



Texas Department of Motor Vehicles
Business Unit # 60800
Purchase Order # 0000007023
Purchase Order Change Notice (# 1)

Payment Terms: **NET30** Freight Terms: **PREPAY AND ADD** Ship Via: **VNDR** PCC: **E** Date: **06/20/19** PO Method: **DG** Dispatch: **Dispatch Via Print** Rev Dt: **07/12/19**

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: P D MORRISON ENTERPRISES INC
 DBA PDME INC
 BUILDING 2 STE 208
 1120 TORO GRANDE DR
 CEDAR PARK TX 786136974
 United States

Ship To: See Detail Below

Vendor ID: 1742695260 6

Bill To: 4000 Jackson Avenue
 Austin TX 78731
 United States

Purchaser: Monica C Hernandez

Phone:

Fax:

Email: Monica.Hernandez@txdmv.gov

Fax:

Email: DMV_FIN-INVOICES@TxDMV.gov

PO Information:

Per State of Texas Pricing

TxDMV Contact (Lines 1 and 3)
 Jessica Geter
 Jessica.Geter@txdmv.gov
 (713) 316-6133

TxDMV Contact (Line 2)
 Amanda Porter-Brown
 Amanda.PorterBrown@txdmv.gov
 (806) 457-3611

Vendor Contact:
 Anna Vargas
 avargas@pdme.com

Change Orders:

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

Payment:

Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV_FIN-INVOICES@txdmv.gov (note: There is an underscore "_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, which-ever is later.

Note: warrants will not be issued to a vendor without a current Texas Identification Number.

POCN 1 MCH 7-12-2019

Corrected "Freight Terms" and "Ship Via"

Authorized Signature

Monica C Hernandez 07/12/2019



Texas Department of Motor Vehicles
Business Unit # 60800
Purchase Order # 0000007023
Purchase Order Change Notice (# 1)

Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
1- 1	RAC81145CT Lemon & Lime Blossom Disinfecting Wipes, 7 x 8, 35/Canister, 12 Canisters/Carton	435/25	2.0000	CTN	\$38.59000	\$77.18	07/05/2019
	Ship To:	1P16					
		2110 E. Governors Circle Houston TX 77092 United States					
						Schedule Total	\$77.18
					ReqID: 0000007737		
						Item Total for Line # 1	\$77.18
2- 1	UNV35715 Impact & Inkjet Print Bond Paper Rolls, 0.5" Core, 2.25" x 150 ft, White, 12/Pack	616/03	2.0000	PAK	\$8.22000	\$16.44	07/05/2019
	Ship To:	1P02					
		5715 I-27 Amarillo TX 79110 United States					
						Schedule Total	\$16.44
					ReqID: 0000007752		
						Item Total for Line # 2	\$16.44

Authorized Signature


07/12/2019



Texas Department of Motor Vehicles
Business Unit # 60800
Purchase Order # 0000007023
Purchase Order Change Notice (# 1)

Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
3- 1	MMF28908 Secure-A-Pen Antimicrobial Ballpoint Counter Pen w/Round Base, 1mm, Blue Ink/Barrel	620/80	25.0000	EA	\$2.53000	\$63.25	07/05/2019
	Ship To:	1P16					
		2110 E. Governors Circle Houston TX 77092 United States					
						Schedule Total	\$63.25
					ReqlD: 0000007737		
						Item Total for Line # 3	\$63.25

Total PO Amount \$156.87

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

Authorized Signature

07/12/2019