



Texas Department of Motor Vehicles
Texas SmartBuy
Business Unit # 60800
Purchase Order # 0000006944

Payment Terms: **NET30** Freight Terms: **FOB Destination** Ship Via: **VNDR** PCC: **A** Date: **05/28/19** PO Method: **AT** Dispatch: **Dispatch Via Print** Rev Dt:

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: WORKQUEST
 1011 E 53rd St
 AUSTIN TX 78751
 United States

Ship To: 1P25 - Wichita Falls
 1601-A Southwest Parkway
 Wichita Falls TX 76302
 United States

Vendor ID: 1741976051 1

Bill To: 4000 Jackson Avenue
 Austin TX 78731
 United States

Purchaser: David J Moran
Phone: 512/465-4180

Fax:
Email: David.Moran@txdmv.gov

Fax:
Email: DMV_FIN-INVOICES@TxDMV.gov

PO Information:

TxSmartBuy purchase order #19122976 attached.

Per State of Texas contract pricing, contract #207-A1, 615-A1, 620-A1, 645-A1, 832-A1

TxDMV Contact:
 Lori Stovall
 Lori.Stovall@TxDMV.gov
 (940) 235-4816

Workquest Contact:
 Audrey Cedillo
 smartbuy@tibh.org
 (512) 451-8145

Change Orders:
 Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

Payment:
 Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV_FIN-INVOICES@txdmv.gov (note: There is an underscore "_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, which-ever is later.

Note: warrants will not be issued to a vendor without a current Texas Identification Number.

Texas Industries for the Blind and Handicapped (TIBH):
 Human Resources Code, Title 8, Chapter 122, Section 122.001 and Texas Government Code, Title 10, Chapter 2155, Sections 2155.138 and 2155.441

Authorized Signature

05/28/2019



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Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
1- 1	Correction Tape, White, Single Line, Sideways Delivery. Item # 61529311005	615/29	15.0000	EA	\$2.44000	\$36.60	06/11/2019
						Schedule Total	\$36.60
						ReqID:	0000007686
						Item Total for Line # 1	\$36.60
2- 1	Paper, Bond, Recycled, Premium No. 1, 20 lb., 8.5" x 11", Item # 64521120051-4	645/21	7.0000	CTN	\$45.15000	\$316.05	06/17/2019
						Schedule Total	\$316.05
						ReqID:	0000007686
						Item Total for Line # 2	\$316.05
3- 1	Tape, Transparent, Refill, 1" x 1000", Core 1", Multi-Purpose, 6/Pack. Item # 83220112	832/20	9.0000	PKG	\$5.91000	\$53.19	06/11/2019
						Schedule Total	\$53.19
						ReqID:	0000007686
						Item Total for Line # 3	\$53.19

Authorized Signature

05/28/2019



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Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
4- 1	Pen Ballpoint, Medium Point, 4.5", Z Grip Max (blue ink). Item # 62080151541	620/80	3.0000	DOZ	\$10.60000	\$31.80	06/11/2019
						Schedule Total	\$31.80
						ReqID:	0000007686
						Item Total for Line # 4	\$31.80
5- 1	Remanufactured Toner Cartridge CF287X. Item # 20772922812	207/72	8.0000	EA	\$152.01000	\$1,216.08	06/12/2019
						Schedule Total	\$1,216.08
						ReqID:	0000007686
						Item Total for Line # 5	\$1,216.08
						Total PO Amount	\$1,653.72

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

Authorized Signature
David Mann
05/28/2019