



**Texas Department of Motor Vehicles**  
**Business Unit # 60800**  
**Purchase Order # 0000006905**

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Payment Terms: **NET30** Freight Terms: **FOB Destination** Ship Via: **VNDR** PCC: **0** Date: **05/08/19** PO Method: **IA** Dispatch: **Dispatch** Rev Dt: **Via Print**

**PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.**

**Vendor:** TEXAS DEPARTMENT OF CRIMINAL JUSTICE (TD)  
PO BOX 99  
HUNTSVILLE TX 773420099  
United States

**Ship To:**  
See Detail Below

**Vendor ID:** 3696696696 6

**Bill To:** 4000 Jackson Avenue  
Austin TX 78731  
United States

**Purchaser:** David J Moran  
**Phone:** 512/465-4180  
**Fax:**  
**Email:** David.Moran@txdmv.gov

**Fax:**  
**Email:** DMV\_FIN-INVOICES@TxDMV.gov

**PO Information:**

Reference TCI Bid #1909-165

Vendor shall place purchase order number on each carton and shipping label.

TxDmv Contact Line 1:  
Rita Gutierrez  
Rita.Gutierrez@TxDMV.gov  
(806) 748-2911

TxDmv Contact Lines 2-3:  
Dawn McNabb  
Dawn.McNabb@TxDMV.gov  
(512) 465-1262

TCI Contact:  
Customer Service  
tci@tdcj.texas.gov  
(936) 437-6048

The Prison Made Good Acts:  
Texas Department of Criminal Justice (TDCJ) and Texas Correctional Industries (TCI), a division of the TDCJ, Texas Government Code, Title 10, Subtitle D, Chapter 2155, Subchapter A, Sec. 2155.065 and Texas Government Code, Title 4, Subtitle G, Chapter 497, Subchapter A, Section 497.023 - 497.029)

Interagency Agreement Contract Act:  
Texas Government Code, Title 7, Chapter 771

Change Orders:  
Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDmv Purchasing Section.

Payment:  
Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV\_FIN-INVOICES@txdmv.gov (note: There is an underscore "\_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the

Authorized Signature

*David Moran*

05/08/2019



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company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, which-ever is later.

Note: warrants will not be issued to a vendor without a current Texas Identification Number.

Authorized Signature

*David Mann*

05/08/2019



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Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
1- 1	Business Cards, 3.5" x 2", LB Smooth Cover, 1 sided full color, Form #DMV-0108, 500/Box Term of Service: 5/8/19- 6/10/19	966/07	3.0000	BOX	\$12.75000	\$38.25	06/10/2019
Ship To:		1P18					
		135 Slaton Road Building B - VTR Lubbock TX 79404 United States					
						Schedule Total	\$38.25
ReqID: 0000007615							
1 Box each to read:							
(TxDMV Logo)							
Name: Rita Gutierrez							
Title: Program Specialist							
Division: Vehicle Titles and Registration Division							
Office Ph: 806.748.2900							
Fax: 806.748.2903							
Email: Rita.Gutierrez@TxDMV.gov							
Address: 135 Slaton Road, Lubbock, Texas 79404							
Additional Comments: www.TxDMV.gov							
(TxDMV Logo)							
Name: Rashell Mcclanahan							
Title: Customer Service Representative							
Division: Vehicle Titles and Registration Division							
Office Ph: 806.748.2900							
Fax: 806.748.2903							
E-Mail: Rashell.McClanahan@txdmv.gov							
Address: 135 Slaton Road, Lubbock, Texas 79404							
Additional Comments: www.TxDMV.gov							
(TxDMV Logo)							
Name: Marcia Balderas							
Title: Customer Service Representative							
Division: Vehicle Titles and Registration Division							
Office Ph: 806.748.2900							
Fax: 806.748.2903							
E-Mail: Marcia.Balderas@txdmv.gov							
Address: 135 Slaton Road, Lubbock, Texas 79404							
Additional Comments: www.TxDMV.gov							
Item Total for Line # 1						\$38.25	

Authorized Signature

*Rashell Mcclanahan*

05/08/2019



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Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
2- 1	Business Cards, 3.5" x 2", LB Smooth Cover, 1 sided full color, Form #DMV-0108, 500/Box Term of Service: 5/8/19- 6/10/19	966/07	1.0000	BOX	\$12.75000	\$12.75	06/10/2019
Ship To:		1P12					
		4000 Jackson Avenue Austin TX 78731 United States					
						Schedule Total	\$12.75
ReqID: 0000007665							
Cards to read:							
(TxDMV Logo)							
WILLIAM COMISKEY							
Master Electrician Facilities Lead							
Finance and Administrative Services Division							
O 512.465-1284							
William.Comiskey@TxDMV.gov							
4000 JACKSON AVENUE, AUSTIN, TEXAS 78731							
www.TxDMV.gov							
						Item Total for Line # 2	\$12.75

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*David Mann*

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Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
3- 1	Business Cards, 3.5" x 2", LB Smooth Cover, 1 sided full color, Form #DMV-0108, 500/Box Term of Service: 5/8/19- 6/10/19	966/07	1.0000	BOX	\$12.75000	\$12.75	06/10/2019
	Ship To: 1P12 4000 Jackson Avenue Austin TX 78731 United States						
						Schedule Total	\$12.75
					ReqID: 0000007665		
	Cards to read: (TxDMV Logo) JON MCLENDON Plummer-Facilities Services Finance and Administrative Services Division O 512.465-1267 Jon.McLendon@TxDMV.gov 4000 JACKSON AVENUE, AUSTIN, TEXAS 78731 www.TxDMV.gov						
						Item Total for Line # 3	\$12.75
4- 1	Freight Charges for Line 1 to Lubbock RSC	962/86	1.0000	EA	\$6.95000	\$6.95	06/10/2019
	Ship To: 1P18 135 Slaton Road Building B - VTR Lubbock TX 79404 United States						
						Schedule Total	\$6.95
						Item Total for Line # 4	\$6.95

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Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
5- 1	Freight Charges for Lines 2 and 3 to Austin HQ	962/86	1.0000	EA	\$5.90000	\$5.90	06/10/2019
Ship To:		1P12					
		4000 Jackson Avenue Austin TX 78731 United States					
						Schedule Total	\$5.90
						Item Total for Line # 5	\$5.90

Total PO Amount \$76.60

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

Authorized Signature

*David Mann*

05/08/2019