model 1 or Model 2 IGA, or accounts described in Regulations section 1.1471-5(b)(2)(i)(A)) are limited by reference to earned income and compensation of the employee, respectively;
- Participants that are not residents of the country in which the fund is established or operated are not entitled to more than 20% of the fund's assets; and
- Is subject to government regulation and provides annual information reporting about its beneficiaries to the relevant tax authorities in the country in which the fund is established or operates.

**Part XV Exempt Retirement Plans (continued)**

- d  I certify that the entity identified in Part I is formed pursuant to a pension plan that would meet the requirements of section 401(a), other than the requirement that the plan be funded by a trust created or organized in the United States.
- e  I certify that the entity identified in Part I is established exclusively to earn income for the benefit of one or more retirement funds described in this part or in an applicable Model 1 or Model 2 IGA, or accounts described in Regulations section 1.1471-5(b)(2)(i)(A) (referring to retirement and pension accounts), or retirement and pension accounts described in an applicable Model 1 or Model 2 IGA.
- f  I certify that the entity identified in Part I:
- Is established and sponsored by a foreign government, international organization, central bank of issue, or government of a U.S. possession (each as defined in Regulations section 1.1471-6) or an exempt beneficial owner described in an applicable Model 1 or Model 2 IGA to provide retirement, disability, or death benefits to beneficiaries or participants that are current or former employees of the sponsor (or persons designated by such employees); **or**
  - Is established and sponsored by a foreign government, international organization, central bank of issue, or government of a U.S. possession (each as defined in Regulations section 1.1471-6) or an exempt beneficial owner described in an applicable Model 1 or Model 2 IGA to provide retirement, disability, or death benefits to beneficiaries or participants that are not current or former employees of such sponsor, but are in consideration of personal services performed for the sponsor.

**Part XVI Entity Wholly Owned by Exempt Beneficial Owners**

- 30  I certify that the entity identified in Part I:
- Is an FFI solely because it is an investment entity;
  - Each direct holder of an equity interest in the investment entity is an exempt beneficial owner described in Regulations section 1.1471-6 or in an applicable Model 1 or Model 2 IGA;
  - Each direct holder of a debt interest in the investment entity is either a depository institution (with respect to a loan made to such entity) or an exempt beneficial owner described in Regulations section 1.1471-6 or an applicable Model 1 or Model 2 IGA.
  - Has provided an owner reporting statement that contains the name, address, TIN (if any), chapter 4 status, and a description of the type of documentation provided to the withholding agent for every person that owns a debt interest constituting a financial account or direct equity interest in the entity; **and**
  - Has provided documentation establishing that every owner of the entity is an entity described in Regulations section 1.1471-6(b), (c), (d), (e), (f) and/or (g) without regard to whether such owners are beneficial owners.

**Part XVII Territory Financial Institution**

- 31  I certify that the entity identified in Part I is a financial institution (other than an investment entity) that is incorporated or organized under the laws of a possession of the United States.

**Part XVIII Excepted Nonfinancial Group Entity**

- 32  I certify that the entity identified in Part I:
- Is a holding company, treasury center, or captive finance company and substantially all of the entity's activities are functions described in Regulations section 1.1471-5(e)(5)(i)(C) through (E);
  - Is a member of a nonfinancial group described in Regulations section 1.1471-5(e)(5)(i)(B);
  - Is not a depository or custodial institution (other than for members of the entity's expanded affiliated group); **and**
  - Does not function (or hold itself out) as an investment fund, such as a private equity fund, venture capital fund, leveraged buyout fund, or any investment vehicle with an investment strategy to acquire or fund companies and then hold interests in those companies as capital assets for investment purposes.

**Part XIX Excepted Nonfinancial Start-Up Company**

- 33  I certify that the entity identified in Part I:
- Was formed on (or, in the case of a new line of business, the date of board resolution approving the new line of business) \_\_\_\_\_ (date must be less than 24 months prior to date of payment);
  - Is not yet operating a business and has no prior operating history or is investing capital in assets with the intent to operate a new line of business other than that of a financial institution or passive NFFE;
  - Is investing capital into assets with the intent to operate a business other than that of a financial institution; **and**
  - Does not function (or hold itself out) as an investment fund, such as a private equity fund, venture capital fund, leveraged buyout fund, or any investment vehicle whose purpose is to acquire or fund companies and then hold interests in those companies as capital assets for investment purposes.

