



Texas Department of Motor Vehicles
Business Unit # 60800
Purchase Order # 0000006917

Payment Terms: **NET30** Freight Terms: **FOB Destination** Ship Via: **VNDR** PCC: **E** Date: **05/14/19** PO Method: **DG** Dispatch: **Dispatch** Rev Dt: **Via Print**

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: V QUEST OFFICE MACHINES & SUPPLIES LTD
 PO BOX 157
 WEIR TX 786740157
 United States

Ship To: See Detail Below

Vendor ID: 1743085130 7

Bill To: 4000 Jackson Avenue
 Austin TX 78731
 United States

Purchaser: David J Moran
Phone: 512/465-4180
Fax:
Email: David.Moran@txdmv.gov

Fax:
Email: DMV_FIN-INVOICES@TxDMV.gov

PO Information:

2019 Spot Bid Fair Award.

Pricing as per bid submitted at Spot Bid Fair held in Irving, TX on May 6-7.

Part Number as per submitted bid. No substitutions.

Vendor shall place purchase order number on each carton and shipping label.

TxDMV Contact:
 Lines 1-5, Lubbock RSC
 Rita Gutierrez
 Rita.Gutierrez@TxDMV.gov
 (806) 748-2911

Lines 6-8, Corpus Christi RSC
 Cynthia Cortinas
 Cynthia.Cortinas@TxDMV.gov
 (361) 808-3912

Lines 9-10, Pharr RSC
 Ariana Perez De Rosa
 Ariana.Rosa@TxDMV.gov
 (956) 784-6716

VENDOR Contact:
 Tara Brown
 tara@v-questtx.com
 (512)763-8800

Change Orders:
 Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

Payment:
 Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV_FIN-INVOICES@txdmv.gov (note: There is an underscore "_" between DMV and FIN). All

Authorized Signature

David Moran

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invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, which-ever is later.

Note: warrants will not be issued to a vendor without a current Texas Identification Number.

Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
1- 1	Paper, Bond, Recycled, Premium, No. 4, 20 LB PN: VQUEC851192	645/21	10.0000	CTN	\$34.00000	\$340.00	05/23/2019
	Ship To:	1P18					
		135 Slaton Road Building B - VTR Lubbock TX 79404 United States					
						Schedule Total	<input type="text" value="\$340.00"/>
					<u>ReqID:</u> 0000007615		
						Item Total for Line # 1	<input type="text" value="\$340.00"/>
2- 1	Pitney Bowes Red Ink DM100/DM200 Postage Machine PN: ELI76155	600/80	1.0000	EA	\$40.00000	\$40.00	05/23/2019
	Ship To:	1P18					
		135 Slaton Road Building B - VTR Lubbock TX 79404 United States					
						Schedule Total	<input type="text" value="\$40.00"/>
					<u>ReqID:</u> 0000007615		
						Item Total for Line # 2	<input type="text" value="\$40.00"/>

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Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
3- 1	Disinfecting Wipes, Ocean Fresh, 80/Container PN: RAC77925EA	485/13	1.0000	CTR	\$5.00000	\$5.00	05/23/2019
	Ship To: 1P18 135 Slaton Road Building B - VTR Lubbock TX 79404 United States						
						Schedule Total	\$5.00
					ReqID: 0000007615		
						Item Total for Line # 3	\$5.00
4- 1	Stapler, Desk, Manual, Commercial, Black PN: SWI44401	605/88	1.0000	EA	\$8.00000	\$8.00	05/23/2019
	Ship To: 1P18 135 Slaton Road Building B - VTR Lubbock TX 79404 United States						
						Schedule Total	\$8.00
					ReqID: 0000007615		
						Item Total for Line # 4	\$8.00

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Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
5- 1	Freight Charges to Lubbock, Lines 1-4	962/86	1.0000	EA	\$69.00000	\$69.00	05/23/2019
	Ship To:	1P18 135 Slaton Road Building B - VTR Lubbock TX 79404 United States					
						Schedule Total	\$69.00
						Item Total for Line # 5	\$69.00
6- 1	Pen, Ballpoint, Retractable, Soft Grip, Rocket EZ, Medium Pt, Blue PN: ITA30036	620/80	4.0000	DOZ	\$4.00000	\$16.00	05/23/2019
	Ship To:	1P07 602 N. Staples Street Corpus Christi TX 78401 United States					
						Schedule Total	\$16.00
					ReqID: 0000007630		
						Item Total for Line # 6	\$16.00

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Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
7- 1	Pitney Bowes 612-9 Postage Tape Sheets For use in Models: mailstation, mailstation2, DM100i, DM125, DM200, DM200L, PersonalPost and PostPerfect (B700) PN: RPS/612-99	600/80	4.0000	BOX	\$12.00000	\$48.00	05/23/2019
	Ship To: 1P07 602 N. Staples Street Corpus Christi TX 78401 United States						
						Schedule Total	\$48.00
					ReqID: 0000007630		
						Item Total for Line # 7	\$48.00
8- 1	Freight Charges to Corpus Christi, Lines 6-7	962/86	1.0000	EA	\$16.00000	\$16.00	05/23/2019
	Ship To: 1P07 602 N. Staples Street Corpus Christi TX 78401 United States						
						Schedule Total	\$16.00
						Item Total for Line # 8	\$16.00

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Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
9- 1	Paper, Bond, Recycled, Premium, No. 4, 20 LB PN: VQUEC851192	645/21	10.0000	CTN	\$36.00000	\$360.00	05/23/2019
	Ship To:	1P21					
		600 West Expressway 83 Pharr TX 78577 United States					
						Schedule Total	\$360.00
					ReqID: 0000007656		
						Item Total for Line # 9	\$360.00
10- 1	Freight Charges to Pharr, Line 9	962/86	1.0000	EA	\$62.00000	\$62.00	05/23/2019
	Ship To:	1P21					
		600 West Expressway 83 Pharr TX 78577 United States					
						Schedule Total	\$62.00
					ReqID: 0000007656		
						Item Total for Line # 10	\$62.00
						Total PO Amount	\$964.00

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

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