



Texas Department of Motor Vehicles
Business Unit # 60800
Purchase Order # 0000007052

Payment Terms: **NET30** Freight Terms: **FOB Destination** Ship Via: **US MAIL** PCC: **E** Date: **07/03/19** PO Method: **SV** Dispatch: **Dispatch** Rev Dt: **Via Print**

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: NORRIS CONFERENCE CENTERS
DBA NORRIS CONFERENCE CENTERS
13810 CHAMPION FOREST DR STE 144
HOUSTON TX 77069-1868
United States

Ship To: 1P00 - TxDMV Warehouse
4000 Jackson Avenue
Austin TX 78731
United States

Vendor ID: 1742582711 4

Bill To: 4000 Jackson Avenue
Austin TX 78731
United States

Purchaser: Shawn C Goodnight
Phone: 512/465-4197
Fax: 512/465-5641
Email: Shawn.Goodnight@txdmv.gov

Fax:
Email: DMV_FIN-INVOICES@TxDMV.gov

PO Information:

Payment:

Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV_FIN-INVOICES@txdmv.gov (note: There is an underscore "_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, which-ever is later.

Note: warrants will not be issued to a vendor without a current Texas Identification Number.

TxDmv Contact:
Stacey.Cullen
Stacey.Cullen@TxDMV.gov
(512) 465-4164

Norris Conference Center Contact:
April McCoy
(512) 451-5011
A.McCoy@NorrisCenters.com

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

Authorized Signature

S Goodnight

07/03/2019



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Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
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1- 1	Meeting space for Austin DTS/Salvage on August 15-16, 2019	971/65	1200.0000	UNT	\$1.00000	\$1,200.00	08/15/2019
						Schedule Total	<input type="text" value="\$1,200.00"/>
						ReqID:	
						0000007827	
Re_Norris_Contract-Austin-August_15__16__2019.msg							
Meeting space for DTS Training.							
Meeting location: 2525 West Anderson Lane, Austin, TX 78757							
Meeting dates: August 15 - 16, 2019							
						Item Total for Line # 1	<input type="text" value="\$1,200.00"/>

Total PO Amount

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

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Authorized Signature

S Gosdnight

07/03/2019