



Texas Department of Motor Vehicles  
 Business Unit # 60800  
 Purchase Order # 0000006933  
 Purchase Order Change Notice (# 2)

Payment **NET3** Freight **FOB** Ship Via: **See** PCC: **X** Date: **05/22/19** PO Method: **BC** Dispatch: **Dispatch** Rev Dt: **01/23/20**  
 Terms: **0** Terms: **Destination** **Detail** **Below** **Via Print**

**PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.**

**Vendor:** TXC TEXAS CREATIVE LTD  
 334 N PARK DR  
 SAN ANTONIO TX 782162725  
 United States

**Ship To:** See Detail Below

**Vendor ID:** 1742387134 6

**Bill To:** 4000 Jackson Avenue  
 Austin TX 78731  
 United States

**Purchaser:** Ron Dale Hunter  
**Phone:** 512/465-5808  
**Fax:** 512/465-5641

Bill to **Fax:**

**Email:** ron.hunter@trec.texas.gov

Bill to **Email:** DMV\_FIN-INVOICES@TxDMV.gov

**PO Information:**

Per State of Texas contract pricing, contract #TXMAS-16-00CORP01

Reference Texas Creative Proposal for 86th Session Recap Design dated 5/10/19.

TxDMV Contact:  
 Mari Aaron  
 Mari.Aaron@TxOMV.gov  
 (512) 465-1443

Texas Creative Contact:  
 Rebecca Kellogg  
 rebecca@texascreative.com  
 (210) 828-8003

**Change Orders:**

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

**Payment:**

Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV\_FIN-INVOICES@txdmv.gov (note: There is an underscore "\_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, which-ever is later.

Note: warrants will not be issued to a vendor without a current Texas Identification Number.

Note from ED: ...the agency is going to be utilizing this image for years to come; professional graphic art rebuild is warranted

The logo to be imprinted on the goods covered by this procurement is copyrighted by TxDMV. The vendor is advised that permission for use of the logo is granted only for meeting the requirements of this procurement. Any person or company wishing to use the logo for other than this purpose must contact the TxDMV Purchasing Section at (512) 465-4193.

**Authorized Signature**

01/24/2020



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POCN # 1  
 Ron Hunter  
 08/28/2019  
 Change buyer from David Moran to Ron Hunter. Change the term of the service date from the expiration date of 06/07/2019 to the new expiration date of 08/31/2020. Authorized and approved by D. Rosas, Purchasing Director. No other changes.

POCN 2: Andrew Ortegon Date 01/23/2020  
 Added line 2 to the active/open purchase order for design services. Contract end date is 08/31/2020. New total of the PO from \$2,455.00 to \$5,362.77.

PO Line Info

Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
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Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	Design Services, 86th Session Recap One-Pager Term of Service: 5/22/19-6/7/19 (See POCN # 1 for new term (05/22/2019 through 08/31/2020))	965/46	1.0000	EA	\$2,455.00000	\$2,455.00	01/23/2020

Ship To: 1P12

Delivery Instructions:

4000 Jackson Avenue  
 Austin TX 78731  
 United States

Schedule Total

ReqID:  
 0000007714

Item Total for Line # 1

Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
2-1	Graphic Design Service to rebuild TxDMV Talk to Tex logo	915/48	1.0000	EA	\$2,907.77000	\$2,907.77	01/23/2020

Ship To: 1P00

Delivery Instructions:

4000 Jackson Avenue  
 Austin TX 78731  
 United States

Schedule Total

Contract ID:  
 000000085

ReqID:  
 0000008627

Please contact Mari Henson for questions and to discuss artwork at 512-465-1443 or Mari.Aaron@txdmv.gov. Approval for Artwork and desing must be approved by the program area before final production.

Item Total for Line # 2

Total PO Amount

Authorized Signature

01/24/2020



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All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

Authorized Signature

01/24/2020