



**Texas Department of Motor Vehicles**  
**Business Unit # 60800**  
**Purchase Order # 0000007033**  
**Purchase Order Change Notice (# 1)**

Payment Terms: **NET30** Freight Terms: **FOB Destination** Ship Via: **See Detail** PCC: **X** Date: **06/25/19** PO Method: **AT** Dispatch: **Dispatch Via Print** Rev Dt: **07/26/19**

**PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.**

**Vendor:** MONO MACHINES LLC  
DBA SUPPLY CHIMP  
228 PARK AVE S # 36842  
NEW YORK NY 10003-1502  
United States

**Ship To:** 1P00 - TxDMV Warehouse  
4000 Jackson Avenue  
Austin TX 78731  
United States

**Vendor ID:** 1263499518 2

**Bill To:** 4000 Jackson Avenue  
Austin TX 78731  
United States

**Purchaser:** Rodrigo Garcia  
**Phone:** 512/465-4181  
**Fax:** 512/465-5641  
**Email:** Rodrigo.Garcia@txdmv.gov

**Fax:**  
**Email:** DMV\_FIN-INVOICES@TxDMV.gov

**PO Information:**

**Change Orders:**

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

**Payment:**

Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV\_FIN-INVOICES@txdmv.gov (note: There is an underscore "\_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, which-ever is later.

Note: warrants will not be issued to a vendor without a current Texas Identification Number.

TXSmartBuy Purchase Order: 19131690

This Purchase was processed in accordance with the TXMAS-19-7502 contract.

TxDmv: Lana Brown, (512) 465-4043, Lana.Brown@TxDMV.gov

POCN #1 on 07/26/2019 by Rodrigo Garcia. The supplier notified that the Rapid 73274 S50 High-Capacity SuperFlatCinch Desktop Stapler, 50-Sheet Capacity, Black item on line 3, is out of stock. Therefore, the line was cancel.

**Authorized Signature**

*Rodrigo Garcia*

**07/26/2019**



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Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
1- 1	DYM30252 Address Labels, 1-1/8 X 3-1/2, White, 700/Box	615/51	10.0000	EA	\$18.35000	\$183.50	07/05/2019
						<b>Schedule Total</b>	<input type="text" value="\$183.50"/>
						<u>ReqID:</u> 0000007713	
						<b>Item Total for Line # 1</b>	<input type="text" value="\$183.50"/>
2- 1	Smead 14099 Pressboard Classification Folder, 3" Expansion, 6 Dividers, Letter, Red, 10/Box	615/45	10.0000	EA	\$39.04000	\$390.40	07/05/2019
						<b>Schedule Total</b>	<input type="text" value="\$390.40"/>
						<u>ReqID:</u> 0000007713	
						<b>Item Total for Line # 2</b>	<input type="text" value="\$390.40"/>
3- 1	ESS73274 Rapid 73274 S50 High-- Capacity Super Flat Clinch Desktop Stapler, 50- Sheet - Capacity, Black.	605/85	1.0000	EA	\$0.00000	\$0.00	CANCEL
						<b>Schedule Total</b>	<input type="text" value="\$0.00"/>
						<b>Item Total for Line # 3</b>	<input type="text" value="\$0.00"/>

Authorized Signature

*Rodrigo Garcia*

07/26/2019



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Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
4- 1	OXF41 Oxford 41 Ruled Index Cards, 4 x 6, White, 100/Pack	207/72	3.0000	EA	\$1.15000	\$3.45	07/05/2019
						<b>Schedule Total</b>	<input type="text" value="\$3.45"/>
				<u>ReqID:</u> 0000007713			
						<b>Item Total for Line # 4</b>	<input type="text" value="\$3.45"/>

**Total PO Amount**

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

**Authorized Signature**

*Rodrigo Garcia*

07/26/2019



# Purchase Order Change Notice

## PO No. 19131690

Order Date: 6/25/2019

Internal Tracking No.: 0000007033

**Contractor Info**

Mono Machines LLC dba Supply Chimp  
12634995182  
1133 Broadway Ste 706  
New York, NY 10010

(800) 592-1306

**Bill To**

4000 JACKSON AVENUE  
AUSTIN TX 78731

**Ship To**

Texas Department Of Motor Vehicles - 608  
4000 JACKSON AVENUE  
AUSTIN TX 78731

**NOTE TO CONTRACTOR:**TxDMV: Lana Brown, (512) 465-4043, Lana.Brown@TxDMV.gov

**REVISION HISTORY:**

**PO Revision #:** 1

**PO Change Reasons (Aggregated):** 7/23/2019 4:23 pm-Change to Line 3: Quantity changed from 1 to 0.

7/23/2019 4:23 pm-Change to Line 3: Notes changed to The supplier notified that the Rapid 73274 S50 High-Capacity SuperFlatCinch Desktop Stapler, 50-Sheet Capacity, Black that was ordered is out of stock.

**Disclaimer**

The State of Texas is exempt from all Federal Excise Taxes except as noted in each contract.

**STATE AND CITY SALES TAX EXEMPTION CERTIFICATE:**

The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described in this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas, or a Texas County, City, Special District, or Other Political Subdivision.

*Bobby Pounds*

**Texas Comptroller of Public Accounts – Statewide Procurement Division**

Agency/CO-OP Member	Purchaser	Email	Phone
Texas Department Of Motor Vehicles - 608	Rodrigo Garcia	Rodrigo.Garcia@TxDMV.gov	(512) 465-4181

Line #	NIGP Code	Commodity Code/ Supplier Part #	Item	QTY	UOM	Unit Price	Extended Amount
1	61551	DYM30252	<b>Address Labels, 1-1/8 X 3-1/2, White, 700/Box</b> Contract: TXMAS-19-7502 Contract Type: TXMAS Delivery ARO (days): 10 Delivery Date: 7/5/2019 MPN: DYM30252 Manufacturer Name: DYMO	10	BOX	18.35	\$183.50



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PO No. 19131690

Order Date: 6/25/2019

Internal Tracking No.: 0000007033

Line #	NIGP Code	Commodity Code/ Supplier Part #	Item	QTY	UOM	Unit Price	Extended Amount
2	61545	SMD14099	<b>Smead 14099 Pressboard Classification Folder, 3" Expansion, 6 Dividers, Letter, Red, 10/Box</b> Contract: TXMAS-19-7502 Contract Type: TXMAS Delivery ARO (days): 10 Delivery Date: 7/5/2019 MPN: SMD14099 Manufacturer Name: Smead	10	BOX	39.04	\$390.40
3	60585	ESS73274	<b>Rapid 73274 S50 High-- Capacity Super Flat Clinch Desktop Stapler, 50-Sheet - Capacity, Black</b> Contract: TXMAS-19-7502 Contract Type: TXMAS Delivery ARO (days): 10 Delivery Date: 7/5/2019 Notes: The supplier notified that the Rapid 73274 S50 High-Capacity SuperFlatClinch Desktop Stapler, 50-Sheet Capacity, Black that was ordered is out of stock. MPN: ESS73274 Manufacturer Name: Rapid	0	EACH	21.74	\$0.00
4	20772	OXF41	<b>Oxford 41 Ruled Index Cards, 4 x 6, White, 100/Pack</b> Contract: TXMAS-19-7502 Contract Type: TXMAS Delivery ARO (days): 10 Delivery Date: 7/5/2019 MPN: OXF41 Manufacturer Name: Oxford	3	PKG	1.15	\$3.45

Total \$577.35