



Texas Department of Motor Vehicles
Texas SmartBuy
Business Unit # 60800
Purchase Order # 0000006924

Payment Terms: **NET30** Freight Terms: **FOB Destination** Ship Via: **VNDR** PCC: **A** Date: **05/17/19** PO Method: **AT** Dispatch: **Dispatch Via Print** Rev Dt:

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: WORKQUEST
1011 E 53rd St
AUSTIN TX 78751
United States

Ship To: 1P00 - TxDMV Warehouse
4000 Jackson Avenue
Austin TX 78731
United States

Vendor ID: 1741976051 1

Bill To: 4000 Jackson Avenue
Austin TX 78731
United States

Purchaser: David J Moran
Phone: 512/465-4180
Fax:
Email: David.Moran@txdmv.gov

Fax:
Email: DMV_FIN-INVOICES@TxDMV.gov

PO Information:

TxSmartBuy purchase order #19116224 attached.

Per State of Texas contract pricing, contract #204-A1, 615-A1, 620-A1

TxDMV Contacts:
Lines 1-3
Monica Hernandez
Monica.Hernandez@TxDMV.gov
(512) 465-1261

Line 4
Renee Israel
Renee.Israel@TxDMV.gov
(512) 465-1420

Lines 5-6
Jennifer Whittaker
Jennifer.Whittaker@TxDMV.gov
(512) 465-1386

Line 7
Mary Menoskey
Mary.Menoskey@TxDMV.gov
(512) 465-4011

Workquest Contact:
Audrey Cedillo
smartbuy@tibh.org
(512) 451-8145

Texas Industries for the Blind and Handicapped (TIBH):
Human Resources Code, Title 8, Chapter 122, Section 122.001 and Texas Government Code, Title 10, Chapter 2155, Sections 2155.138 and 2155.441

Change Orders:
Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in

Authorized Signature

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writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

Payment:

Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV_FIN-INVOICES@txdmv.gov (note: There is an underscore "_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, which-ever is later.

Note: warrants will not be issued to a vendor without a current Texas Identification Number.

Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
1- 1	Pen, Rollerball, Gel Ink, Retractable, Rubber Grip, General Use, Attribute 1: Medium Red-62080220304 CC# 62080220106	620/80	8.0000	DOZ	\$9.30000	\$74.40	05/31/2019
						Schedule Total	\$74.40
						<u>ReqID:</u> 0000007593	
						Item Total for Line # 1	\$74.40
2- 1	USB 2.0 Swivel Flash Drive 16 GB Imation CC# 20432852	204/32	2.0000	EA	\$24.08000	\$48.16	05/31/2019
						Schedule Total	\$48.16
						<u>ReqID:</u> 0000007593	
						Item Total for Line # 2	\$48.16

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David Mann

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Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
3- 1	USB 2.0 Swivel Flash Drive 8 GB, Imation CC# 20432851	204/32	3.0000	EA	\$17.77000	\$53.31	05/31/2019
						Schedule Total	\$53.31
						ReqID: 0000007593	
						Item Total for Line # 3	\$53.31
4- 1	Pen, Rollerball, Retractable, Magnus, 12/Pack, Attribute 1: 0.5mm, Attribute 2: Blue CC# 6208071001	620/60	6.0000	DOZ	\$13.08000	\$78.48	05/31/2019
						Schedule Total	\$78.48
						ReqID: 0000007657	
						Item Total for Line # 4	\$78.48
5- 1	Self Stick Flags, 1" x 1.7", 50 Flags/Dispenser, 2 Disp/100 Flags/Pkg., Attribute 1: 61593423702-6 Yellow CC# 61593423702	615/93	12.0000	PKG	\$3.06000	\$36.72	05/31/2019
						Schedule Total	\$36.72
						ReqID: 0000007688	
						Item Total for Line # 5	\$36.72

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Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
6- 1	Self Stick Flags, 1" x 1.7", 50 Flags/Dispenser, 2 Disp/100 Flags/Pkg., Attribute 1: 61593423702-3 Red CC# 61593423702	615/93	12.0000	PKG	\$3.06000	\$36.72	05/31/2019
						Schedule Total	<input type="text" value="\$36.72"/>
						ReqID: 0000007688	
						Item Total for Line # 6	<input type="text" value="\$36.72"/>
7- 1	File Pocket, 3 1/2" Expansion CC# 61541221950	615/41	10.0000	EA	\$0.96000	\$9.60	06/07/2019
						Schedule Total	<input type="text" value="\$9.60"/>
						ReqID: 0000007707	
						Item Total for Line # 7	<input type="text" value="\$9.60"/>
						Total PO Amount	<input type="text" value="\$337.39"/>

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

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