**Part XX Excepted Nonfinancial Entity in Liquidation or Bankruptcy**

- 34  I certify that the entity identified in Part I:
- Filed a plan of liquidation, filed a plan of reorganization, or filed for bankruptcy on \_\_\_\_\_;
  - During the past 5 years has not been engaged in business as a financial institution or acted as a passive NFFE;
  - Is either liquidating or emerging from a reorganization or bankruptcy with the intent to continue or recommence operations as a nonfinancial entity; **and**
  - Has, or will provide, documentary evidence such as a bankruptcy filing or other public documentation that supports its claim if it remains in bankruptcy or liquidation for more than 3 years.



**Part XXI 501(c) Organization**

- 35  I certify that the entity identified in Part I is a 501(c) organization that:
- Has been issued a determination letter from the IRS that is currently in effect concluding that the payee is a section 501(c) organization that is dated \_\_\_\_\_; or
  - Has provided a copy of an opinion from U.S. counsel certifying that the payee is a section 501(c) organization (without regard to whether the payee is a foreign private foundation).

**Part XXII Nonprofit Organization**

- 36  I certify that the entity identified in Part I is a nonprofit organization that meets the following requirements.
- The entity is established and maintained in its country of residence exclusively for religious, charitable, scientific, artistic, cultural or educational purposes;
  - The entity is exempt from income tax in its country of residence;
  - The entity has no shareholders or members who have a proprietary or beneficial interest in its income or assets;
  - Neither the applicable laws of the entity's country of residence nor the entity's formation documents permit any income or assets of the entity to be distributed to, or applied for the benefit of, a private person or noncharitable entity other than pursuant to the conduct of the entity's charitable activities or as payment of reasonable compensation for services rendered or payment representing the fair market value of property which the entity has purchased; and
  - The applicable laws of the entity's country of residence or the entity's formation documents require that, upon the entity's liquidation or dissolution, all of its assets be distributed to an entity that is a foreign government, an integral part of a foreign government, a controlled entity of a foreign government, or another organization that is described in this part or escheats to the government of the entity's country of residence or any political subdivision thereof.

**Part XXIII Publicly Traded NFFE or NFFE Affiliate of a Publicly Traded Corporation**

Check box 37a or 37b, whichever applies.

- 37a  I certify that:
- The entity identified in Part I is a foreign corporation that is not a financial institution; and
  - The stock of such corporation is regularly traded on one or more established securities markets, including \_\_\_\_\_ (name one securities exchange upon which the stock is regularly traded).
- b  I certify that:
- The entity identified in Part I is a foreign corporation that is not a financial institution;
  - The entity identified in Part I is a member of the same expanded affiliated group as an entity the stock of which is regularly traded on an established securities market;
  - The name of the entity, the stock of which is regularly traded on an established securities market, is \_\_\_\_\_; and
  - The name of the securities market on which the stock is regularly traded is \_\_\_\_\_.

**Part XXIV Excepted Territory NFFE**

- 38  I certify that:
- The entity identified in Part I is an entity that is organized in a possession of the United States;
  - The entity identified in Part I:
    - (i) Does not accept deposits in the ordinary course of a banking or similar business;
    - (ii) Does not hold, as a substantial portion of its business, financial assets for the account of others; or
    - (iii) Is not an insurance company (or the holding company of an insurance company) that issues or is obligated to make payments with respect to a financial account; and
  - All of the owners of the entity identified in Part I are bona fide residents of the possession in which the NFFE is organized or incorporated.

**Part XXV Active NFFE**

- 39  I certify that:
- The entity identified in Part I is a foreign entity that is not a financial institution;
  - Less than 50% of such entity's gross income for the preceding calendar year is passive income; and
  - Less than 50% of the assets held by such entity are assets that produce or are held for the production of passive income (calculated as a weighted average of the percentage of passive assets measured quarterly) (see instructions for the definition of passive income).

**Part XXVI Passive NFFE**

- 40a  I certify that the entity identified in Part I is a foreign entity that is not a financial institution (other than an investment entity organized in a possession of the United States) and is not certifying its status as a publicly traded NFFE (or affiliate), excepted territory NFFE, active NFFE, direct reporting NFFE, or sponsored direct reporting NFFE.

Check box 40b or 40c, whichever applies.

- b  I further certify that the entity identified in Part I has no substantial U.S. owners (or, if applicable, no controlling U.S. persons); or
- c  I further certify that the entity identified in Part I has provided the name, address, and TIN of each substantial U.S. owner (or, if applicable, controlling U.S. person) of the NFFE in Part XXIX.

